



**Town of Southern Shores
Council Meeting
December 1, 2015**

The Town of Southern Shores Council met in the Pitts Center located at 5375 N. Virginia Dare Trail at 5:30 p.m. on Tuesday, December 1, 2015.

COUNCIL PRESENT: Mayor Bennett, Mayor Pro Tem Jodi Hess, Council Members Larry Lawhon, David Sanders and Leo Holland.

COUNCIL ABSENT: None

OTHERS PRESENT: Town Manager Peter Rascoe, Town Attorney Ben Gallop and Town Clerk Sheila Kane.

CALL TO ORDER / PLEDGE OF ALLEGIANCE / MOMENT OF SILENCE

Mayor Bennett called the meeting to order at 5:30 p.m., led the Pledge of Allegiance, and held a moment of silence.

AMENDMENTS / APPROVAL OF AGENDA

MOTION: Council Member Lawhon moved to approve the agenda as presented. The motion was seconded by Council Member Sanders. The motion passed unanimously (5-0).

CONSENT AGENDA

The consent agenda consisted of the following items:

- Approval of Minutes- November 4, 2015

MOTION: Mayor Pro Tem Hess moved to approve the consent agenda. The motion was seconded by Council Member Lawhon. The motion passed unanimously (5-0).

RECOGNITION OF RETIRING COUNCIL MEMBERS

Mayor Bennett and former Mayor Hal Denny recognized outgoing Council Members David Sanders, Larry Lawhon and Jodi Hess. The three outgoing members combined have served on Town Council for 24 years total.

ADMINISTRATION OF OATH TO NEW COUNCIL MEMBERS

The Town Clerk administered the Oath of Office to new Council Members Chris Nason, Fred Newberry and Gary McDonald.

ELECTION OF MAYOR PRO TEM

The Town Attorney called upon Council for Mayor Pro Tem nominations. Council Member Nason nominated Council Member Newberry. Hearing no other nominations the Town Attorney closed nominations and called for a vote. The nomination passes unanimously (5-0).

COUNCIL MEETING SCHEDULE 2016

MOTION: Council Member Holland moved to approve Resolution 2015-12-01 Council Meeting Schedule 2016 (attached). The motion was seconded by Council Member Nason. The motion passed unanimously (5-0).

COUNCIL COMMITTEE APPOINTMENTS

The Mayor stated there are four (4) standing council committee's which consist of the Finance Committee, Public Safety Committee, Planning Committee and the Capital Improvement Planning Committee. The Mayor also stated Council has committee responsibilities on both a county and regional level. These membership responsibilities consist of the Tourist Bureau and Gov-Ed Access Channel Committees on a county level and the Albemarle Rural Planning Organization (ARPO) on the regional level. The Town also has a current technical advisory group working with the town's consultant on the Town Code update project. The Mayor appointed the following Council Members:

- Capital Improvement Planning Committee-Council Member Nason
- Finance Committee-Council Member Holland
- Public Safety Committee-Council Member Newberry
- Planning Committee- Council Member McDonald
- Tourist Bureau-Council Member Holland
- Dare County Gov-Ed Access Channel-Council Member Newberry
- Albemarle Rural Planning Organization (ARPO)-Council Member McDonald
- Town Code Technical Advisory Group-Council Member Nason

Council Member Newberry stated that he had asked to be on the town code re-write committee. He felt with his background that he would be an asset to the group. Mayor Bennett stated the consultant recommended limiting the advisory group membership to one council member.

[Clerk's Note: The Mayor has since reappointed Council Member McDonald to the public safety committee, and acknowledged Fred Newberry as Mayor Pro Tem which automatically is a member of the planning committee.]

STAFF REPORTS

Town Planner:

The Town Planner, Wes Haskett presented the Planning Department's monthly report containing the following:

- Permitting and Inspections November 2015

Southern Shores Police Department

Chief Kole presented the Police Department's monthly report for November.

Southern Shores Volunteer Fire Department: Fire Chief, Ed Limbacher presented the Fire Department's monthly report for November.

[Clerk's Note: A copy of staff reports are hereby attached as Exhibit A].

BOARD REPORTS

South and East Dogwood Trails Task Force

South and East Dogwood Chairman Fletcher stated the task force has met twice already and plans to meet on the third Tuesday of each month with the exception of December. The first meeting was an organizational meeting and the second was a recapitulation of the Task Force charge. The Task Force did discuss and add additional issues not directly mentioned in the charge. Chairman Fletcher stated after discussions it was decided summer traffic issue will be tackled by the Task Force. All minutes and documents can be

found on the Town's website. The January Task force meeting will involve an overview and questions and answers with Town Officials.

