



# Town of Southern Shores

5375 N. Virginia Dare Trail, Southern Shores, NC 27949

Phone 252-261-2394 / Fax 252-255-0876

[www.southernshores-nc.gov](http://www.southernshores-nc.gov)

EMERGENCY MEETING | AUGUST 3, 2020

AUGUST 3, 2020 Minutes: Council Emergency Meeting

COUNCIL MEMBERS PRESENT: Mayor Bennett, Mayor pro tem Elizabeth Morey, and Council Members Jim Conners, Leo Holland and Matt Neal.

OTHERS PRESENT: Town Manager Cliff Ogburn, Deputy Town Manager/Planning Director Wes Haskett, and Town Clerk Sheila Kane

## CALL TO ORDER / PLEDGE OF ALLEGIANCE / MOMENT OF SILENCE

Mayor Bennett called the meeting to order at 4:00 P.M., led the Pledge of Allegiance, and held a moment of silence.

## PURPOSE OF EMERGENCY MEETING

Mayor Bennett stated the purpose of the Emergency Meeting for August 3, 2020 at 4:00 pm are listed as follows:

- Debris Monitoring Contract Renewal- Thompson
  
- Cancel the August 4, 2020 Town Council meeting and move all other agenda items to the next meeting, scheduled for August 18, 2020 at 9:00 a.m. in the Pitts Center, 5377 N. Virginia Dare Trail, Southern Shores, NC 27949.

Town Manager Cliff Ogburn briefed Council. With the approach of Tropical Storm/Hurricane Isaias it would be on the safe side and in the best interest of the Town to consider the debris monitoring contract, which mirrors the contract Dare County entered with the low bidder, Thompson Consulting. The request for proposals and contract were written by Dare County to allow for use by all towns. To streamline the contract for use and for alignment with FEMA guidance, an interlocal agreement should be approved before authorizing the contract. If executed, the interlocal agreement will then be considered for approval by the Dare County Board of Commissioners. In order to maintain eligibility for FEMA reimbursement for debris removal, the Town must monitor its debris removal operations and document eligible quantities and reasonable expenses to ensure that the work is eligible for grant funding. Monitoring debris removal operations requires comprehensive observation and documentation of debris removal work performed from the point of debris collection to final disposal. Failure to properly monitor debris removal operations may jeopardize funding. A similar Interlocal Agreement allows the Town to join the County contract for debris removal. The Interlocal Agreements are written to satisfy the requirements for FEMA reimbursement in the event of a Presidential declared event.

Mayor pro tem Morey inquired if staff was pleased with the previous service provided by Thompson Consulting. Deputy Town Manager Wes Haskett stated Thompson Consulting was very responsive, easy to communicate with, and did an overall good job.

Town Manager Cliff Ogburn stated if Council so chooses to execute a contract with Thompson Consulting, the term is for three years with (2) additional one-year periods.

**MOTION:** Councilman Neal moved to approve the contract with Thompson Consulting LLC as presented. The motion was seconded by Councilman Holland. The motion passed unanimously (5-0).

**MOTION:** Mayor pro tem Morey moved to approve the Debris Removal Monitoring Contract Interlocal Agreement. The motion was second by Councilman Holland. The motion passed unanimously (5-0).

**MOTION:** Councilman Conners moved to cancel the August 4, 2020 Town Council meeting and move all other agenda items to the next meeting, scheduled for August 18, 2020. The motion was seconded by Councilman Holland. The motion passed unanimously (5-0).

ADJOURN

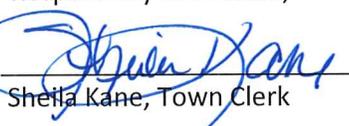
**MOTION:** Councilman Holland moved to adjourn. The motion was seconded by Mayor pro tem Morey. The motion passed unanimously 5-0.

ATTEST:

  
Thomas G. Bennett, Mayor



Respectfully submitted,

  
Shella Kane, Town Clerk