



Town of Southern Shores

"A Town of Volunteers"

6 Skyline Road, Southern Shores, NC 27949

Telephone: (252) 261-2394 Fax: (252) 261-0452

Web Site: southernshores.org

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Council Meeting

January 8, 2002

9:00 a.m.-Pitts Center

1. Mayor Sutherland called the meeting to order at 9:00 a.m. Tom Gjestson, Town Manager and Mike Hejduk, Code Enforcement Administrator were absent.

2. Pledge of Allegiance

Al Smith led the Pledge of Allegiance

3. Moment of Silence

Mayor Sutherland asked that a moment of silence be held for Council and Town staff for guidance in what is best for the Town for the upcoming New Year.

4. Consent Agenda

Mayor Sutherland presented the Consent Agenda. Councilman Campbell made a motion to adopt it as presented. Councilman Denny seconded. Approved unanimously.

5. Introduction of Police Officers

Mayor Sutherland called upon Chief Pledger. Chief Pledger introduced Kim McIntosh and Paul Terry. He stated that Officer McIntosh has three years of experience and comes from Currituck County Sheriff's Department. He stated that Officer Terry has 15 years of experience and comes from the Town of Nags Head Police Department.

Chief Pledger reported that several calls had been made inquiring about the large number of break-ins in Town. He stated that there have not been a rash of break-ins and that they are down from last year. He stated that there has been a joint effort with the other Town police departments and that arrests have been made.

Police Department cont'd

He reported that the department is in receipt of applications for the two available positions.

Mayor Sutherland reminded the residents to call the Police Department when they are leaving town for an extended time. He stated that this procedure recently saved a house from being robbed when Officer Fallen checked on the residence that was called in.

6. Planning Board Recap-December 17, 2001

Dan Shields, Planning Board Chairman, stated that the Planning Board is recommending approval of the preliminary site and utility plan for Swan Creek Planned Unit Development (PUD), formerly known as Ginguite Woods. He stated that the Planning Board placed a condition on the site plan in that the developers submit a signed contract to him. He stated that he is in receipt of the contract. He explained that the wastewater treatment plant (WWTP) is not complete and until it is signed, sealed, and delivered the project is still in Neal Blinken's hands.

7. Public Hearing-Swan Creek PUD

Mayor Sutherland opened the public hearing 9:10 a.m. No one signed up to speak. Mayor Sutherland asked if anyone would like to speak. Neal Blinken, developer of Ginguite Woods (Swan Creek) did respond.

N. Blinken stated that he did not envision it would take as long as it has to complete the WWTP. He stated that State bureaucracy is the total cause for the delays in the project. He stated that the project is moving ahead and that when completed it will be an asset to the Town. He stated that in keeping with the Town's Land Use Plan the Ginguite Woods project has kept the commercial district from expanding. He stated that he recommends that the Swan Creek PUD be approved and that under Mickey Hayes as the new developer the project will remain a high standard district.

Bob Howsare of Kitty Hawk Land Company and Eddie Valdivieso of Quible Engineering were present for Council to ask any questions regarding the project.

Mayor Sutherland asked if anyone else would like to address the public hearing. Hearing from no one he closed the public hearing at 9:15 a.m.

Councilman Kennedy stated that sand fencing or screening needs to be placed at the site in accordance to the Town's Zoning Ordinance.

Public Hearing cont'd

N. Blinken stated that at the beginning of the project some landscaping had been done but all those trees were lost due to the construction. He stated that there would be no more landscaping proposed until all the heavy equipment is off the property.

Councilman Denny asked when the bulkheading of the stormwater pond would be complete? D. Shields stated that they are working on that now. Eddie Valivideso stated that the WWTP could not be signed off until the bulkheading is complete.

Mayor Sutherland asked when would this be complete. N. Blinken stated that if there are no delays by the end of the month. Mayor Sutherland stated that he is holding N. Blinken to that deadline.

Councilman Campbell made a motion to approve the submitted preliminary site and utility plan dated 12/03/01. Councilman Smith seconded. Approved unanimously.

8. Old Business

a. Retreat items

Mayor Sutherland announced that the Council Retreat would be held on February 12-13, 2002 at 9:00 a.m. in the Pitts Center. He asked that anyone having issues for the retreat to submit them to Council or the Town Manager. He stated that the retreat is open to the public and encouraged everyone to attend. Councilman Campbell suggested that all Board chairpersons be made aware of the date for the retreat.

9. New Business

a. Resolution-Bridge Inspection

Mayor Sutherland moved to adopt the resolution, as presented, regarding the procedure for the Town's bridges to be inspected by NCDOT. Councilman Campbell stated that this is done routinely by NCDOT every two years. Councilman Denny seconded. Approved unanimously.

New Business cont'd

b. Long Range Plan

Mayor Sutherland reported the Long Range Plan committee has completed the plan and submitted it to Council. Mayor moved to accept the plan as presented and Council will review it at the retreat. Councilman Campbell seconded. Councilman Denny asked that the document be referred to as the report at this time. Mayor Sutherland agreed to amend his motion and call the "plan" the "report". Approved unanimously.

c. First Flight Society membership

Mayor Sutherland stated that the Town received a membership form and the fee is \$150.00. He stated that the membership fee for the Tourist Bureau is \$25.00. He stated that he wants to know why there are different membership fees before Council considers joining. He stated that he would come back to Council at the February meeting with the information.

