



# Town of Southern Shores

“A Town of Volunteers”

6 Skyline Road, Southern Shores, NC 27949

Telephone: (252) 261-2394 Fax: (252) 261-0452

Web Site: southernshores.org

E-mail: info@southernshores.org

Council Meeting  
July 3, 2001  
9:00 a.m.-Pitts Center

1. Mayor Sutherland called the meeting to order at 9:00 a.m.
2. Mayor Sutherland led the Pledge of Allegiance.
3. Moment of Silence

Mayor Sutherland asked that a moment of silence be held for those who have given their lives for this country in honor of the 4<sup>th</sup> of July.

4. Consent Agenda

Mayor Sutherland made a motion to adopt the consent agenda as presented.  
Councilman Kennedy seconded. Approved unanimously.

5. Planning Board Recap-June 18, 2001.

Dan Shields, Chairman, recommends that Council approve the amended site plan for Southern Shores Crossing. Councilman Campbell made a motion to approve as submitted. Mayor Sutherland seconded. Approved unanimously.

D. Shields stated that Mr. Hampton of McGuire Woods requested that the Planning Board consider the placement of a telecommunications tower on top of the water tower behind Kitty Hawk Elementary School. Following the Planning Board meeting D. Shields wrote a letter to Mr. Hampton saying that the zoning ordinance stands as written regarding telecommunications towers.

D. Shields stated that Bob Howsare from Kitty Hawk Land Company gave a brief presentation on the commercial property adjacent to Ginguite Woods Development.

D. Shields recommends that Council approve the site plan as submitted by John Amrhein for professional office space in Martin's Point commercial zone, located at Remainder Lot 9. In 1999 Mr. Amrhein presented a site plan that was approved but he did not build at that time.

D. Shields reported that the Board is working on the draft for the large home ordinance and hopes to have it to Council by September. Mayor Sutherland asked if the Board could have the draft at the August meeting? D. Shields said they would try to have it ready.

Planning Board Recap cont'd

Councilman Denny asked what Mr. Hampton was selling? D. Shields stated he was a representative for SunCom and the antenna would be used for telephone service.

Mayor Sutherland called for a vote for the two site plans presented by the Planning Board.

Councilman Denny made a motion to approve the site plan as submitted for Southern Shores Crossing. Councilman Kennedy seconded. Approved unanimously.

Councilman Campbell made a motion to approve the site plan submitted by John Amrhein for the office building in Martin's Point. Mayor Sutherland seconded. Approved unanimously.

Mayor Sutherland asked Neal Blinken, developer of the under construction sites of Southern Shores Crossing and Ginguite Woods, when he thought the clean up would begin at the Ginguite Woods site?

N. Blinken stated that the pump station is almost complete and he is waiting for the earth moving part of construction to be finished before he works on the landscaping. He stated that he had done some landscaping but the trucks have caused damage. Things are moving along and he should have electrical power in the next week.

6. Public Hearings

a. Consideration of Final Draft-Amended Town Zoning Ordinance

Mayor Sutherland thanked Jodi Hess for all the volunteer hours she spent reviewing the zoning ordinance.

Mayor Sutherland called the public hearing to order at 9:10 a.m. He asked if there was anyone wishing to speak since no one had signed up? Hearing from no one he closed the public hearing. Mayor Sutherland moved that the Amended and Restated Zoning Ordinance of the Town of Southern Shores be adopted effective this date July 3, 2001. Councilman Campbell seconded. Approved unanimously.

b. Dominion Power Easement Request on Sea Oats Trail

Mayor Sutherland stated that Bryant Brooks, Senior Manager of Dominion Power, has presented a request to the Town regarding a utility easement on Sea Oats Trail. The purpose of the project is to allow for construction of a dedicated feed north along NC12 corridor from Nags Head to support the load from the continued development of Duck and Corolla. This line would also provide reliable backup power in the event of a failure in Southern Shores.

Mayor Sutherland called the public hearing to order 9:13 a.m. He asked if there was anyone wishing to speak since no one had signed up? Hearing from no one he closed the public hearing at 9:14 a.m.

Public Hearings cont'd

Mr. Brooks stated boring would be used and that no driveways would be disturbed and that the work would not begin until the first of the year (2002). The project should be completed in 3-4 months.

Councilman Smith asked how close in the right-of-way would the lines be laid? Mr. Brooks stated that it would be best to have the lines as far from the road as possible but it is the Town's preference.