OLD BUSINESS

None

NEW BUSINESS

None

GENERAL PUBLIC COMMENT

Mayor Bennett called on public comment and the following citizen's offered comment:

- Ike Sherlock, Southern Shores property owner
- Paula Sherlock, Southern Shores property owner
- Terry Simpson, Southern Shores property owner
- Mary Lou Hoffert, Southern Shores property owner
- Geri Sullivan, Southern Shores property owner
- Ray Midgett, Southern Shores property owner
- Andy Ward, Southern Shores property owner

[Clerk's Note: A copy of staff reports are hereby attached as Exhibit B].

OTHER BUSINESS

Town Manager's report

The Town Manager addressed several matters:

- The Town Manager gave a briefing of the Tall Pine Bridge Municipal replacement project. He stated the project actually started November 2nd and the bridge was closed on November 16th. The project has a contract completion date of May 15, 2016. The contractor has begun to mobilize to the site, taken control of the site per the contract and it is now considered a construction zone. The contractor has total liability of the site which is why it is restricted for any use at this time. The contractor will start more mobilization to the site this week and already has performed surveying and staking. Silt fencing has also been installed and some equipment delivered. Utility relocation will be the first order of business.
- The Fall 2015 Capital Street Improvement projects are nearing completion with a construction completion date of December 23rd. The projects consist of Bear Track Lane, Hollow Beach Ct. and a section of North Dogwood Trail.
- The Spring 2016 Capital Street Improvement projects are now under contract with Barnhill Contracting Co. Barnhill will begin mobilization to the sites sometime in mid-February with a completion date of late spring. The projects are the front half of Beech Tree Lane and the entire Fox Grape Lane.
- Fiscal year 2015-16 bulkhead repairs have now begun. There is one single project for this fiscal year which is the Town owned bulkhead at Wild Swan Lane. It is anticipated that it will be replaced sometime over the next 3 months.
- The attorneys for the Southern Environmental Law Center have again talked to the Town Clerk and they will not be visiting Town Hall until probably January 2016 and that would be for the purpose of inspecting any public records pertaining to the Mid-Currituck Bridge proposal over the years. We were notified several months ago by Southern Environmental Law about this public records request and they will be making a trip to see what Southern Shores has. Several other jurisdictions have turned over the public records they have. Due to the age of some of ours they want to actually come down and inspect some of the boxes of material we do have. They will be coming to Southern Shores and Currituck during this visit.
- Town Hall has seen an increase in wildlife reports. Town Hall has received several coyote sighting reports but no reports of aggressive behavior towards a person or pet.

We have conferred with the NC Wildlife Resources biologist for the area twice this fall and the Town is posting care tips of all the dangerous wildlife in this area by use of its social media.

- The Thanksgiving morning road race in Southern Shores sponsored by the GoFar program attracted 300 runners and the next upcoming race is the Festivus 10K and 5K.

Mayor's comments:

Mayor stated he had no comment at this time.

Council Members' comments:

Council Member Holland stated the Veterans Ceremony at Town Hall was the largest one yet with about 100 people in attendance. He thanked those in attendance for remembering the Veterans.

Council Member Holland also stated he participated in the NC Inlet Waterways Association meeting which was held in Wrightsville Beach over a two day session. The two hot topics were inlet waterways dredging and beach nourishment. Also discussed was alternative energy, specifically windmills offshore which he stated he did not see that in the near future as a profitable exercise. Land energy, solar energy and offshore drilling were topics covered as well. Council Member Holland stated Dare County would not financially benefit from offshore drilling but just incur all the risks which he is not in favor.

Council Member Newberry thanked all the citizens that voted for him and stated for those that did not vote for him he hopes we can work towards common goals and do a lot of good for the community and the Town. He also stated he wants to see transparency in the Town government, strive to encourage citizens to come forth and provide input and would like to see more two way dialogues where it is practical.

Council Member McDonald thanked the citizens for their support.

Council Member Nason thanked all citizens that came out to vote. He stated there was a good turnout of voters on Election Day. He stated he appreciated the previous board and all the time they dedicated to serving the Town and thanked the audience for coming out and allowing Council to hear their voices. He stated he hopes the board can come together and bring the community together and solve the problems together.

Town Attorney

The Town Attorney briefed Council on NC Session Law 2015-86, "An Act to Clarify When a County or Municipality May Enact Zoning Ordinances Related to Design and Aesthetic Controls". The Town Attorney recommended Council convene a closed session.

MOTION: Council Member Holland moved to convene a closed session pursuant to NCGS §143-318.11(a)(3) for the purpose of consulting with the Town Attorney in order to preserve the attorney-client privilege between the Town Attorney and Council. The motion was seconded by Council Member Nason. The motion passed unanimously (5-0).

