



**Town of Southern Shores  
Special Council /Planning Board Joint Meeting  
March 20, 2017**

The Town of Southern Shores Council met for a Special Meeting in the Pitts Center located at 5375 N. Virginia Dare Trail at 3:00 p.m. on Monday, March 20, 2017.

**COUNCIL MEMBERS PRESENT:** Mayor Bennett, Mayor Pro Tem Fred Newberry, Council Members Leo Holland, and Gary McDonald.

**Planning Board Members Present:** Chairman Sam Williams, Gray Berryman, Elizabeth Morey, David Neil, Joe McGraw, Carlos Gomez, John Finelli

**COUNCIL MEMBERS ABSENT:** Council Member Nason

**CALL TO ORDER / PLEDGE OF ALLEGIANCE / MOMENT OF SILENCE**

Mayor Bennett called the meeting to order at 3:00 p.m., led the Pledge of Allegiance, and held a moment of silence.

Mayor Bennett stated the purpose of the meeting is for Code Wright Planners to present Module One of recommended Town Code updates to the Town Council and Planning Board. Once presented, it will hopefully be referred to the Planning Board and Public Hearings will be set up for public comment.

Chad Meadows from Code Wright presented a PowerPoint presentation (attached) on highlights from Module 1 of the Town Code update. Module 1 consists of seven chapters, mainly of land use related chapters. Mr. Meadows covered any key changes and listed discussion items. He stated that this meeting's objective is to cover the following:

- Overview of Draft Code Concepts
- General Discussion of Module 1
- Discuss Town Council Issues
- Module 1 Next Step - Planning Board
- Discussion items

Chad Meadows stated the project goals were to increase user-friendliness, remove policy statements from regulations, maintain current development potential, comply with changing state law, address issues identified by town council.

Chad Meadows reviewed the following seven Code chapters with Council and the Planning Board:

1. Chapter 1: General Provisions
2. Chapter 4: Definitions
3. Chapter 20: Buildings & Building Regulations

4. Chapter 22: Zoning
5. Chapter 26: Subdivisions
6. Chapter 28: Flood Damage Prevention
7. Chapter 36: Offenses & Enforcement

Items for discussion labeled as important by Code Wright's survey results were lot coverage determination, maximum height determination, tree removal on lots, obstacles to moving oceanfront homes landward, storm water runoff (onto streets & adjacent lots). As previously directed by Council, Mr. Meadows presented several options for each of these concerns to Council with the Module 1 submittal, including an option to do nothing and maintain status quo.

**MOTION:** After discussion, Mayor Bennett moved to refer Module 1 to the Planning Board for its consideration and recommendation back to Council. The motion was seconded by Council Member McDonald. The motion passed unanimously (4-0).

**ADJOURN**

**MOTION:** Council Member McDonald moved to adjourn. The motion was seconded by Council Member Holland. The motion passed unanimously (4-0). The time was 4:20 p.m.

ATTEST:

  
Thomas G. Bennett, Mayor



Respectfully submitted,

  
Sheila Kahe, Town Clerk