Mayor Sutherland suggested that there be coordination between the Town Manager and Mr. Brooks on the project. He stated that letters from the Town and Dominion Power would be sent to the individual property owners who would be affected by this alerting them to this project.

Mayor Sutherland moved that Virginia Electric and Power Company be granted an easement for the construction, operation and maintenance of only an underground electric power line in the right-of-way of Sea Oats Trail as shown on the May 11, 2001, VEPCO plat. Further the Mayor and Town Clerk are authorized to sign the easement on behalf of the Town. Councilman Denny seconded. Approved unanimously.

Randall Wrenn asked if this project would affect the proposed underground lines at the "T" at Sea Crest Village? Mr. Brooks stated that it would be in lieu of that.

7. Old Business

a. Cable Franchise Agreement and Ordinance-Second reading

Mayor Sutherland acknowledged Sam Scialabba of Charter Communications is in attendance tonight.

Mayor Sutherland stated that this is the second time these documents have been presented to Council in accordance to General Statute. He moved the adoption of the ordinance granting a cable television franchise to Falcon Video Communications, L.P. doing business as Charter Communications, effective this date, July 3, 2001, and subject to acceptance by Charter Communications." Councilman Campbell seconded. Approved unanimously.

b. Town Projects Update

Tom Gjestson reported that the trenching for the phone lines has been completed and the wiring has been installed. A committee has been reviewing design plans of the Town Hall complex and will be making a decision soon. The plans for the storage-building behind the S. Fire Station are moving ahead.

T. Gjestson announced that Pat Forrester has been hired as Beverly Lehman's replacement in the Building Inspections Department.

Old Business cont'd

T. Gjestson announced that the Town is recruiting for police officers (2) and (1) public works maintenance technician positions.

c. Road Projects Update

Councilman Denny reported that Barnhill Contractors are proceeding to work on the Spring Roads Project. He stated that residents of Beech Tree Trail have volunteered to do landscaping of the cul-de-sac area if the Town will provide the materials. The cost is estimated to be around \$700-\$900. He stated that a full street upgrade is needed for the south end of Duck Woods Drive for the Fall Roads Project.

Councilman Campbell expressed some concern regarding the landscaping as proposed for Beech Tree Trail. He stated that in the past Council has discouraged other improvements to cul-de-sacs and rights-of-way and it should be investigated before a decision is granted to the Beech Tree Trail residents offer.

Councilman Kennedy and Mayor Sutherland stated that they would support it. Mayor Sutherland stated that there is money in the budget for beautification for this type of maintenance. It is at the Town Manager's discretion.

d. Tidewater Fibre Contract extension

T. Gjestson reported that the recycling contract expires in September. The contract has been renegotiated for a three-year contract to begin October 1, 2001 and there will be a fuel surcharge included that was not part of the original contract.

Mayor Sutherland moved that Council give authority to the Town Manager or Mayor to execute the presented renewal three-year contract with Tidewater Fibre for curbside recycling pickup. Councilman Kennedy seconded. Approved unanimously.

e. Beach Lifeguard Committee Update

Councilman Smith reported that the committee has been reviewing liabilities and the different ordinances that the Towns have (like dogs on the beach, etc.). The committee's goal in consolidating is to maintain the standards that are being held presently. He stated that Dare County is not a part of this committee. The next meeting will be held July 18 at 2:00 p.m. Mayor Sutherland stated that he would address the Tourism Board at the next meeting to ask for their financial support for the group.

8. New Business

a. Town Manager

Mayor Sutherland announced that Council met in closed session at the June 26, 2001 recessed meeting to review and evaluate Tom Gjestson, Town Manager, for his annual performance. He stated that Tom has produced two back-to-back tax decreases for the Town.

Mayor Sutherland stated that Tom was hired with no experience in municipal government and has proven that he is as good as any town manager on the beach. Council approves a 15%+ salary increase to a new salary of \$59,219.00 in job Grade 34, Step 8 beginning July 1, 2001.

T. Gjestson thanked Council for their support and kind words.

b. Emergency Management Plan

T. Gjestson reviewed the proposed changes to the Emergency Management Plan. Mayor Sutherland moved to adopt the plan as corrected on this date. Councilman Smith seconded. Approved unanimously.

c. Fire Department Contract

Mayor Sutherland reviewed the two changes to the annual fire department contract. Councilman Kennedy made a motion to give authority to the Mayor to execute the contract with the corrections as noted. Councilman Campbell seconded. Approved unanimously.

d. Police Hierarchy

T. Gjestson reviewed the draft police position classification plan as presented. He stated that the plan encourages education, growth, experience, etc. and he is optimistic of the future for the department. He recommends that the plan be adopted into the personnel policy effective July 1, 2001.