Upon returning to open session, Council Member Nason stated he would like to state in open session that he was approached by the neighbors to the proposed SAGA house in question. Council Member Nason is a licensed architect and has done work for Steven Love and Kathleen Gorman who reside just south of proposed SAGA house. He stated that if Council felt this was a conflict of interest then he would recuse himself from any future votes in regards to this matter. The Town Attorney stated since Council Member Nason is not

benefiting financially from the proposed project, and no other council members have objected, then Council Member Nason will not have to recuse himself from voting on this matter.

MOTION: Council Member Gary McDonald moved to direct the Town Attorney, Town Planner and Town Manager to prepare some ordinance modifications to address the changes to 163-381 with regards to large structures within the Town of Southern Shores and to determine a path to making ordinance changes as expeditiously as possible. The motion was seconded by Council Member Holland. The motion passed unanimously (5-0).

ADJOURN

MOTION: Council Member Holland moved to adjourn. The motion was seconded by Council Member McDonald. The motion passed unanimously (5-0). The time was 8:18 p.m.

ATTEST:

Respectfully submitted,

Thomas G. Bennett, Mayor

Sheila Kane, Town Clerk



Town of Southern Shores
5375 N. Virginia Dare Trail, Southern Shores, NC 27949
Phone 252-261-2394 / Fax 252-255-0876
www.southernshores-nc.gov

Resolution 2015-12-01

COUNCIL MEETING SCHEDULE 2016

WHEREAS, the Town Council of Southern Shores hereby resolves to notice and implement the following monthly regular meeting schedule for calendar year 2016, and;

WHEREAS, all regular meetings of the Council are scheduled to be held in the Kern P. Pitts Center of the Town Hall complex and all appointed committee meetings will be held at the Town Hall.

BE IT RESOLVED that the regular monthly meetings of the Town of Southern Shores Town Council will take place in the Kern P. Pitts Center of the Town Hall complex at the address above (unless otherwise noted below), on the dates and times as follows:

- Tuesday, January 5, 2016, 5:30 p.m.
- Tuesday, February 2, 2016, 5:30 p.m.
- **Tuesday, February 16, 2016, 9:00 a.m. (Strategic Planning Retreat)**
- Tuesday, March 1, 2016, 5:30 p.m.
- *Tuesday, April 5, 2016, 5:30 p.m. (Includes Public Forum)**
- Tuesday, April 19, 2016, 9:00 a.m. (Budget Planning Retreat)
- Tuesday, May 3, 2016, 5:30 p.m.
- Tuesday, June 7, 2016, 5:30 p.m.
- Tuesday, July 5, 2016, 5:30 p.m.
- Tuesday, August 2, 2016, 5:30 p.m.
- *Tuesday, September 6, 2016, 5:30 p.m. (Includes Public Forum)**
- Tuesday, October 4, 2016, 5:30 p.m.
- Tuesday, November 1, 2016, 5:30 p.m.
- Tuesday, December 6, 2016, 5:30 p.m.

***A Public Forum will be a component for this regular meeting to encourage residents and property owners to address the Town Council on any matter of general interest pertaining to Southern Shores.**

**** The Council's February 16, 2016 strategic planning retreat will be held in the Training Room of the Southern Shores Volunteer Fire Department, 15 S. Dogwood Trail, Southern Shores, NC 27949.**

BE IT RESOLVED that the regular Council Committee meetings of the Town of Southern Shores will take place quarterly. in the conference room at Town Hall at the address above, on the dates and times as follows:

Capital Improvement Planning Committee

Thursday, January 14, 2016, 2:00 p.m.
Thursday, March 17, 2016, 2:00 p.m.
Thursday, May 19, 2016, 2:00 p.m.
Thursday, October 13, 2016, 2:00 p.m.

Planning Committee

Monday, February 8, 2016, 10:00 a.m.
Monday, May 9, 2016, 10:00 a.m.
Monday, August 8, 2016, 10:00 a.m.
Monday, November 7, 2016, 10:00 a.m.

Finance Committee

Thursday, January 21, 2016, 10:00 a.m.
Thursday, April 14, 2016, 10:00 a.m.
Thursday, July 21, 2016, 10:00 a.m.
Thursday, October 20, 2016, 10:00 a.m.

Public Safety Committee

Monday, February 15, 2016, 10:00 a.m.
Monday, May 16, 2016, 10:00 a.m.
Monday, August 22, 2016, 10:00 a.m.
Monday, November 21, 2016, 10:00 a.m.

BE IT RESOLVED any meeting may be cancelled for lack of agenda items.

BE IT FURTHER RESOLVED that pursuant to North Carolina General Statute §143-318.10, each “official meeting” of the Council, “shall be open to the public, and any person is entitled to attend such meeting”, regardless of whether such meeting is a “regular”, “special”, or “emergency” meeting, and regardless of whether any meeting is described informally as a “retreat”, “forum”, or “workshop”; pursuant to North Carolina General Statute §143-318.11, the Council may hold a “closed session” and exclude the public only when such closed session is required by law as enumerated in the referenced statute.

