



# Town of Southern Shores

5375 N. Virginia Dare Trail, Southern Shores, NC 27949

Phone 252-261-2394 / Fax 252-255-0876

[www.southernshores-nc.gov](http://www.southernshores-nc.gov)

April 18, 2017

Council Meeting - Budget Work Session

9:00 a.m. - Pitts Center

5377 N. Virginia Dare Trail, Southern Shores

[This Budget Work Session is being held for a preliminary review of the Budget Officer's draft Projected General Fund Expenses and Revenues to be subsequently included in his Proposed Annual Operating Budget. The drafts also reflect expense directives of the Town Council. The Budget Officer will submit his Proposed Annual Operating Budget to the Council in accordance with NCGS §159-11 on May 2, 2017; and on same day and pursuant to NCGS §159-12, the Budget Officer will file a copy with the Clerk where it will remain available for public inspection - and receipt of written comments. On May 2, 2017, the Budget Officer will recommend the Town Council set a Public Hearing for June 6, 2017 at which time, and after required advertisement/notice of the Public Hearing, any persons who wish to be heard on the Proposed Budget may submit comment. Subsequent to the Public Hearing and as required by NCGS §159-13, the Town Council must adopt a Budget no later than July 1, 2017. The Town Council's Ordinance adopting a Budget may, pursuant to NCGS §159-13, make appropriations and levy taxes in such sums greater or less than those recommended by the Budget Officer.]

1. Opening – Mayor Bennett
  - a. Call Meeting to Order
  - b. Pledge of Allegiance
  - c. Moment of Silence
  
2. Adoption of Agenda
  
3. General Public Comment (Limit: 3 minutes per speaker.)

(All matters heard or considered by the Council are subject to possible action by the Council.)

4. Consideration of Resolution 2017-04-02, "*RESOLUTION OF THE SOUTHERN SHORES TOWN COUNCIL OPPOSING THE CURRENT FORMAT OF HOUSE BILL 531*" - requested by Council Member Holland **(TAB 1)**

(By action, Council may direct the Budget Officer to add, delete, or modify projected expenses and/or revenues for his draft proposed budget to be filed May 2, 2017.) **(TAB 2- DRAFT BUDGET)**

5. Review of draft Projected General Fund Revenues for FY 17-18 - Budget Officer and Finance Officer
6. Re-Review of draft Projected General Fund Expenses for FY 17-18 - Budget Officer and Finance Officer
7. General Public Comment (Limit: 3 minutes per speaker.)
8. Adjourn



# Town of Southern Shores

5375 N. Virginia Dare Trail, Southern Shores, NC 27949

Phone 252-261-2394 / Fax 252-255-0876

[www.southernshores-nc.gov](http://www.southernshores-nc.gov)

RESOLUTION 2017-04-02

## RESOLUTION OF THE SOUTHERN SHORES TOWN COUNCIL OPPOSING THE CURRENT FORMAT OF HOUSE BILL 531

WHEREAS original legislation authorizing Dare County to levy and collect an occupancy tax enacted in 1985 [Session Law 1985-449 "*An Act to Authorize Dare County to Levy An Occupancy Tax*"], required that occupancy tax revenue "*distributed to a town or retained by the county may be used only for tourist-related purposes, including construction and maintenance of public facilities and buildings, garbage, refuse, and solid waste collection and disposal, police protection, and emergency services.*", and

WHEREAS subsequent legislation enacted in 1991 [Session Law 1991-177 (House Bill 225) "*An Act to Authorize Dare County to Increase Its Occupancy Tax, Levy a Restaurant Tax, and Create a Tourism Board to Promote Tourism in Dare County*"] created a Dare County Tourism Board, and in Section 7. of same session law required Dare County to remit a portion of additional occupancy tax and food and beverage tax proceeds to the Dare County Tourism Board, with that portion to be used, after deducting the cost of that Board's annual audit, as follows:

- (1) *Seventy-five percent (75%) shall be used for the cost of administration and to promote tourism. The tourism board's expenditures may include (i) advertising to promote less-than-peak-season events and programs, (ii) marketing research, (iii) a mail and telephone inquiry response program, and (iv) welcoming and hospitality functions.*
- (2) *Twenty-five percent (25%) shall be used for services or programs needed due to the impact of tourism on the county.*

, and

WHEREAS the Dare County Tourism Board maintains a "Restricted Fund" for the "twenty-five percent (25%) funds" required to be "used for services or programs needed due to the impact of tourism on the county" and which are used by the Tourism Board for important tourism related projects which enhance and benefit the overall tourism industry of Dare County and Dare County residents; and

WHEREAS current House Bill 531, as written, would not allow funding from the Dare County Tourism Board's Restricted Fund to be used for certain events and projects which have been previously funded - but which are services and programs greatly needed due to the clear and positive impact of tourism on the county; and

WHEREAS current House Bill 531, as written, would however authorize funding from the Dare County Tourism Board's Restricted Fund to now be used for certain programs and services which are necessary, are in increased demand, and are burdensome on the county and its municipalities due to the impact of a greater number of people visiting the county during the peak tourism season.