Councilman Campbell stated that the Town Manager and the Police Chief did a great job in drafting the plan. He stated that the Police Department is short 2 officers from being fully staffed. This gives the officers the opportunity for improvement

Councilman Campbell moved to adopt the plan as submitted and become effective July 1, 2001. Mayor Sutherland seconded. Approved unanimously.

e. Harold Via bench

Mayor Sutherland acknowledged Doug Apple for building the bench dedicated in Harold Via's memory. Mayor Sutherland stated that Harold Via was an original Councilman and long time member of the fire department.

f. DOT Summary Meeting/NC 12 Speed Limit 35 mph

Mayor Sutherland reported that a meeting was held with DOT on June 18, 2001. He stated that many issues were discussed such as lowering the speed limit on NC 12 to 35 mph., a pedestrian crosswalk placed on NC 12, extending the turning lanes from Hwy. 158 up NC12 and the placing of a stop light at the Crown Station.

New Business cont'd

The discussion led to the agreement that the lowering of the speed limit to 35mph on NC 12 should not be done until a traffic study has been completed and presented (August) and a public hearing is held. There would be no stoplight placed at the Crown Station. Councilman Campbell and Mayor Sutherland both were encouraged by DOT 's input.

9. Public Comment

Pete Macfarlane expressed his concern and presented a calculated summary on why he believes the water main and fire hydrants may not be adequate to protect the large homes that are being built in Town.

Mary Farber of 64 Ocean Blvd. addressed Council regarding the Town's ordinance on dogs on the beach. She stated that she met with Police Chief Brazell, Mayor Sutherland and Tom Gjestson yesterday. She stated that she was given a copy of the applicable ordinance. She stated that she feels the ordinance is illegal. She read definitions for the high water mark and mean high water mark. She stated that her property is owned to the mean high water mark according to a recent survey. She stated that there are other properties that are not owned to the mean high water mark. She stated that she has brought this matter to the Town Manager before. She does not want to be harassed for allowing her dog to be on her property. She stated that she feels there are more important things the police department should be doing then harassing her on her property. She asked if Council would allow her to tie her dog where she has been? Mayor Sutherland thanked her for her comments.

10. Council's Agenda

Councilman Denny-none

Councilman Kennedy-none

Councilman Campbell suggested that a town historian or committee be appointed to preserve the Town's history. It was agreed this item would be discussed at the July workshop.

Councilman Campbell announced that he will run for Council member in the November election.

Councilman Smith stated that his daughter filed a complaint with the Police Department regarding damage to her automobile from nearby construction while parked at a beach access and that Officer Wagner was very professional and the matter was taken care of. He expressed his gratitude.

11. Mayor's Agenda

Mayor Sutherland announced that Ralph Hodges, Martin's Point, has been appointed by the Dare County Commissioner's as the ETJ representative for the Town's Board of Adjustment.

Mayor Sutherland announced that the meetings with Representative Culpepper and Congressman Jones are still being set up.

Mayor's Agenda cont'd

Mayor Sutherland announced that Councilmen Denny and Kennedy would be absent from the July workshop and August Council meeting. Mayor Sutherland suggested that the July agenda workshop remain the same but that the Council meeting be changed. Councilman Campbell moved to change the August Council meeting to August 14, 2001 at 7:30 p.m. Mayor Sutherland seconded. Approved unanimously.

Mayor Sutherland announced that Dare County would meet with the Mayors from the other municipalities to discuss the proposed incorporation of Duck. He also stated that there is a rumor that Southern Shores is considering annexing Duck and that is not true.

12. Town Manager's Agenda

T. Gjestson asked Fire Chief Bakken and Police Chief Brazell to give their monthly reports.

Chief Bakken also presented the fiscal year-end report. He also announced that the fire department has embarked on a house numbering project requesting property owners to display their house numbers in accordance with Town Code. He stated that it has been received well and upon completion of the project Council will be given a list of those not in compliance so the Town can ask that they comply. He thanked the Council for approving the annual fire contract.

T. Gjestson announced and congratulated Mike Hejduk, Code Enforcement Administrator, for his completion of his Level III certification in all five categories of building inspection. Council congratulated him also.