BE IT FURTHER RESOLVED that to process routine actions in an expeditious manner, a consent agenda will be utilized and administered as part of Council’s regular meeting agenda.

BE IT FURTHER RESOLVED to insure public comment is heard, a Public Comment section will be placed on the agenda for each regular meeting of the Council, for any citizen to address the Council on any matter not on the agenda for public hearing; the Mayor is authorized to establish Rules for any Public Comment Period. [NCGS §16A-81.1; Section 15, Rules of Procedure for Southern Shores Town Council.]

day of December, 2015



Sheila Kane, Town Clerk


Thomas G. Bennett, Mayor

Southern Shores VFD

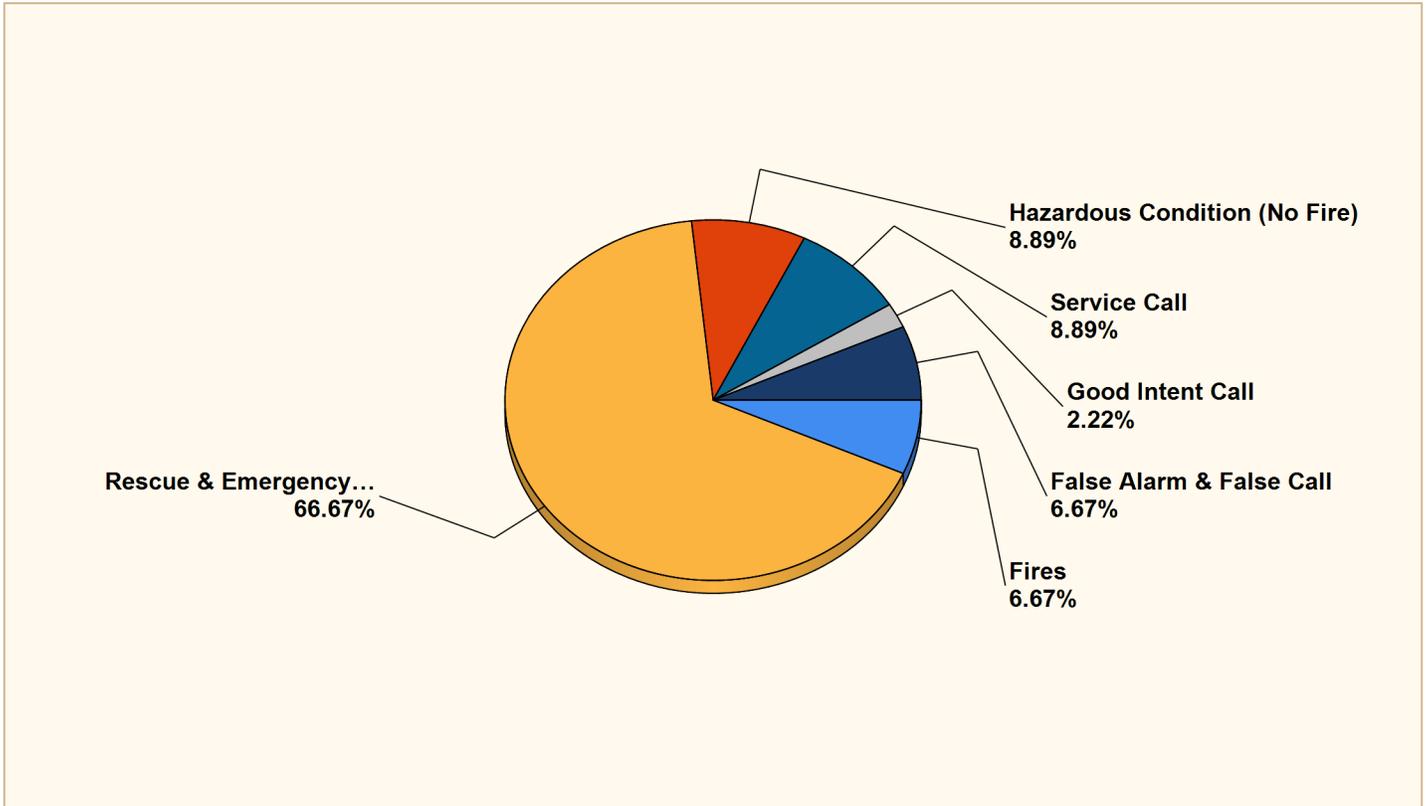
Southern Shores, NC

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Breakdown by Major Incident Types for Date Range

Zone(s): All Zones | Start Date: 11/01/2015 | End Date: 11/30/2015



MAJOR INCIDENT TYPE	# INCIDENTS	% of TOTAL
Fires	3	6.67%
Rescue & Emergency Medical Service	30	66.67%
Hazardous Condition (No Fire)	4	8.89%
Service Call	4	8.89%
Good Intent Call	1	2.22%
False Alarm & False Call	3	6.67%
TOTAL	45	100.00%

Only REVIEWED incidents included. Summary results for a major incident type are not displayed if the count is zero.