WHEREAS, the changes called for by House Bill 531 in the administration and use of the Dare County Tourism Board's Restricted Fund are confusing and conflicting, and need further clarification; and whereas no official from the Town of Southern Shores has been consulted about House Bill 531 and its legislative changes to the

administration and operation of the Tourism Board's Restricted Fund , nor has the Town of Southern Shores separately requested the legislative changes in House Bill 531.

NOW, THEREFORE, BE IT RESOLVED, this 18th day of April, 2017, that the Town Council of the Town of Southern Shores, North Carolina, hereby opposes the current language of House Bill 531 as written; and

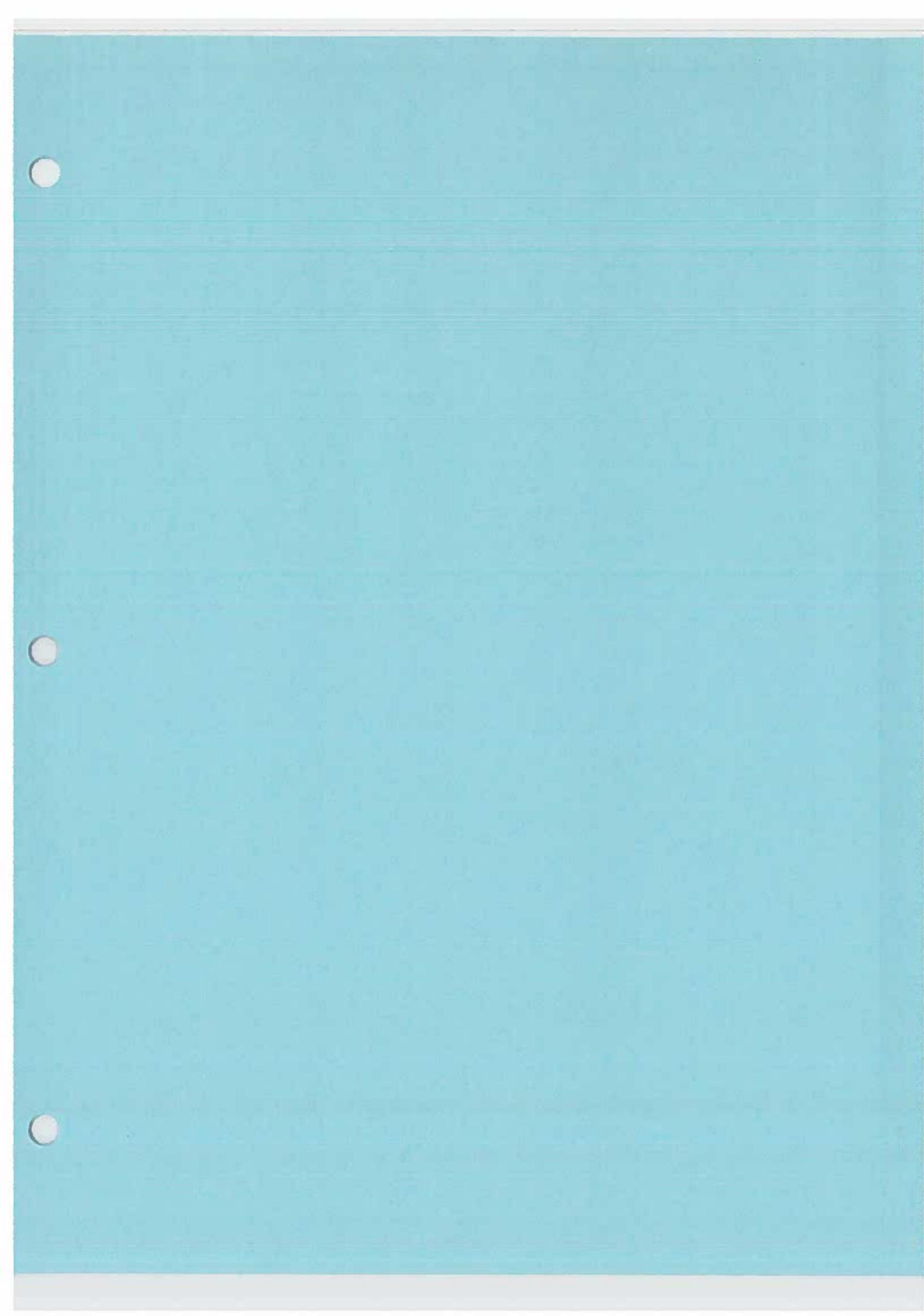
BE IT FURTHER RESOLVED that the Town Council does hereby urge either a re-write or withdrawal of House Bill 531 in order that bill language be drafted in an un-conflicting and clear format, and that any proposed changes to the use of the Board's Restricted Fund be subject to input from Dare County, its Towns, and the Dare County Tourism Board itself.

Adopted this 18th day of April 2017.