T. Gjestson reported that Chief Brazell and himself met to discuss the signage needed at the Hillcrest Drive (tennis court area) and findings will be submitted in writing to Council.

T. Gjestson presented a copy of an amendment to the 1997 Municipal Records Retention and Disposition Schedule, which will be reviewed at the July agenda workshop.

13. Town Attorney's Agenda-none

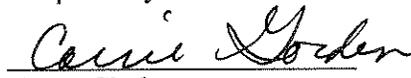
14. Announcements

Mayor Sutherland made a motion to adjourn the meeting at 10:30 a.m. Approved unanimously.

Attest:

  
Mayor Sutherland

Respectfully submitted:

  
Town Clerk

## Council Workshop Planning Board Recap

PLANNING BOARD MEETING RECAP

6/22/01

Prepared by Dan Shields for Council Workshop 6/26/01

1. The June meeting of the Southern Shores Planning Board was called to order at 7:30P.M. on 18 June 2001. A quorum of the Board was in attendance.
2. *Revised Site Plan* : A revised site plan for Southern Shores Crossing was presented at the last meeting. The issues raised at that meeting were resolved. The Planning Board recommends that this revised site plan be approved.
3. *Telecommunication Tower*: At our last meeting Mr. Glenn Hampton from McGuireWoods gave a presentation on an antenna array installation on the water tower in Southern Shores. He also gave us some proposed modifications to the town zoning ordinance which would allow such an installation. I have since sent a letter to Mr. Hampton advising him that the town does not anticipate a change to the zoning ordinance at this time.
4. *Presentation*: Mr. Bob HAWTHORNE gave us a presentation of the proposed Guinguite Landing Commercial Development. He showed us an artist rendition of the development. He gave us no idea of when the *site* plans would be ready for presentation to the Planning Board.
5. *Site Plan Presentation*: Mr. John Amrhein presented the site plan for commercial development for Lot Remainder Lot 9, Martin's Point Commercial Lots. This site plan had been before the Planning Board in 1999 and approval was recommended to Town Council. In the Council meeting of 7 December 1999 the Council approved the Site plan. No building permit was issued in the time allocated and the approval had expired. The Planning Board recommends approve of this site plan. The Martin's Point representative to the Planning Board was present and voted for recommendation of approval.
6. The Planning Board discussed the task of development of "Transient Large Home Rentals". We are in the process of developing such an Ordinance. It is anticipated that no later than the September Town Council meeting a draft ordinance will be ready for review.
7. The board also discussed and is working on an ordinance amendment for multiple buildings in the commercial district.

Dan G. Shields

Chairman, Planning Board  
Southern Shores, NC



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Ordinance # 01-07-013

### FRANCHISE ORDINANCE

AN ORDINANCE BY THE TOWN COUNCIL, TOWN  
OF SOUTHERN SHORES, NORTH CAROLINA  
GRANTING A CABLE TELEVISION FRANCHISE TO  
FALCON VIDEO COMMUNICATIONS, LP, d.b.a.  
CHARTER COMMUNICATIONS

A Franchise Grant by the Town of Southern Shores ("Town") to Falcon Video Communications, LP, d.b.a. Charter Communications ("Charter" or "Grantee"), granting a franchise to construct, maintain, and operate a cable television system, as defined under applicable federal, state and local law, throughout the Town of Southern Shores and setting forth terms and conditions herein.

### WITNESSETH

WHEREAS, the Town of Southern Shores, North Carolina ("Town"), pursuant to N.C. G. S. 160A-319 and Article II. of Chapter 13 of the Town Code of Ordinances of the Town of Southern Shores, is authorized to grant and renew one or more nonexclusive revocable Franchises to operate, construct, maintain and reconstruct a cable television system within the incorporated area of Southern Shores, North Carolina; and

WHEREAS, the Town seeks to promote the development of advanced communications capabilities on a competitive basis within the Town, while at the same time ensuring customer service; and

WHEREAS, the Town has heretofore granted a Cable Television Franchise to Charter which expires on or about May 1, 2003; and

WHEREAS, Charter has complied with the terms of the current Franchise, providing Cable Services to the citizens of Southern Shores under said Franchise; and

WHEREAS, the Town Council of the Town of Southern Shores authorized the appointment of Councilman Joe Campbell to a Cable Advisory Committee to review cable television services rendered by Charter and to review and recommend cable television requirements for a new franchise, and to recommend the renegotiation of a new cable television franchise to become effective upon the expiration of the current Franchise or sooner if so negotiated; and