Detailed Breakdown by Incident Type

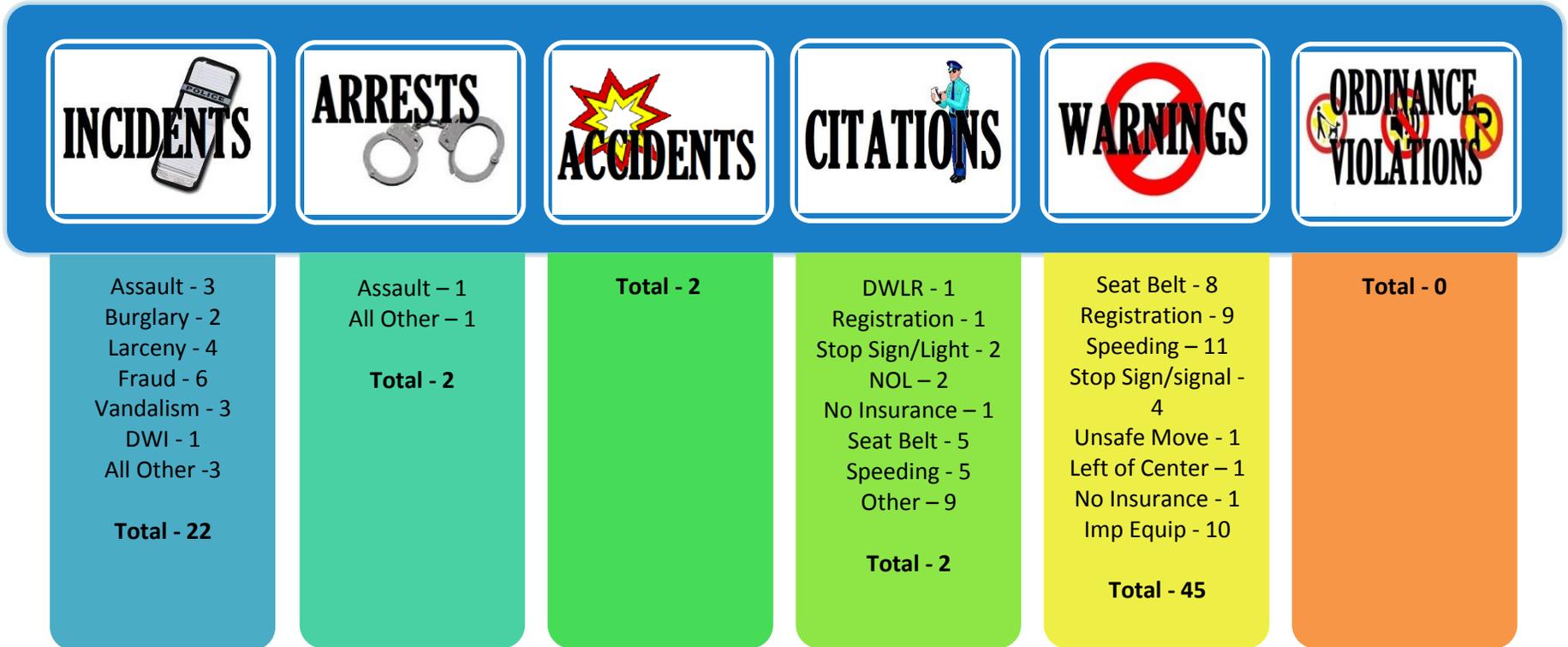
INCIDENT TYPE	# INCIDENTS	% of TOTAL
111 - Building fire	1	2.22%
118 - Trash or rubbish fire, contained	1	2.22%
150 - Outside rubbish fire, other	1	2.22%
321 - EMS call, excluding vehicle accident with injury	30	66.67%
400 - Hazardous condition, other	1	2.22%
412 - Gas leak (natural gas or LPG)	1	2.22%
424 - Carbon monoxide incident	1	2.22%
440 - Electrical wiring/equipment problem, other	1	2.22%
553 - Public service	4	8.89%
651 - Smoke scare, odor of smoke	1	2.22%
743 - Smoke detector activation, no fire - unintentional	1	2.22%
745 - Alarm system activation, no fire - unintentional	2	4.44%
TOTAL INCIDENTS:	45	100.00%

Only REVIEWED incidents included. Summary results for a major incident type are not displayed if the count is zero.