\_\_\_\_\_  
Thomas G. Bennett, Mayor  
Town of Southern Shores

ATTEST:

\_\_\_\_\_  
Sheila Kane, Town Clerk





## RESOLUTION OPPOSING HOUSE BILL 531

**WHEREAS**, the Hospitality industry in Dare County requested to be taxed for the purpose of generating funds to promote visitation to Dare County's Outer Banks; and

**WHEREAS**, the Hospitality industry worked with local officials and state legislators to create the occupancy tax legislation, House Bill 225, *An Act to Authorize Dare County to Increase Its Occupancy Tax, Levy a Restaurant Tax, and Create a Tourism Board to Promote Tourism in Dare County*, which served the needs of the community; and

**WHEREAS**, half of the net proceeds from the six percent (6%) occupancy tax are paid to Dare County and towns within Dare County "only for tourist-related purposes, including construction and maintenance of public facilities and buildings, garbage, refuse, and solid waste collection and disposal, police protection and emergency services."; and

**WHEREAS**, Dare County was authorized to levy a room occupancy and tourism development tax of one percent (1%) and a food and beverage tax of one percent (1%), both of which are remitted to the Dare County Tourism Board; and

**WHEREAS**, after deducting the cost of Dare County Tourism Board's annual audit, 75% of the funds shall be used for the costs of administration and promotion of tourism; and

**WHEREAS**, the remaining 25% shall be used for services or programs needed due to the impact of tourism on the County. Additionally, Dare County Board of Commissioners' prior approval is needed for expenditures of the 25% and any purchase of real property by the Dare County Tourism Board; and

**WHEREAS**, the Unabridged Edition of the Random House Dictionary of the English Language defines impact as *influence; effect*. A simple reading of section 7 of the Act creating the Dare County Tourism Board would be "Twenty-five percent (25%) shall be used for services or programs needed due to the influence of tourism on the County" or "Twenty five percent (25%) shall be used for services needed due to the effect of tourism on the County."; and

**WHEREAS**, income from tourism is the mainstay of Dare County's economy. Occurrences that affect tourism in positive and negative ways should legitimately be the subject of action by government and those entities challenged with the responsibility of "promoting tourism"; and

**WHEREAS**, for twenty-five (25) years, the Dare County Tourism Board has administered this fund according to its interpretation of the plain language in the Act without the need for court decree or legislative elaboration; and

**WHEREAS**, the Dare County Tourism Board Restricted Fund has reinvested more than nine million (\$9,000,000) into the community, partnering with local non-profits, Dare County, and its towns; and

WHEREAS, the Dare County Board of Commissioners supports the activities of the Dare County Tourism Board and its use of the restricted fund; and

WHEREAS, the administration of this fund has worked well for the people of Dare County and saved taxpayers money by providing services and infrastructure that would otherwise come from ad valorem funds; and

WHEREAS, the Dare County Board of Commissioners has neither been consulted about, nor requested the legislative changes in House Bill 531; and

**NOW, THEREFORE BE IT RESOLVED** that the Dare County Board of Commissioners hereby strongly opposes House Bill 531.

This the 3<sup>rd</sup> day of April, 2017.



Dare County Board of Commissioners

  
Robert Woodard, Chairman

Attest:

  
Gary Lee Gross, Clerk to the Board

## DARE COUNTY TOURISM BOARD RESOLUTION OPPOSING HOUSE BILL 531

**WHEREAS**, the Hospitality industry in Dare County requested to be taxed for the purpose of generating funds to promote visitation to Dare County's Outer Banks; and

**WHEREAS**, the Hospitality industry worked with local officials and state legislators to create the occupancy tax legislation, House Bill 225, *An Act to Authorize Dare County to Increase Its Occupancy Tax, Levy a Restaurant Tax, and Create a Tourism Board to Promote Tourism in Dare County*, which served the needs of the community; and

**WHEREAS**, half of the net proceeds from the six percent (6%) occupancy tax are paid to Dare County and towns within Dare County "only for tourist-related purposes, including construction and maintenance of public facilities and buildings, garbage, refuse, and solid waste collection and disposal, police protection and emergency services."; and

**WHEREAS**, Dare County was authorized to levy a room occupancy and tourism development tax of one percent (1%) and a food and beverage tax of one percent (1%), both of which are remitted to the Dare County Tourism Board; and

**WHEREAS**, after deducting the cost of Dare County Tourism Board's annual audit, 75% of the funds shall be used for the costs of administration and promotion of tourism; and

**WHEREAS**, the remaining 25% shall be used for services or programs needed due to the impact of tourism on the County. Additionally, Dare County Board of Commissioners' prior approval is needed for expenditures of the 25% and any purchase of real property by the Dare County Tourism Board; and

**WHEREAS**, the Unabridged Edition of the Random House Dictionary of the English Language defines impact as *influence; effect*. A simple reading of section 7 of the Act creating the Dare County Tourism Board would be "Twenty-five percent (25%) shall be used for services or programs needed due to the influence of tourism on the County" or "Twenty five percent (25%) shall be used for services needed due to the effect of tourism on the County."; and

**WHEREAS**, income from tourism is the mainstay of Dare County's economy. Occurrences that affect tourism in positive and negative ways should legitimately be the subject of action by government and those entities challenged with the responsibility of "promoting tourism"; and