WHEREAS, the Cable Advisory Committee met several times, held Public hearings on November 14, 15, 16, 2000, in order to receive input from interested citizens,

professional staff and elected officials and developed this information into a Community Needs Assessment Report for the purpose of using this as a basis of the negotiations with Charter; and

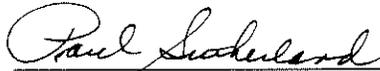
WHEREAS, the Cable Advisory Committee, after reviewing Charter's past performance and response to the Cable Advisory Committee Needs Assessment Report, has recommended that a renewed Franchise be awarded to Charter; and

WHEREAS, the Cable Advisory Committee has reviewed and accepted a proposed Franchise Renewal between the Town and Charter; and

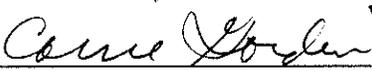
WHEREAS, the Cable Advisory Committee recommends that the Town Council approve the granting of a Franchise; and

WHEREAS, the Town deems it appropriate to continue the Cable Franchise with Charter,

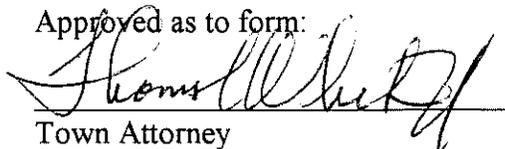
NOW, THEREFORE, BE IT ORDAINED by the Town Council that a nonexclusive cable service franchise is granted to Falcon Video Communication d.b.a./ Charter Communications. The terms of which are set out in the attached franchise agreement.

  
Paul Sutherland, Mayor

ATTEST:

  
Carrie Gordin, Town Clerk

Date Adopted: 7/3/01  
Vote: 5 AYES 0 NAYES

Approved as to form:  
  
Town Attorney

Ordinance No. 01-07-012

AN ORDINANCE AMENDING THE CODE OF ORDINANCES  
OF THE TOWN OF SOUTHERN SHORES

**BE IT ORDAINED** by the Town Council of the Town of Southern Shores, North Carolina, that the Code of Ordinances of the Town of Southern Shores be amended as follows:

**PART I.** The Amended and Restated Zoning Ordinance of The Town of Southern Shores which is attached hereto and incorporated herein is hereby adopted as Chapter 11 of The Code of Ordinances replacing Ordinance 81-0026 adopted on July 3, 1981, as amended from time to time.

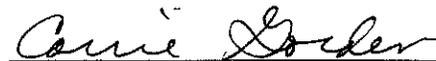
**PART II.** Section 11-1, Incorporation. of the Code of Ordinances is hereby amended to delete the phrase "81-0026" following the words "Ordinance No." And replaced by the ordinance number of this ordinance.

**PART III.** All ordinances or parts of ordinances in conflict with this ordinance are hereby repealed. All time periods and limitations, included those which commenced to run pursuant to any provision of the July 3, 1981 zoning ordinance, as amended, shall continue to run unabated and shall not be deemed to be tolled or to begin to run again by the adoption of this ordinance.

**PART IV.** If this ordinance or the application of this ordinance to any person or circumstance is held invalid, such invalidity shall not affect other provisions or application of the ordinance which can be given separate effect and to that end the provisions of this ordinance are declared to be severable.

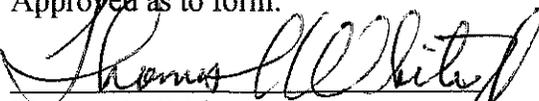
**PART V.** This ordinance shall be in full force and effect from and after the 3rd. day of July, 2001.

ATTEST:

  
Carrie Gordin, Town Clerk

  
Paul Sutherland, Mayor

Approved as to form:

  
Thomas L. White, Jr, Town Attorney



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## Memorandum

DATE: June 29, 2001

TO: Mayor & Town Council

FROM: Thomas A. Gjestson 

Subject: Town of Southern Shores Position Classification Plan

*Council adopted  
7-3-01*

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The attached illustrates how the proposed new police hierarchy fits into our overall position classification plan. We request you approve this plan at your July 3 meeting as per our discussions at your June 26 workshop.

