



Town of Southern Shores

"A Town of Volunteers"

6 Skyline Road, Southern Shores, NC 27949

Telephone: (252) 261-2394 Fax: (252) 261-0452

Web Site: southernshores.org

E-mail: info@southernshores.org

Council Meeting

February 5, 2002

7:30 p.m.-Pitts Center

1. Mayor Sutherland called the meeting to order at 7:30 p.m. He stated that it was an honor to have Representative Bill Culpepper at the meeting tonight.

2. Mayor Sutherland led the Pledge of Allegiance

3. Moment of Silence

Mayor Sutherland asked that a moment of silence be held for the families in the passing of Thomas Marshall and Earlene Lebo.

4. Introduction of State Representative Bill Culpepper

Mayor Sutherland welcomed Representative Culpepper and presented a brief biography of Bill Culpepper.

Representative Culpepper stated that he is very familiar with the Town of Southern Shores, in that he visited here as a child and has continued to do so and previously owned property in Southern Shores. He gave a synopsis of his past and how he became a State representative.

He stated that some of the issues that the citizens of the Town are concerned with, he is also He stated that he would not like to see NC12 become a 4-5 lane road. He feels the construction of the Mid-Currituck Bridge is very important and advised the residents to continue fighting for it.

The audience asked him to respond to a multitude of issues. The issues addressed were roads, bridges, emergency evacuation, education, lottery, clean air act, general assembly sessions, college tuition, state budget and taxes.

Mayor Sutherland thanked Representative Culpepper for attending the meeting tonight and sharing his fond memories of the Town. He presented Representative Culpepper with a Southern Shores coffee mug.

Mayor Sutherland called for a short break and the meeting was reconvened at 8:30 p.m.

5. Consent Agenda- Special Meeting Minutes-November 29, 2001, Minutes-January 8, 2002, Special Meeting January 29, 2002, Monthly Building Inspections Report and Monthly Tax Report.

Mayor Sutherland read the Building Inspections and Tax reports. Councilman Campbell made a motion to adopt the consent agenda. Councilman Kennedy seconded. Approved unanimously.

6. Introduction of new Police Officers

Mayor Sutherland stated that the new officers were unable to be here tonight. He named them, Dwayne Drummond from the Dare County Sheriff's Department and Mike Suddith from the Currituck County Sheriff's Dept. He stated that the Police Dept. is now at full staff.

7. Old Business

a. Town Projects Update

Tom Gjestson, Town Manager, announced that the remodeling of Town Hall is in progress and that the public works building is constructed and the electrical installation is in progress as well as the parking area.

b. NCDOT Traffic Update

Mayor Sutherland stated that Council asked NCDOT to submit a plan for a center turn lane on NC 12. The proposed plan shows the addition of a center lane beginning at Town Hall and ending at Skyline Road and extension of the current two merge lanes northward to Skyline. He stated that a public hearing would be held on February 7, 2002 at 9:00 a.m. in the Pitts Center.

8. New Business

a. Spring Roads Work Program

Councilman Denny reported that the Town Manager and the Town Engineer and himself have worked on the RFP for the spring roadwork and it is ready to be let for bids. He stated that there are seven reconstruction sites. He stated that the proposed project does exceed the proposed budget but it is recommended to go forward with the plan. He stated the project is to be completed by June 15, 2002.

New Business cont'd

Mayor Sutherland moved to authorize the seeking of the bids for the FY 2002 Street Improvement Project with a bid opening date and time of Wednesday, February 20, 2002 at 11:00 a.m. Councilman Campbell seconded. Approved unanimously.

b. Letter of Appreciation-Southern Shores Volunteer Fire Dept.

Mayor Sutherland submitted a letter of appreciation commending all the members of the SSVFD on their professionalism, especially during a controlled burn on N. Dogwood Trail. The letter acknowledged the evidence of the department's outstanding capabilities.

Chief Bakken stated that the SSVFD is comprised of 83 dedicated volunteers who are 43 firefighters and 40 support personnel and rehab people.

Mayor Sutherland encouraged people to join the SSVFD.

c. Commercial Fisherman

Mayor Sutherland stated that he received an inquiry from a resident concerned that commercial fisherman were damaging the beach accesses. He reported that he contacted the Director of Fisheries and was told that the commercial fishermen need to have on their person two licenses when fishing or are on the beach. If they did not it is the same as driving without a car driver's license. He stated that the commercial fishermen do not have permission from the SSCA to use the beach access and they are trespassing.

d. Legislative Update

Mayor Sutherland stated that the Town Clerk, upon returning from an annual clerk school sponsored by the Institute of Government, provided Council with an informative Legislative Update and that it would be made available at Town Hall for those interested to pick up.