**WHEREAS**, for twenty-five (25) years, the Dare County Tourism Board has administered this fund according to its interpretation of the plain language in the Act without the need for court decree or legislative elaboration; and

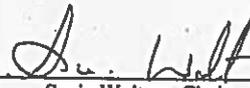
**WHEREAS**, the Dare County Tourism Board Restricted Fund has reinvested more than nine million (\$9,000,000) into the community, partnering with local non-profits, Dare County, and its towns; and

**WHEREAS**, the Dare County Tourism Board has neither been consulted about, nor requested the legislative changes in House Bill 531; and

**NOW, THEREFORE BE IT RESOLVED** that the Dare County Tourism Board hereby strongly opposes House Bill 531.

**ADOPTED THIS 6<sup>th</sup> DAY of APRIL 2017**, by the Dare County Tourism Board.

**DARE COUNTY TOURISM BOARD**



Susie Walters, Chair

**ATTEST:**



Tonia Cohen, Secretary



# The Outer Banks Chamber of Commerce

*Serving Currituck and Dare Counties, Ocracoke Island*

P.O. Box 1757 • 101 Town Hall Drive • Kill Devil Hills, NC 27948

252.441.8144 *Voice* • 252.441.0338 *Fax*

info@outerbankschamber.com

## RESOLUTION OPPOSING HOUSE BILL 531

**WHEREAS**, the Hospitality industry in Dare County requested to be taxed for the purpose of generating funds to promote visitation to Dare County's Outer Banks; and

**WHEREAS**, the Hospitality industry worked with local officials and state legislators to create the occupancy tax legislation, House Bill 225, An Act to Authorize Dare County to Increase Its Occupancy Tax, Levy a Restaurant Tax, and Create a Tourism Board to Promote Tourism in Dare County, which served the needs of the community; and

**WHEREAS**, half of the net proceeds from the six percent (6%) occupancy tax are paid to Dare County and towns within Dare County "only for tourist-related purposes, including construction and maintenance of public facilities and buildings, garbage, refuse, and solid waste collection and disposal, police protection and emergency services."; and

**WHEREAS**, Dare County was authorized to levy a room occupancy and tourism development tax of one percent (1%) and a food and beverage tax of one percent (1%), both of which are remitted to the Dare County Tourism Board; and

**WHEREAS**, after deducting the cost of Dare County Tourism Board's annual audit, 75% of the funds shall be used for the costs of administration and promotion of tourism; and

**WHEREAS**, the remaining 25% shall be used for services or programs needed due to the impact of tourism on the County. Additionally, Dare County Board of Commissioners' prior approval is needed for expenditures of the 25% and any purchase of real property by the Dare County Tourism Board; and

**WHEREAS**, the Unabridged Edition of the Random House Dictionary of the English Language defines impact as influence; effect. A simple reading of section 7 of the Act creating the Dare County Tourism Board would be "Twenty-five percent (25%) shall be used for services or programs needed due to the influence of tourism on the County" or "Twenty five percent (25%) shall be used for services needed due to the effect of tourism on the County."; and

**WHEREAS**, income from tourism is the mainstay of Dare County's economy. Occurrences that affect tourism in positive and negative ways should legitimately be the subject of action by government and those entities challenged with the responsibility of "promoting tourism"; and

**WHEREAS**, for twenty-five (25) years, the Dare County Tourism Board has administered this fund according to its interpretation of the plain language in the Act without the need for court decree or legislative elaboration; and

**WHEREAS**, the Dare County Tourism Board Restricted Fund has reinvested more than nine million (\$9,000,000) into the community, partnering with local non-profits, Dare County, and its towns; and

*Your key to information and services on North Carolina's Outer Banks!*

**[www.outerbankschamber.com](http://www.outerbankschamber.com)**





# The Outer Banks Chamber of Commerce

*Serving Currituck and Dare Counties, Ocracoke Island*

P.O. Box 1757 • 101 Town Hall Drive • Kill Devil Hills, NC 27948

252.441.8144 *Voice* • 252.441.0338 *Fax*

info@outerbankschamber.com

WHEREAS, the Outer Banks Chamber of Commerce supports the activities of the Dare County Tourism Board and its use of the restricted fund; and

WHEREAS, the administration of this fund has worked well for the people of Dare County and saved taxpayers money by providing services and infrastructure that would otherwise come from ad valorem funds; and

NOW, THEREFORE BE IT RESOLVED that the Outer Banks Chamber of Commerce hereby strongly opposes House Bill 531.