cc: Chief Brazell  
Tammy Deane

TOWN OF SOUTHERN SHORES  
 POSITION CLASSIFICATION PLAN  
 PAY PLAN (SALARY STRUCTURE)  
 EFFECTIVE JULY 1, 2001

PROPOSED: JULY 3, 2001

GRADE	JOB TITLE	FLSA	MINIMUM	MID-POINT	MAXIMUM
12			17,061	20,738	25,207
13			17,914	21,775	26,467
14	Receptionist	N	18,810	22,864	27,791
	Maintenance Technician	N			
15			19,750	24,007	29,180
16			20,738	25,207	30,639
17			21,775	26,468	32,171
18	Administrative Support Assistant	N	22,864	27,791	33,780
	Police Records Specialist	N			
	Financial Support Assistant	N			
19	Police Officer/Police Specialist	N	24,007	29,180	35,469
20	Town Clerk	N	25,207	30,640	37,242
	Police Officer II	N			
21	Master Police Officer	N	26,467	32,171	39,104
22	Code Enforcement Officer	N	27,791	33,780	41,060
	Police Detective/Police Corporal	N			
23	Tax and Finance Technician	N	29,180	35,469	43,113
	Police Sergeant	N			
24	Code Enforcement Administrator	E	30,639	37,243	45,268
	Police Lieutenant	E			
25			32,171	39,105	47,532
26			33,780	41,060	49,908
27			35,469	43,113	52,404
28	Police Chief	E	37,242	45,268	55,024
29			39,105	47,532	57,775
30			41,060	49,909	60,664
31			43,113	52,404	63,697
32	Town Administrator	E	45,268	55,024	66,882
33			47,532	57,775	70,226
34	Town Manager	E	49,908	60,664	73,737
35			52,404	63,697	77,424

## POLICE CLASSIFICATION PLAN

**Police Officer I** - Grade 19 - Basic entry level officer with BLET certification and less than two years experience.

**Police Officer II** - Grade 20 - Entry Level Officer with more than two years experience. Officer's hired at this level are expected to obtain the following minimum requirements within a two year period.

### Promotional Requirements

- ▶ Must meet minimum requirements of Police Officer I
- ▶ Minimum of two years experience as a Police Officer I
- ▶ Hold a current RADAR certification
- ▶ Hold a current Breathalyzer certification
- ▶ Hold a current Mobil Data Terminal certification
- ▶ Graduate of the Police Law Institute Program
- ▶ Graduate of Introduction to Community Policing
- ▶ Graduate of Problem Solving for Community Policing
- ▶ Graduate of Verbal Judo for Police Officers
- ▶ Graduate of two (2) elective training classes offered outside of department training with a minimum of eight hours for each elective.

**Master Police Officer** - Grade 21 - Advance Level Officer with more than four years experience.

### Promotional Requirements

- ▶ Must meet minimum requirements of Police Officer II
- ▶ Minimum of four years experience as a Police Officer II with the Southern Shores Police Department.
- ▶ Graduate of the Police Law Institute Program with in past three (3) years.
- ▶ Graduate of Officer Safety Training.
- ▶ Graduate of Basic Juvenile Officer Training.
- ▶ Graduate of six (6) elective training classes offered outside of department training with a minimum of eight hours for each elective.

**Police Corporal** - Grade 22 - Intermediate Patrol Supervisor Level.

- ▶ Qualifications to be determined by Chief of Police
- ▶ Officer's hired/promoted at this level are expected to obtain the following minimum requirements within a two year period.
  - ☞ Must meet minimum requirements of Police Officer II.
  - ☞ Graduate of the Police Law Institute Program.
  - ☞ Graduate of Officer Safety Training.

- ☞ Graduate of Basic Juvenile Officer Training.
- ☞ Graduate of six (6) elective training classes offered outside of department training with a minimum of eight hours for each elective.

### **Police Sergeant** - Grade 23 - Patrol Supervisor Level

- ▶ Qualifications to be determined by Chief of Police
- ▶ Officer's hired/promoted at this level are expected to obtain the following minimum requirements within a two year period.
  - ☞ Must meet minimum requirements of Police Officer II.
  - ☞ Graduate of the Police Law Institute Program.
  - ☞ Graduate of Officer Safety Training.
  - ☞ Graduate of Basic Juvenile Officer Training.
  - ☞ Graduate of six (6) elective training classes offered outside of department training with a minimum of eight hours for each elective.