10. Public Comment-none

11. Council's Agenda

Councilman Campbell-none

Councilman Denny reported that the Town Engineer has submitted the first draft for the spring roads bid package. He will present to Council at the January workshop.

Councilman Denny reported that the Town storage building has had some scheduling problems and construction has not started at this time.

Councilman Kennedy reported that a few trees have been removed along the multi-use path before you get to Juniper Trail on Hwy. 158.

Mayor Sutherland asked if there is any information regarding the Dare County garbage collection contract with the Town? Councilman Kennedy said none at this time.

12. Mayor's Agenda

Mayor Sutherland stated that the request for the Town to become involved in the multi-use path for Martin's Point has been addressed again. The consensus is Council is not interested in the project at this time.

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Mayor's Agenda cont'd

Mayor Sutherland announced that Representative Bill Culpepper will be present at the Council's February meeting.

Mayor Sutherland announced that the Tourist Board would meet in the Pitts Center on January 17, 2002 at 8:30 a.m.

Mayor Sutherland announced that NCDOT would be holding a meeting on January 29, 2002 in the Pitts Center after the Council workshop to discuss the traffic issues at Hwy. 158/NC 12.

Mayor Sutherland announced that the remodeling of Town Hall is in progress.

13. Town Manager's Agenda-absent

Mayor Sutherland asked Fire Chief Bakken to give the monthly fire report.

Chief Bakken announced that the annual mid-winter District Fire Chief's workshop would be held on February 23, 2002 at the Ramada Inn in Kill Devil Hills.

14. Town Attorney's Agenda-none

15. Announcements

Mayor Sutherland announced that Kevin Dulgher, student and resident of the Town, has been selected by the National Youth Leadership Forum on Defense, Intelligence and Diplomacy and has the opportunity to go to Washington, DC. A press release has been made available regarding this and Kevin is requesting financial support. Mayor Sutherland suggested anyone that is interested that they should contact Kevin.

Councilman Denny stated that Kevin has just become an Eagle Scout and all should be proud to have him in our Town.

Mayor Sutherland moved to adjourn the meeting at 9:35 a.m. Councilman Campbell seconded. Approved unanimously.

ATTEST:

Respectfully submitted:



Mayor Sutherland



Carrie Gordin, Town Clerk

1/2/02

SOUTHERN SHORES FIRE DEPARTMENT
15 S. Dogwood Trail
Southern Shores, NC 27949

Dave Bakken, Chief

Jim Morrison, Chairman

MONTHLY REPORT TO TOWN -FIRE CALLS FOR 2001-02

CALLS ANSWERED	DECEMBER	FY2001-02
STRUCTURE 111	11	41
PROP O/S STRUCTURE 112	1	1
VEHICLE FIRE 131	1	1
BRUSH FIRE 142	1	15
EMS 311	10	94
RESCUE 300	0	11
VEHICLE ACCIDENT 322	1	18
SERVICE CALL 500	0	4
GOOD INTENT 600	2	5
FALSE MALFUNTION 735	1	1
FALSE UNINTENTIONAL 740	4	38
HAZARDOUS CONDITION 400	1	3
OTHER 900	0	3
TOTAL CALLS	29	235
MUTUAL AID GIVEN	6	55
MUTUAL AID RECEIVED	8	66
CASUALTIES	0	0
PROPERTY LOSS \$	0	0
VOLUNTEER HOURS	1042	7128



TOWN OF SOUTHERN SHORES
 "A Town of Volunteers"
 6 Skyline Rd, Southern Shores

Monthly Code Enforcement & Building Summary
 December, 2001

Summary

# New houses permitted this month	9	Estimated Value	\$ 2,170,100.00
Additions, Remodels and Other permits	19	Estimated Value	\$ 317,340.00
Total	28	Total	\$ 2,487,440.00
New CO issued this month	6	Total Homes YTD FY 2001	1989
		Total Homes as of FY 2000	1917
Total Permits for the FY 2001	184	Total Fees Collected	\$ 103,932.47

SOUTHERN SHORES

Type of Construction	Number	Est. Cost	Permit Fees
New Construction	9	\$ 2,170,100.00	\$ 12,217.73
Additions/Alterations	4	\$ 75,300.00	\$ 499.29
Other Permit Types	15	\$ 238,040.00	\$ 705.00
Add to Permits	1	\$ 4,000.00	\$ 24.82
Other Permit Fees	1		\$ 50.00
Plan Review Fees	13		\$ 1,435.00
CAMA minor permits	1		\$ 100.00
		\$ 2,487,440.00	\$ 14,931.84

MARTIN'S POINT

Type of Construction	Number	Est. Cost	Permit Fees
New Commerical			
**Additions/Alteration			
Other			