This 11<sup>th</sup> day of April, 2017

Bent Tomlinson, Chairman of the Board  
Outer Banks Chamber of Commerce

Karen S. Brown, President & CEO  
Outer Banks Chamber of Commerce

*Your key to information and services on North Carolina's Outer Banks!*

**www.outerbankschamber.com**





**RESOLUTION OF THE NAGS HEAD BOARD OF COMMISSIONERS  
OPPOSING HOUSE BILL 531**

**WHEREAS**, the Hospitality industry in Dare County requested to be taxed for the purpose of generating funds to promote visitation to Dare County's Outer Banks; AND

**WHEREAS**, the Hospitality industry worked with local officials and state legislators to create the occupancy tax legislation, House Bill 225, *An Act to Authorize Dare County to Increase Its Occupancy Tax, Levy a Restaurant Tax, and Create a Tourism Board to Promote Tourism in Dare County*, which served the needs of the community; AND

**WHEREAS**, half of the net proceeds from the six percent (6%) occupancy tax are paid to Dare County and towns within Dare County "only for tourist-related purposes, including construction and maintenance of public facilities and buildings, garbage, refuse, and solid waste collection and disposal, police protection and emergency services."; AND

**WHEREAS**, Dare County was authorized to levy a room occupancy and tourism development tax of one percent (1%) and a food and beverage tax of one percent (1%), both of which are remitted to the Dare County Tourism Board; AND

**WHEREAS**, after deducting the cost of Dare County Tourism Board's annual audit, 75% of the funds shall be used for the costs of administration and promotion of tourism; AND

**WHEREAS**, the remaining 25% shall be used for services or programs needed due to the impact of tourism on the County. Additionally, Dare County Board of Commissioners' prior approval is needed for expenditures of the 25% and any purchase of real property by the Dare County Tourism Board; AND

**WHEREAS**, the Unabridged Edition of the Random House Dictionary of the English Language defines impact as *influence, effect*. A simple reading of section 7 of the Act creating the Dare County Tourism Board would be "Twenty-five percent (25%) shall be used for services or programs needed due to the influence of tourism on the County" or "Twenty five percent (25%) shall be used for services needed due to the effect of tourism on the County."; AND

**WHEREAS**, income from tourism is the mainstay of Dare County's economy. Occurrences that affect tourism in positive and negative ways should legitimately be the subject of action by government and those entities challenged with the responsibility of "promoting tourism"; AND

**WHEREAS**, for twenty-five (25) years, the Dare County Tourism Board has administered this fund according to its interpretation of the plain language in the Act without the need for court decree or legislative elaboration; AND

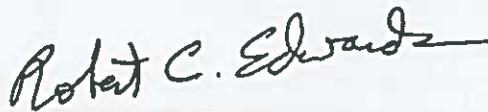
**WHEREAS**, the Dare County Tourism Board Restricted Fund has reinvested more than nine million (\$9,000,000) into the community, partnering with local non-profits, Dare County, and its towns; AND

**WHEREAS**, the Nags Head Board of Commissioners supports the activities of the Dare County Tourism Board and its use of the restricted fund; AND

**WHEREAS**, the Nags Head Board of Commissioners has neither been consulted about, nor requested the legislative changes in House Bill 531.

**NOW, THEREFORE BE IT RESOLVED** that the Board of Commissioners of the Town of Nags Head hereby strongly opposes House Bill 531.

Adopted this 5th day of April 2017.



Robert C. Edwards, Mayor  
Town of Nags Head

ATTEST:

  
Carolyn F. Morris, Town Clerk

A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF DUCK, NORTH  
CAROLINA, OPPOSING HOUSE BILL 531

Resolution No. 17-06

WHEREAS, the Hospitality Industry in Dare County requested to be taxed in the form of occupancy and prepared food and beverage taxes for the purpose of generating funds to promote visitation to Dare County's Outer Banks; and

WHEREAS, the Hospitality Industry worked with local officials and state legislators to create the current occupancy tax legislation, House Bill 225, *An Act to Authorize Dare County to Increase Its Occupancy Tax, Levy a Restaurant Tax, and Create a Tourism Board to Promote Tourism in Dare County*, which served the needs of the community; and

WHEREAS, there is currently a six percent (6%) occupancy tax levied in Dare County, with three percent (3%) of the net proceeds paid to Dare County and its Towns "only for tourist-related purposes, including construction and maintenance of public facilities and buildings, garbage, refuse, and solid waste collection and disposal, police protection and emergency services," with two percent (2%) to be used for shoreline protection and one percent (1%) to be remitted to the Dare County Tourism Board; and

WHEREAS, after deducting the cost of Dare County Tourism Board's annual audit, seventy-five percent (75%) of the occupancy and food and beverage taxes remitted to the Dare County Tourism Board are required to be used for the costs of administration and promotion of tourism; and

WHEREAS, the remaining twenty-five percent (25%) of these "restricted funds" are to be used for services or programs needed due to the impact of tourism on the County and its Towns and require approval from the Dare County Board of Commissioners; and

WHEREAS, the Town of Duck has benefitted greatly from the use of the restricted funds by offsetting \$740,017 in costs to taxpayers for important tourism related events and projects, including the Duck Jazz Festival and the construction of the Duck Soundside Boardwalk, the Duck Town Park, and the Duck Park Amphitheater, which have all supported tourism in Dare County; and

WHEREAS, the Town has been awarded a grant from the restricted fund in the amount of \$447,887 for FY 2018 that will fund approximately half of Phase I of the Town of Duck's Comprehensive Pedestrian Plan Improvements, saving taxpayers additional costs; and

WHEREAS, as currently written, House Bill 531 would not allow funding from the restricted funds for these events and projects; and

WHEREAS, the Duck Town Council has neither been consulted about, nor requested the legislative changes in House Bill 531.