### **Police Lieutenant** - Grade 24 - Staff Supervisor Level

- ▶ Qualifications to be determined by Chief of Police
- ▶ Officer's hired/promoted at this level are expected to obtain the following minimum requirements within a two year period.
  - ☞ Must meet minimum requirements of Police Officer II.
  - ☞ Graduate of the Police Law Institute Program.
  - ☞ Graduate of Officer Safety Training.
  - ☞ Graduate of Basic Juvenile Officer Training.
  - ☞ Graduate of six (6) elective training classes offered outside of department training with a minimum of eight hours for each elective.



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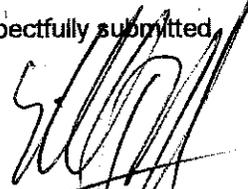
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June 29, 2001

## MONTHLY PERMIT SUMMARY

TYPE CONSTRUCTION	NO.	COST	FEES
<b>SOUTHERN SHORES</b>			
New	7	1,862,000.00	11,926.44
Add/Alt	3	65,000.00	676.00
Other	23	103,890.00	1,250.00
<b>TOTAL SS</b>	<b>33</b>	<b>2,030,890.00</b>	<b>13,852.44</b>
<b>CUMULATIVE FY2001</b>	<b>321</b>	<b>22,700,886.06</b>	<b>170,385.64</b>
<b>TOTAL HOMES SS</b> (TOTAL LAST YEAR)	1985 1917	16 Certificate(s) of Occupancy issued this month)	
<b>MARTIN'S POINT</b>			
New	0	-	-
* Add/Alt	0	-	-
Other	0	-	-
<b>TOTAL MP</b>	<b>0</b>	<b>-</b>	<b>-</b>
<b>CUMULATIVE FY2001</b>	<b>18</b>	<b>1,726,476.00</b>	<b>10,818.11</b>
<b>TOTAL HOMES MP</b> (TOTAL LAST YEAR)	187 176	2 Certificate(s) of Occupancy issued this month)	
CAMA PERMITS	0	-	-
PLAN REVIEW FEE	10	-	935.00
ADD TO PERMITS	4	-	1,366.52
RE-INSPECTIONS	1	-	50.00
ZONING BOOK/MAP	0	-	-
<b>TOTAL MONTH</b>		<b>2,030,890.00</b>	<b>16,203.96</b>
<b>TOTAL YEAR</b>		<b>24,179,472.06</b>	<b>174,541.88</b>

Respectfully submitted,

  
Michael Hejduk  
Building Inspector

\* We will be reporting certificates of occupancy issued and possible additions to open permits for Martins' Point.

**TOWN OF SOUTHERN SHORES**

**TAX DEPARTMENT MONTHLY REPORT**

**MONTH:** June, 2001

**DATE:** July 3, 2001

COLLECTIONS

MONTH TO DATE

Current Year – 2000	\$ 4,893.76
Prior Years – 1979-1999	\$ 1,111.46
Interest	\$ 228.98

YEAR TO DATE

Current Year – 2000	\$ 976,463.22
Prior Years – 1979-1998	\$ 20,289.95
Interest	\$ 3,300.24

**TOWN OF SOUTHERN SHORES  
TAX DEPARTMENT**

**DATE:** July 3, 2001

**PICKUPS**

May Levy	\$ 3,046.93
W. Fehlberg	\$ 143.94
First Union	\$ 3.36

**RELEASES**

J. Vanlunden	\$ 4.11
D. Kirschner	\$ 2.22
G. Clark	\$ 4.86
J. Griffis	\$ 10.68
D. McGlaughon	\$ 36.66
T. Mullins	\$ 6.53
W. Hehlberg	\$ 186.84

**TOTAL** \$ 3,194.23

**\$ 251.90**

# STATEMENT OF OUTSTANDING REAL ESTATE TAXES

AS OF  
June 30, 2001

1979 - 1993	\$ .00
1994	
Joan Herron	\$ 4.12
TOTAL - 1994	\$ 4.12
1995	
Joan Herron	\$ 126.00
TOTAL - 1995	\$ 126.00
1996	
Joan Herron	\$ 154.00
Richard K Lam	\$ 5.32
TOTAL - 1996	\$ 159.32
1997	
Joan Herron	\$ 154.00
Richard K Lam	\$ 356.18
David C Molumby	\$ 157.78
Michael P Nolan	\$ 264.54
TOTAL - 1997	\$ 932.50
1998	
Joan Herron	\$ 104.50
Richard K Lam	\$ 370.04
David L Molumby	\$ 265.13
Michael P Noland	\$ 273.90
TOTAL - 1998	\$1,013.57
1999	
Marylu M DeGabreille	\$ 590.26
Dynasty Partnership	\$ 28.10
Joan Herron	\$ 104.50
Richard K Lam	\$ 370.04
David C Molumby	\$ 265.13
Michael P Nolan	\$ 273.90
Merle A Russell	\$ 310.64
Total - 1999	\$1,942.57