Mayor Sutherland announced that the Town Clerk is working toward a Certified Municipal Clerk certification sponsored by the International Institute of Municipal Clerks to be completed within the next year.

e. Authorization to attend transportation conference-Councilman Denny

Councilman Campbell moved to authorize Councilman Denny to attend a transportation conference in Virginia Beach, March 11-13, 2002. Mayor Sutherland seconded. Approved unanimously.

9. Public Comment

Jack Sheehan thanked the SSVFD for a successful controlled fire burn, especially since he resides next door to the site.

10. Council Agenda

- Councilman Campbell-none
- Councilman Denny requested that beach accesses be placed on the retreat agenda. He also asked that Council discuss, at the retreat, the suggested need for a 1,000-seat auditorium as stated in the Coastland Times by Joan Freemantle. He would like to see a resolution of support.
- Councilman Kennedy-none
- Councilman Smith reminded everyone of the upcoming special meeting and public hearing to be held on February 7, 2002 at 9:00 in the Pitts Center to discuss the NCDOT's plan for the center turn lane on NC 12.

11. Mayor's Agenda

Mayor Sutherland addressed these items:

- Cheryl Byrd has requested to talk to Council at their April meeting regarding redistricting.
- Asked if Council would be receptive to inviting Senator Marc Basnight to attend a town meeting? All agreed.
- Announced that the Chicahawk Property Owners will hold their semi-annual membership meeting on March 23 and that Council is invited to attend. It will be held in the Pitts Center.
- Announced that all of Council and the Town Manager attended the Mayor/Council School in Kill Devil Hills, January 23-24, 2002.
- Announced the Council Retreat would be held February 12-13, 2002 at 9:00 a.m. in the Pitts Center. The public is invited.
- Announced the annual Hurricane Conference is to be held March 4-6 if any Council members would like to attend.

Mayor's Agenda cont'd

- Mayor Sutherland moved to declare the police vehicle 1997, Ford Crown Victoria, Vehicle Number # 2FALP71W7VX103855 with a monetary value less than \$5,000.00 surplus in accordance to G. S. 160A-266. The Town Council authorizes the Town Clerk to dispose of the described property by donating the vehicle to the Southern Shores Fire Department in accordance to G. S. 160A-279 that states that a municipality is authorized to convey personal property to any entity if (1) the municipality is authorized to appropriate funds to the entity, (2) the entity carries out a public purpose, and (3) the entity is not a for-profit corporation. Councilman Kennedy seconded. Approved unanimously.

12. Town Manager's Agenda

Tom Gjestson addressed these items:

- The NC Division of Coastal Management (CAMA) and the NC National Estuarine Research Reserve has been provided the Town with an information brochure on the subject of Septic Systems in Coastal NC. Copies of the brochure will be ordered by the Town and mailed to each property owner.
- Presented a metal "Rip Current" sign for Council's review. The signs are available from the NC Sea Grant program. He presented "Rip Current" signs at the workshop also. If used the signs should be placed at the SSCA beach crossovers. It was suggested that the SSCA Board discuss the use and submit suggestions.
- Announced that it is time to be thinking about the annual "Litter Sweep" program to be held on April 15 and 28, 2002. He recommends that the "Town Sweep" be chaired by Councilman Campbell, as he has done such a great job the past two years. Councilman Campbell agreed to chair the program.

13. Town Attorney's Agenda-none

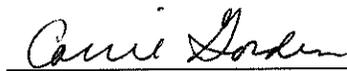
Mayor Sutherland made a motion to recess the meeting at 9:05 p.m. to meet again at 9:00 a.m. Thursday, February 21, 2002 to hear from Councilman Denny and Town Staff an evaluation of bids received for the 2002 Street Improvement Project and to consider award of a contract. Councilman Kennedy seconded. Approved unanimously.

ATTEST:

Respectfully submitted:



Mayor



Town Clerk

Jan 02



TOWN OF SOUTHERN SHORES
"A Town of Volunteers"
6 Skyline Rd, Southern Shores

Monthly Code Enforcement & Building Summary
January, 2002

Summary

# New houses permitted this month	5	Estimated Value	\$ 1,449,600.00
Additions, Remodels and Other permits	22	Estimated Value	\$ 528,255.00
Total	27	Total	\$ 1,977,855.00
New CO issued this month	6	Total Homes YTD FY 2001	1995
		Total Homes as of FY 2000	1917
Total Permits for the FY 2001	211	Total Fees Collected	\$ 115,285.25

SOUTHERN SHORES

<u>Type of Construction</u>	<u>Number</u>	<u>Est. Cost</u>	<u>Permit Fees</u>
New Construction	5	\$ 1,449,600.00	\$ 7,451.23
Additions/Alterations	2	\$ 300,000.00	\$ 924.98
Other Permit Types	17	\$ 112,275.00	\$ 1,000.41
Add to Permits	3	\$ 115,980.00	\$ 706.16
Other Permit Fees	2		\$ 100.00
Plan Review Fees	10		\$ 770.00
CAMA minor permits	4		\$ 400.00
		\$ 1,977,855.00	\$ 11,352.78