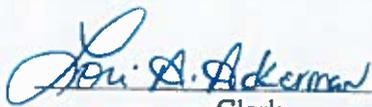
NOW, THEREFORE, BE IT RESOLVED, this 5<sup>th</sup> day of April, 2017, that the Town Council of the Town of Duck, North Carolina, hereby strongly opposes House Bill 531 as currently written; and

BE IT FURTHER RESOLVED that the Town Council does hereby request that House Bill 531 be withdrawn and that any proposed changes to the use of restricted funds be subject to input from Dare County, its Towns, and the Dare County Tourism Board.

Adopted this 5<sup>th</sup> day of April 2017.

  
\_\_\_\_\_  
Mayor

ATTEST:

  
\_\_\_\_\_  
Clerk





**RESOLUTION #2017-07  
OPPOSING HOUSE BILL 531**

**WHEREAS**, the Hospitality industry in Dare County requested to be taxed for the purpose of generating funds to promote visitation to Dare County's Outer Banks; and

**WHEREAS**, the Hospitality industry worked with local officials and state legislators to create the occupancy tax legislation, House Bill 225, *An Act to Authorize Dare County to Increase Its Occupancy Tax, Levy a Restaurant Tax, and Create a Tourism Board to Promote Tourism in Dare County*, which served the needs of the community; and

**WHEREAS**, half of the net proceeds from the six percent (6%) occupancy tax are paid to Dare County and towns within Dare County "only for tourist-related purposes, including construction and maintenance of public facilities and buildings, garbage, refuse, and solid waste collection and disposal, police protection and emergency services."; and

**WHEREAS**, Dare County was authorized to levy a room occupancy and tourism development tax of one percent (1%) and a food and beverage tax of one percent (1%), both of which are remitted to the Dare County Tourism Board; and

**WHEREAS**, after deducting the cost of Dare County Tourism Board's annual audit, 75% of the funds shall be used for the costs of administration and promotion of tourism; and

**WHEREAS**, the remaining 25% shall be used for services or programs needed due to the impact of tourism on the County. Additionally, Dare County Board of Commissioners' prior approval is needed for expenditures of the 25% and any purchase of real property by the Dare County Tourism Board; and

**WHEREAS**, the Unabridged Edition of the Random House Dictionary of the English Language defines impact as *influence; effect*. A simple reading of section 7 of the Act creating the Dare County Tourism Board would be "Twenty-five percent (25%) shall be used for services or programs needed due to the influence of tourism on the County" or "Twenty five percent (25%) shall be used for services needed due to the effect of tourism on the County."; and

**WHEREAS**, income from tourism is the mainstay of Dare County's economy. Occurrences that affect tourism in positive and negative ways should legitimately be the subject of action by government and those entities challenged with the responsibility of "promoting tourism"; and

**WHEREAS**, for twenty-five (25) years, the Dare County Tourism Board has administered this fund according to its interpretation of the plain language in the Act without the need for court decree or legislative elaboration; and

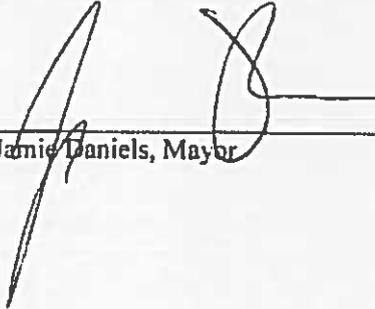
WHEREAS, the Dare County Tourism Board Restricted Fund has reinvested more than nine million (\$9,000,000) into the community, partnering with local non-profits, Dare County, and its towns; and

WHEREAS, (name) supports the activities of the Dare County Tourism Board and its use of the restricted fund; and

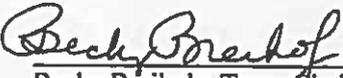
WHEREAS, (name) has neither been consulted about, nor requested the legislative changes in House Bill 531; and

**NOW, THEREFORE BE IT RESOLVED** that the Town of Manteo hereby strongly opposes House Bill 531.

Adopted this 5<sup>th</sup> day of April 2017

  
\_\_\_\_\_  
Jamie Daniels, Mayor

ATTEST:

  
\_\_\_\_\_  
Becky Breihs, Town Clerk





## TOWN OF KILL DEVIL HILLS

*Land Where Flight Began*

### RESOLUTION OF THE KILL DEVIL HILLS BOARD OF COMMISSIONERS OPPOSING HOUSE BILL 531

WHEREAS, the Hospitality industry in Dare County requested to be taxed for the purpose of generating funds to promote visitation to Dare County's Outer Banks; and

WHEREAS, the Hospitality industry worked with local officials and state legislators to create the occupancy tax legislation, House Bill 225, *An Act to Authorize Dare County to Increase Its Occupancy Tax, Levy a Restaurant Tax, and Create a Tourism Board to Promote Tourism in Dare County*, which served the needs of the community; and