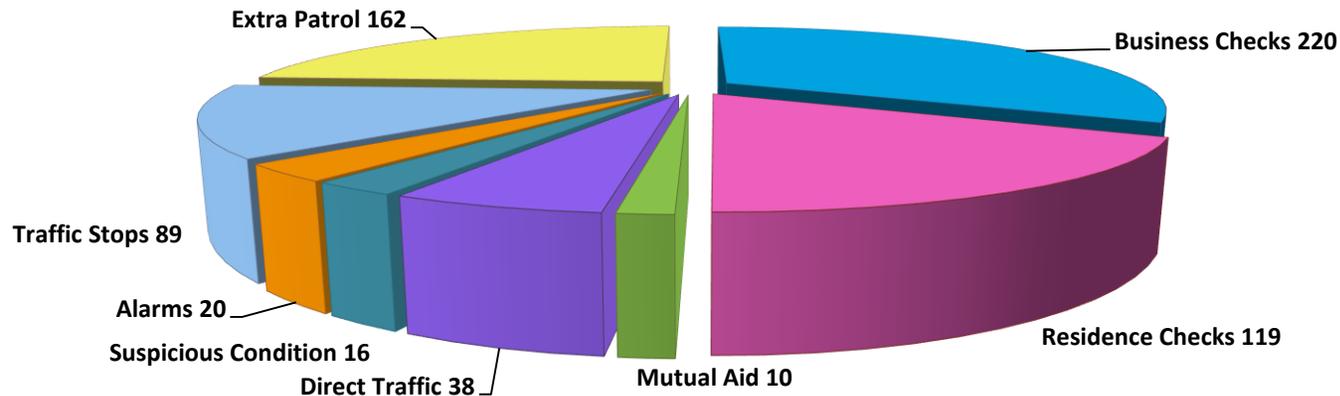


November 2015

Southern Shores Police Department



Calls For Service - 875



TOWN OF SOUTHERN SHORES - PLANNING DEPARTMENT - MONTHLY REPORT FOR NOVEMBER 2015									
ISSUED DATE	PERMIT #	OWNER NAME	ADDRESS	USE	TYPE OF CONSTRUCTION	EST COST	PERMIT FEE	RES/COMM	CONTRACTOR
BUILDING PERMITS									
10/30/2015	9193	HURDLE, HAZEL	78 SPINDRIFT TRAIL	SINGLE FAMILY DWELLING	ADDITION	\$ 7,540.00	\$ 110.00	R	BEACH REALTY & CONSTRUCTION
11/3/2015	9198	FENN, SUSAN	336 HILLCREST DRIVE	SINGLE FAMILY DWELLING	OTHER - PLUMBING	\$ 1,420.00	\$ 100.00	R	R BLIVENS PLUMBING, INC
11/3/2015	9199	BEACH RENTALS III, LLC	87 OCEAN BOULEVARD	SINGLE FAMILY DWELLING	OTHER - MECHANICAL	\$ 12,184.00	\$ 100.00	R	OUTER BANKS HEATING AND COOLING
11/3/2015	9200	GRAHAM, JOHN	84 POTESKEET TRAIL	SINGLE FAMILY DWELLING	OTHER - MECHANICAL	\$ 3,200.00	\$ 100.00	R	ATLANTIC HEATING & COOLING, LTD
11/3/2015	9202	ZERBE, DON	4 SOUNDVIEW TRAIL	SINGLE FAMILY DWELLING	OTHER - MECHANICAL	\$ 8,985.00	\$ 100.00	R	ATLANTIC HEATING & COOLING, LTD
11/4/2015	9203	WHITEHOUSE, MICHAEL	14 SEVENTH AVENUE	SINGLE FAMILY DWELLING	OTHER - ELECTRICAL	\$ 800.00	\$ 100.00	R	ANGEL ADVANCED TECHNOLOGIES
11/4/2015	9201	SCHREFFLER, ROBERT	31 JUNIPER TRAIL	SINGLE FAMILY DWELLING	OTHER - MECHANICAL	\$ 11,400.00	\$ 100.00	R	NORRIS MECHANICAL, LLC
11/4/2015	9204	BURKARD, JOHN	12 OCEAN BOULEVARD	SINGLE FAMILY DWELLING	OTHER - MECHANICAL	\$ 3,780.00	\$ 100.00	R	R.A. HOY HEATING & A/C, INC
11/6/2015	9208	EMIG, DAVID	1 MOCKINGBIRD LANE	SINGLE FAMILY DWELLING	OTHER - ELECTRICAL	\$ 1,000.00	\$ 100.00	R	WILLIAM JOHN TIPTON
11/9/2015	9206	BERRY, GEORGE H. TRUSTEES	239 N. DOGWOOD TRAIL	SINGLE FAMILY DWELLING	OTHER - PIER,GAZEBO,RETAINING WALL,REPAIR BULKHEAD	\$ 29,000.00	\$ 100.00	R	PROPERTY OWNER
11/9/2015	9207	SCHOENI, MARC	9 SEVENTH AVENUE	SINGLE FAMILY DWELLING	REPAIR-REMODEL-ADDITION	\$ 248,000.00	\$ 307.90	R	SANDMARK CONSTRUCTION
11/10/2015	9205	JUNIPER TRAIL INVESTORS/ TENANT - CPRS	12 JUNIPER TRAIL - UNIT 102	COMMERCIAL - BUSINESS OFFICES - MEDICAL OFFICE	REMODEL	\$ 35,000.00	\$ 350.00	C	W.M. DUNN CONSTRUCTION
11/10/2015	9162	FLAKOWICZ, JAN	109 TRINITIE TRAIL	SINGLE FAMILY DWELLING	ACCESSORY - STORAGE SHED	\$ 500.00	\$ 100.00	R	DON F. JENNINGS
11/10/2015	9212	EIKE, ROBERT	246 WAX MYRTLE TRAIL	SINGLE FAMILY DWELLING	OTHER - ELECTRICAL	\$ 2,000.00	\$ 100.00	R	OUTER BANKS ELECTRIC
11/10/2015	9213	WEAVER, BRUCE	280 N. DOGWOOD TRAIL	SINGLE FAMILY DWELLING	OTHER - MECHANICAL	\$ 5,100.00	\$ 100.00	R	NORTH BEACH SERVICES
11/12/2015	9214	AUBRY, RALPH	16 THIRTEENTH AVENUE	SINGLE FAMILY DWELLING	OTHER - PLUMBING	\$ 750.00	\$ 100.00	R	WILLIAMS PLUMBING