2000	
Fred J Bender	\$ 269.60
Dale A Carlson	\$ 252.80
Carol A Chittum	\$ 1.85
Carol A Chittum	\$ 65.20
Marylu M DeGabrielle	\$ 536.60
Dynasty Partnership	\$ 58.80
Judson W Foster Jr	\$ 2.34
Robert B Furr	\$ 328.60
George M Gahles	\$ 3.71
Alan Giese	\$ 105.80
Gregory S Hamby	\$ 233.71
Joan Herron	\$ 95.00
William K Hurst	\$ 214.40
Henry C Ivin	\$ 394.60
Richard K Lam	\$ 350.28
David C Molumby	\$ 241.22
Carlton L Morris	\$ 315.70
Sean S Mulligan	\$ 4.85
Michael P Nolan	\$ 249.00
James M Oehrli	\$ 310.40
Merle A Russell	\$ 293.38
Toby K Schwartz	\$ 290.20
Southern Coastal Assoc	\$ 1277.60
Jan C Van Beelen	\$ 61.70
Buck A Williams	\$ 24.64
TOTAL - 2000	\$ 5,981.98

TOTAL ALL YEARS	\$ 10,160.06
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# STATEMENT OF PERSONAL PROPERTY TAXES

OUTSTANDING AS OF

June 30, 2001

1979 – 1990	\$	.00
1991		
Phillip T Jenkins III	\$	5.94
John A Rizzo	\$	1.80
Carolina D Walker	\$	7.92
1992		
John A Rizzo	\$	3.28
Michael J Spence	\$	3.54
1993		
1993	\$	.00
1994		
Alexander Homes Inc	\$	4.12
The Score's Tied	\$	8.28
1995		
1995	\$	.00
1996		
1996	\$	.00
1997		
Carolina Coffee	\$	2.02
1998		
Carolinas Coffee	\$	2.02
Lease Corp of America	\$	4.79
1999		
Carolina Coffee	\$	2.02
Do The Dip	\$	23.60
Randolph Donahue	\$	4.70
2000		
Capital Assoc Int	\$	6.65
Carolinas Coffee	\$	1.85
Randolph Donahue	\$	4.14
Lease Corp of America	\$	7.00
Multi Cinemas Corp	\$	24.83
Robin's Jewelry	\$	6.80
Steve Weeks	\$	1.57
TOTAL ALL YEARS	\$	126.87



# TOWN OF SOUTHERN SHORES

Sign in for Public Hearing : TOWNSHIP ZONING ORDINANCE

Date: 7/3/01

NAME	ADDRESS
<i>No one signed up to speak. Carrie Jordan town clerk</i>	



# TOWN OF SOUTHERN SHORES

Sign in for Public Hearing : Dominion Power

Date: 7/3/01

NAME	ADDRESS
<i>No one signed up to speak. Carrie Gordon. Town Clerk</i>	

7/1/01

SOUTHERN SHORES FIRE DEPARTMENT  
15 S. Dogwood Trail  
Southern Shores, NC 27949

Dave Bakken, Chief

Barry Shannon, Chairman

MONTHLY REPORT TO TOWN -FIRE CALLS FOR 2000-01

CALLS ANSWERED	JUNE	FY 00-01
STRUCTURE 111	2	33
PROP O/S STRUCTURE 112	0	2
VEHICLE FIRE 131	0	3
BRUSH FIRE 142	1	8
EMS 311	20	174
RESCUE 300	0	4
VEHICLE ACCIDENT 322	1	16
SERVICE CALL 500	0	8
GOOD INTENT 600	1	9
FALSE MALFUNCTION 735	0	20
FALSE UNINTENTIONAL 740	6	72
HAZARDOUS CONDITION 400	0	17
OTHER 900	0	0
<b>TOTAL CALLS</b>	<b>31</b>	<b>366</b>
MUTUAL AID GIVEN	7	80
MUTUAL AID RECEIVED	4	100
CASUALTIES	0	0
PROPERTY LOSS \$	0	1500
VOLUNTEER HOURS	1112	13030