WHEREAS, half of the net proceeds from the six percent (6%) occupancy tax are paid to Dare County and towns within Dare County "only for tourist-related purposes, including construction and maintenance of public facilities and buildings, garbage, refuse, and solid waste collection and disposal, police protection and emergency services."; and

WHEREAS, Dare County was authorized to levy a room occupancy and tourism development tax of one percent (1%) and a food and beverage tax of one percent (1%), both of which are remitted to the Dare County Tourism Board; and

WHEREAS, after deducting the cost of Dare County Tourism Board's annual audit, 75% of the funds shall be used for the costs of administration and promotion of tourism; and

WHEREAS, the remaining 25% shall be used for services or programs needed due to the impact of tourism on the County. Additionally, Dare County Board of Commissioners' prior approval is needed for expenditures of the 25% and any purchase of real property by the Dare County Tourism Board; and

WHEREAS, the Unabridged Edition of the Random House Dictionary of the English Language defines impact as *influence; effect*. A simple reading of section 7 of the Act creating the Dare County Tourism Board would be "Twenty-five percent (25%) shall be used for services or programs needed due to the influence of tourism on the County" or "Twenty five percent (25%) shall be used for services needed due to the effect of tourism on the County."; and

WHEREAS, income from tourism is the mainstay of Dare County's economy. Occurrences that affect tourism in positive and negative ways should legitimately be the subject of action by government and those entities challenged with the responsibility of "promoting tourism"; and

WHEREAS, for twenty-five (25) years, the Dare County Tourism Board has administered this fund according to its interpretation of the plain language in the Act without the need for court decree or legislative elaboration; and

WHEREAS, the Dare County Tourism Board Restricted Fund has reinvested more than nine million (\$9,000,000) into the community, partnering with local non-profits, Dare County, and its towns; and

WHEREAS, the Kill Devil Hills Board of Commissioners supports the activities of the Dare County Tourism Board and its use of the restricted fund; and

WHEREAS, the Kill Devil Hills Board of Commissioners has neither been consulted about, nor requested the legislative changes in House Bill 531.

NOW, THEREFORE BE IT RESOLVED that the Board of Commissioners of the Town of Kill Devil Hills hereby strongly opposes House Bill 531.

Adopted this the 10<sup>th</sup> day of April 2017.

SEAL



By:

A handwritten signature in black ink that reads "Sheila F. Davies".

\_\_\_\_\_  
Mayor Sheila F. Davies, PhD

ATTEST:

A handwritten signature in black ink that reads "Mary E. Quidley".

\_\_\_\_\_  
Mary E. Quidley  
Town Clerk



<b>GENERAL FUND SUMMARY</b>						
	<b>FY 14-15 Actual</b>	<b>FY 15-16 Actual</b>	<b>FY 16-17 Amended</b>	<b>FY 17-18 Requested</b>	<b>FY 17-18 Recommended</b>	<b>FY 17-18 Adopted</b>
<b>Revenues:</b>						
Ad valorem taxes	2,896,214	2,935,930	2,918,365	2,980,030		
Occupancy, Sales Tax & Land Transfer Tax:	2,057,117	2,079,459	1,971,422	2,070,273		
UNRESTRICTED Intergovernmental Revenues	428,872	479,417	450,300	450,600		
RESTRICTED Intergovernmental Revenues	278,147	1,007,043	389,417	194,250		
Permit and Fees	126,049	122,769	112,400	115,000		
Other revenues	44,691	77,599	15,500	29,600		
<b>SubTotal:</b>	<b>5,831,090</b>	<b>6,702,217</b>	<b>5,857,404</b>	<b>5,839,753</b>		
Transfer IN from Other Funds	-	-	75,714	-		
Lease proceeds	72,692	-	-	-		
Appropriated-Undesignated Fund Balance	-	-	446,873	-		
<b>Total:</b>	<b>5,903,782</b>	<b>6,702,217</b>	<b>6,379,991</b>	<b>5,839,753</b>		
<b>Expenditures:</b>						
Administration Department	1,125,971	954,363	967,553	982,480		
Code Enforcement Department	194,530	210,681	276,560	303,001		
Police Department	1,588,327	1,438,850	1,602,802	1,654,546		
Streets, Bridges and Canals	2,278,030	1,754,576	1,724,786	845,602		
Public Works Department	503,218	406,739	417,054	393,706		
Sanitation Services	639,502	674,620	647,300	657,486		
Fire Contracted Service	525,505	475,505	476,880	749,625		
Ocean Rescue Contracted Service	158,000	158,126	161,550	161,550		
<b>Total Operating General Fund Expenditures</b>	<b>7,013,083</b>	<b>6,073,460</b>	<b>6,274,485</b>	<b>5,747,996</b>		
Transfer OUT to Capital Project Fund						
Transfer OUT to Capital Reserve Fund- Canals	20,000		20,000	20,000		
Transfer OUT to Capital Reserve Fund			85,506	71,757		
			<b>6,379,991</b>	<b>5,839,753</b>		
<b>REVENUES OVER (UNDER) EXPENDITURES</b>	<b>(1,109,301)</b>	<b>628,757</b>	<b>-</b>	<b>-</b>		
.01 = \$129,899						