11/13/2015	9215	KEINS, DOUGLAS	244 OCEAN BOULEVARD	SINGLE FAMILY DWELLING	OTHER - MECHANICAL	\$ 6,000.00	\$ 100.00	R	ALL-IN-ONE-MECHANICAL
11/16/2015	9219	DICK, GRANT	63 GINGUITE TRAIL	SINGLE FAMILY DWELLING	OTHER - ELECTRICAL	\$ 650.00	\$ 100.00	R	PAUL KING ELECTRICAL
11/16/2015	9216	STANZIONE, ROBERT	135 DUCK WOODS DRIVE	SINGLE FAMILY DWELLING	ACCESSORY - STORAGE SHED	\$ 4,800.00	\$ 100.00	R	PROPERTY OWNER
11/16/2015	9211	CARPER, PAUL	110 OCEAN BLVD	SINGLE FAMILY DWELLING	REMODEL	\$ 15,000.00	\$ 160.00	R	DEBOY CONSTRUCTION AND REMODELING
11/16/2015	9218	NELSON, RONALD	314 SEA OATS TRAIL	SINGLE FAMILY DWELLING	REMODEL	\$ 7,000.00	\$ 110.00	R	K.J. CONSTRUCTION AND REMODELING, CO
11/17/2015	9217	CATON, BARBARA	135 CROOKED BACK LOOP	SINGLE FAMILY DWELLING	ACCESSORY - POOL	\$ 31,919.00	\$ 125.00	R	CARIBBEAN POOLS AND SPAS OF NC
11/17/2015	9221	BLACKBURN, LARRY	34 GINGUITE TRAIL	SINGLE FAMILY DWELLING	OTHER - MECHANICAL	\$ 27,842.00	\$ 100.00	R	OUTER BANKS HEATING AND COOLING
11/17/2015	9220	CLOSE, MARY	330 SEA OATS TRAIL	SINGLE FAMILY DWELLING	OTHER - MECHANICAL	\$ 6,227.00	\$ 100.00	R	OUTER BANKS HEATING AND COOLING
11/18/2015	9223	KIRKHAVEN, LLC	4 PURPLE MARTIN LN	SINGLE FAMILY DWELLING	OTHER - MECHANICAL	\$ 5,400.00	\$ 100.00	R	R.A. HOY HEATING & A/C, INC
11/19/2015	9224	PERSICO, GEORGE	281 DUCK ROAD	SINGLE FAMILY DWELLING	OTHER - MECHANICAL	\$ 5,917.00	\$ 100.00	R	R.A. HOY HEATING & A/C, INC
11/20/2015	9226	34 OCEAN BOULEVARD, LLC	34 OCEAN BOULEVARD	SINGLE FAMILY DWELLING	REPAIR	\$ 1,400.00	\$ 100.00	R	HOWARD TAYLOR
11/23/2015	9225	130 W. HOLLY TRAIL	GUSSIS, WILLIAM	SINGLE FAMILY DWELLING	OTHER - DOCK	\$ 3,000.00	\$ 100.00	R	NORTHEASTERN MARINE, INC
11/23/2015	9222	271 N. DOGWOOD TRAIL	CARTER, JOHN L., III TTEE	SINGLE FAMILY DWELLING	OTHER - RETAINING WALL	\$ 18,000.00	\$ 100.00	R	NORTHEASTERN MARINE, INC
11/23/2015	9210	48 OCEAN BOULEVARD	OWENS, VIRGINIA M TTEE	SINGLE FAMILY DWELLING	NEW SINGLE FAMILY DWELLING	\$ 998,750.00	\$ 4,314.60	R	JAMES A. WARD, GENERAL CONTRACTOR, LLC
11/24/2015	9227	47 FOX GRAPE LANE	CAREY, KEVIN	SINGLE FAMILY DWELLING	OTHER - MECHANICAL	\$ 3,300.00	\$ 100.00	R	AIR-O-SMITH
11/24/2015	9209	20 DOLPHIN RUN	CHORBA, FRANK J. TRUSTEES	SINGLE FAMILY DWELLING	ACCESSORY - POOL	\$ 29,500.00	\$ 125.00	R	IN-SEA POOLS AND SPAS
11/25/2015	9228	233 WAX MYRTLE TRAIL	HESS, TIMOTHY	SINGLE FAMILY DWELLING	ACCESSORY - HOT TUB	\$ 3,000.00	\$ 100.00	R	STORM COAST HOMES
					BUILDING PERMIT TOTAL \$ RESIDENTIAL	\$ 1,503,364.00	\$ 7,752.50		
					BUILDING PERMIT TOTAL \$ COMMERCIAL	\$ 35,000.00	\$ 350.00		
					TOTAL FEES \$ =	\$ 1,538,364.00	\$ 8,102.50		
					# RESIDENTIAL =			32	
					# COMMERCIAL =			1	
					PLAN REVIEW TOTAL \$		\$ 1,350.00		
					GRAND TOTAL \$ OF FEES COLLECTED =		\$ 9,452.50		