** We will be reporting certificates of occupancy issued & possible additions to open permits for MP.

Respectfully submitted,

Michael J. Hejduk
 Code Enforcement Administrator

TOWN OF SOUTHERN SHORES

TAX DEPARTMENT MONTHLY REPORT

MONTH: December, 2001

DATE: January 8, 2002

COLLECTIONS

MONTH TO DATE

Current Year – 2001	\$ 417,273.78
Prior Years – 1979-2000	\$ 174.59
Interest	\$ 15.82

YEAR TO DATE

Current Year – 2001	\$ 773,210.18
Prior Years – 1979-2000	\$ 7,697.90
Interest	\$ 384.97

TOWN OF SOUTHERN SHORES
TAX DEPARTMENT

DATE: January 8, 2002

PICKUPS

Sept Levy	\$ 4,157.59
Oct Levy	\$ 3,966.34
Nov Levy	\$ 3,627.56
J Beasley	\$ 24.26
K Lucas	\$ 9.60
K Lucas	\$ 1.00
J Leatherwood	\$ 2.00
J Wood	\$ 5.05
J Stone	\$ 18.40
J Cross	\$ 49.50
R Shope	\$ 75.92
Wellness Center	\$ 5.44

RELEASES

J Kiourtzidis	\$ 7.89
B Keiser	\$ 16.00
Jaguar Credit	\$ 45.08
J Leatherwood	\$ 23.38
D McClary	\$ 24.56
Steve Dickerson Elect.	\$ 27.37
J Wood	\$ 5.05
D Midgett	\$ 1.18
J Wood	\$ 5.05
L Lassiter	\$ 5.47
L Lassiter	\$ 3.29
Ford Mtr Credit	\$ 54.56
M Sullivan	\$ 8.61
J Collins	\$ 12.73
General Electric Cap	\$ 13.55
G Dupree	\$ 6.67
B Ennis	\$ 19.99
G Montagna	\$ 21.21
D Brick	\$.60
S Dowdy	\$ 93.94
S Dowdy	\$ 93.94
S Dowdy	\$ 8.80
S Wolf	\$ 8.80
S Wolf	\$ 8.00
S Wolf	\$ 7.20

TOTAL \$ 11,942.66

\$ 522.92

Council Workshop Planning Board Recap

PLANNING BOARD MEETING RECAP

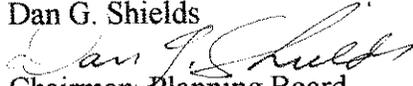
12/17/01

Prepared by Dan Shields for Council Workshop 12/18/01

The December meeting of the Southern Shores Planning Board was called to order at 7:30 P.M. Mon 17 December 2001. A quorum of the Board was in attendance.

1. The Preliminary Site Plan for Swan Creek P.U.D. (formerly Ginguite Woods) Subdivision-6125 N. Croatan Highway, Southern Shores was presented to the Planning Board by Mr. Mickey Hayes for Preliminary site plan review. After numerous questions the Planning Board conditionally recommends approval of the site plan. The contract between the previous owner and Mr. Hayes has been signed by all but one of the principals. That signature should be gotten this week and I should receive a copy as soon as it is signed. Upon review, I will inform the Council.
2. Discussion of proposed amendments for a Lighting ordinance and a Buffer/Landscape ordinance were discussed. Drafts were distributed for review and discussion. Further discussions will be held at future meetings

Dan G. Shields



Chairman, Planning Board
Southern Shores, NC



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Resolution # 02-01-01

RESOLUTION OF THE TOWN COUNCIL OF SOUTHERN SHORES SUPPORTING BRIDGE INSPECTIONS

WHEREAS, The Town of Southern Shores has requested the Department of Transportation to perform certain work under the Federal-Aid Highway Bridge Replacement and Rehabilitation Program, said work to consist of the reinspection and analysis of all public bridges on the Municipal Street System in the Town of Southern Shores; and

WHEREAS, the Town of Southern Shores proposes to enter into an agreement with the North Carolina Department of Transportation for said work wherein the Department of Transportation or a consulting engineering firm retained by the Department of Transportation will reinspect and prepare the necessary reports for all public bridges on the Municipal Street System in accordance with the National Bridge Inspection Standards; and

WHEREAS, under the proposed agreement the Federal Highway Administration shall reimburse the Department of Transportation for eighty (80) percent of the cost of the work subject to compliance with all applicable federal policy and procedural rules and regulations; and

WHEREAS, under the proposed agreement the Town of Southern Shores shall reimburse the Department of Transportation for all costs of the work incurred by the Department of Transportation not paid by the Federal Highway Administration.

NOW THEREFORE, BE IT RESOLVED that the agreement for the hereinabove referenced bridge inspection work is hereby formally approved by the Town of Southern Shores Town Council and the Mayor and Clerk of this Municipality are hereby empowered to sign and execute the required agreement between the Town of Southern Shores and the Department of Transportation.

Adopted by the Southern Shores Town Council this the 8th day of January 2002.


Paul Sutherland, Mayor

ATTEST:


Carrie Gordin, Town Clerk



TOWN OF SOUTHERN SHORES

Sign in for Public Hearing : SWAN CREEK PUD

Date: 1/8/02

NAME	ADDRESS
<i>no one signed up to speak.</i>	