MARTIN'S POINT

<u>Type of Construction</u>	<u>Number</u>	<u>Est. Cost</u>	<u>Permit Fees</u>
New Commerical			
**Additions/Alteration			
Other			

** We will be reporting certificates of occupancy issued & possible additions to open permits for MP.

Respectfully submitted,

Michael J Hejduk
Code Enforcement Administrator

TOWN OF SOUTHERN SHORES

TAX DEPARTMENT MONTHLY REPORT

MONTH: January , 2002

DATE: February 5, 2002

COLLECTIONS

MONTH TO DATE

Current Year – 2001	\$	99,187.51
Prior Years – 1979-2000	\$	1,530.48
Interest	\$	328.58

YEAR TO DATE

Current Year – 2001	\$	872,412.34
Prior Years – 1979-2000	\$	9,213.73
Interest	\$	713.55

STATEMENT OF OUTSTANDING REAL ESTATE TAXES

AS OF

January 31, 2002

1979-1995	\$.00
1996	
Richard K Lam	\$ 5.32
TOTAL - 1996	\$ 5.32
1997	
Richard K Lam	\$ 356.18
David C Molumby	\$ 157.78
TOTAL - 1997	\$ 513.96
1998	
Joan Herron	\$ 82.97
Richard K Lam	\$ 370.04
David L Molumby	\$ 265.13
TOTAL - 1998	\$ 718.14
1999	
Marylu M DeGabreille	\$ 590.26
Joan Herron	\$ 104.50
Richard K Lam	\$ 370.04
David C Molumby	\$ 265.13
Merle A Russell	\$ 310.64
Total - 1999	\$ 1,640.57
2000	
Carol A Chittum	\$ 1.85
Carol A Chittum	\$ 65.20
Marylu M DeGabriele	\$ 536.60
Robert B Furr	\$ 328.60
Gregory S Hamby	\$ 233.71
Joan Herron	\$ 95.00
William K Hurst	\$ 214.40
Henry C Ivin	\$ 394.60
Richard K Lam	\$ 350.28
David C Molumby	\$ 241.22
Carlton L Morris	\$ 315.70
Merle A Russell	\$ 293.38
Southern Coastal Assoc	\$ 1277.60
Buck A Williams	\$ 24.64
TOTAL - 2000	\$ 4,372.78
2001	
Jasper L Adams	\$ 254.52
John R Allen	\$ 68.04
John F Allums	\$ 78.66
Guy S Barnocky	\$ 266.41
Daniel M Beck	\$ 235.80
Thor M Berg/Robert Outten	\$ 94.14



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February 5, 2002

David Bakken, Chief
Southern Shores Volunteer Fire Department
15 S. Dogwood Trail
Southern Shores, NC 27949

Dear Chief:

We are sending this letter of commendation to your members on behalf of our Town Council and all of the residents of Southern Shores. We are very fortunate to have such a professional group of volunteers that serve in all aspects of our Fire Department- firefighters, support personnel and rehab volunteers. As you know your professionals, assisted by both Duck and Kitty Hawk Fire Departments, conducted a training burn at a house on North Dogwood Trail on Sunday 27 January. This event was very well done and the final burn of the residence was spectacular. There were no injuries and there were certainly no secondary effects with fires started elsewhere in the Town. The burn was tangible evidence of the department's outstanding capabilities.

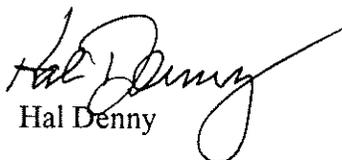
Please pass on our thanks and congratulations to all within the fire department. We are most proud of them!

Sincerely yours,


Paul Sutherland


Joe Campbell


Gene Kennedy


Hal Denny


Don Smith

2/5/02

Motion to donate car to the fire department

I, Mayor Sutherland move to declare the police vehicle 1997, Ford Crown Victoria, Vehicle Number # 2FALP71W7VX103855 with a monetary value less than \$5,000.00 surplus in accordance to G. S. 160A-266. The Town Council authorizes the Town Clerk to dispose of the described property by donating the vehicle to the Southern Shores Fire Department in accordance to G. S. 160A-279 that states that a municipality is authorized to convey personal property to any entity if (1) the municipality is authorized to appropriate funds to the entity, (2) the entity carries out a public purpose, and (3) the entity is not a for-profit corporation. Seconded by Councilman Kennedy
Approved Unanimously.



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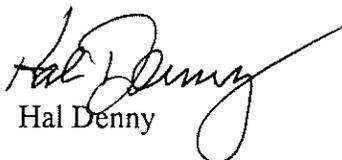
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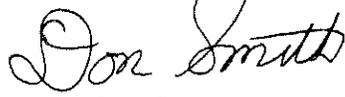
Sincerely yours,


Paul Sutherland


Joe Campbell


Gene Kennedy


Hal Denny


Don Smith