**PUBLIC COMMENT SIGN-UP SHEET
DECEMBER 1, 2015**

We encourage your public comments. All speakers must recognize the utmost importance of maintaining the decorum of Town meetings and of the need for all to have an opportunity to speak in a timely and uninterrupted manner. Please limit your comments to 3 minutes and speak courteously and respectfully to the Council as a whole. The 3 minute time allotted is your time to speak. You may choose to use all of it or less, but it is not transferrable to anyone else. Public comment is your opportunity to provide input on Town matters. It is not meant to be a dialogue exchange between you, members of the Council, or others in the audience.

NAME	MAILING ADDRESS OF RESIDENT	TOPIC
She Sherlock	66 Ocean Blvd, SS	Senate Bill 25
Gaula Sherlock	66 Ocean Blvd, SS	SB 25
Terry Simpson	42 Hickory Trail	SB 25
Mary Lou FORT	179 Clamshell Trail	DOG BITE
Geri SULLIVAN	31 10th Avenue	SB 25
Ray Midgett	154 Duck Wdr Dr	misc
James Thomas	124 Sassafras Ln	
Andy Ward	147 Bayberry Tr.	SB 25



Closed Session
December 1, 2015

Those in attendance: Mayor Bennett, Mayor Pro Tem Newberry, Council Members Holland, Nason and McDonald.

Also present: Town Manager Peter Rascoe, Town Planner Wes Haskett, Town Attorney Ben Gallop and Town Clerk Sheila Kane.

Mayor Bennett called the meeting to order 6:50 p.m.

Purpose: The Town Attorney briefed Council on NC Session Law 2015-86, "An Act to Clarify When a County or Municipality May Enact Zoning Ordinances Related to Design and Aesthetic Controls". The Town Attorney recommended Council convene a closed session to discuss the matter and options.

After discussions it was the consensus of Council to direct the Town Attorney, Town Planner and Town Manager to prepare some ordinance modifications to address the changes to 163-381 with regards to large structures within the Town of Southern Shores and to determine a path to making ordinance changes as expeditiously as possible. The Town Attorney advised the Council to make the motion in open session.

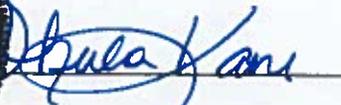
MOTION: Council Member Holland moved to adjourn the closed session. The motion was seconded by Council Member McDonald. The motion passed unanimously (5-0).

The time was 8:13 p.m.

ATTEST:

respectfully submitted:


Tom Bennett, Mayor


Sheila Kane, Town Clerk