<b>GENERAL FUND</b>						
	<b>FY 14-15</b>	<b>FY 15-16</b>	<b>FY 16-17</b>	<b>FY 17-18</b>	<b>FY 17-18</b>	<b>FY 17-18</b>
<b>REVENUES</b>	<b>Actual</b>	<b>Actual</b>	<b>Amended</b>	<b>Requested</b>	<b>Recommended</b>	<b>Adopted</b>
<b>AD VALOREM TAXES:</b>						
Property taxes - current year	2,803,636	2,832,305	2,827,865	2,877,530		
Property taxes - prior years	5,894	9,523	5,000	5,000		
Vehicle taxes - current year/NCVTS	367	-	-	-		
Vehicle taxes - prior years	1,139	69	2,500	2,500		
NCVTS	81,793	90,626	80,000	92,000		
Tax penalties and interest	3,385	3,407	3,000	3,000		
<b>Total Ad Valorem Taxes</b>	<b>2,896,214</b>	<b>2,935,930</b>	<b>2,918,365</b>	<b>2,980,030</b>		
<b>Occupancy, Sales Tax &amp; Land Transfer Tax:</b>						
Occupancy tax	953,313	948,488	885,791	942,358		
Local option sales tax	862,727	894,212	871,763	910,799		
Land transfer tax	241,077	236,759	213,868	217,116		
<b>Total Occupancy, Sales Tax &amp; Land Transfer</b>	<b>2,057,117</b>	<b>2,079,459</b>	<b>1,971,422</b>	<b>2,070,273</b>		
<b>UNRESTRICTED INTERGOVERNMENTAL REVENUES:</b>						
Utilities franchise tax	226,427	281,555	254,000	254,000		
Video Programming Tax	71,676	69,122	67,000	70,000		
Telecommunications tax	32,833	27,499	28,000	25,000		
PEG Channel Revenue	29,226	28,071	28,500	28,500		
ABC revenues	53,299	59,175	58,000	58,000		
Beer and Wine Tax	13,574	12,599	13,000	13,000		
Solid Waste Disposal Tax	1,837	1,396	1,800	2,100		
<b>Total Unrestricted Intergovernmental Revs</b>	<b>428,872</b>	<b>479,417</b>	<b>450,300</b>	<b>450,600</b>		
<b>RESTRICTED INTERGOVERNMENTAL REVENUES:</b>						
Powell Bill	119,878	119,567	118,000	119,000		
Governor's Crime Commission	8,489	13,693	18,750	22,500		
COPS Grant- DOJ	20,833	41,173	41,667	-		
GHSP Grant	-	-	27,000	18,750		
Controlled Substance tax	354	406	-	-		
Government Access Channel Grant	5,484	10,000	10,000	10,000		
Shoreline Stabilization	24,000	24,000	24,000	24,000		
NCDOT Grant	85,733	798,204	150,000	-		
NCDOT Grant (Bike & Pedestrian Plan)	11,792	-	-	-		
<b>Total Restricted Intergovernmental Revs</b>	<b>278,147</b>	<b>1,007,043</b>	<b>389,417</b>	<b>194,250</b>		

REVENUES	FY 14-15 Actual	FY 15-16 Actual	FY 16-17 Amended	FY 17-18 Requested	FY 17-18 Recommended	FY 17-18 Adopted
<b>PERMITS AND FEES:</b>						
Building permits	108,819	103,446	95,000	96,000		
Plan review fees	6,450	8,176	6,200	7,000		
CAMA fees	1,945	3,380	2,200	2,500		
Planning board fees	650	2,450	500	1,000		
Court costs and fees	935	1,017	1,000	1,000		
Parking and other fines	7,250	4,300	7,500	7,500		
<b>Total Permits and Fees</b>	<b>126,049</b>	<b>122,769</b>	<b>112,400</b>	<b>115,000</b>		
<b>Other Revenues:</b>						
Interest income	2,904	11,251	7,500	22,000		
Charter Communications	16,889	18,324	-	-		
Sale of fixed assets	11,272	10,222	3,300	-		
Rental Income	2,400	9,900	2,400	2,400		
Miscellaneous	10,414	2,138	2,300	2,500		
Body Armour Grant	1,584	1,951	-	1,200		
Outer Banks Community Foundation	-	1,500	-	1,500		
Insurance proceeds	812	22,313	-	-		
<b>Total Other Revenues</b>	<b>44,691</b>	<b>77,599</b>	<b>15,500</b>	<b>29,600</b>		
<b>Total Other Revenues</b>	<b>2,934,876</b>	<b>3,766,287</b>	<b>2,939,039</b>	<b>2,859,723</b>		
<b>TOTAL REVENUE BEFORE TRANSFERS</b>						

<b>ADMINISTRATION DEPARTMENT</b>	<b>FY 14-15 Actual</b>	<b>FY 15-16 Actual</b>	<b>FY 16-17 Amended</b>	<b>FY 17-18 Requested</b>	<b>FY 17-18 Recommended</b>	<b>FY 17-18 Adopted</b>
Salaries	356,283	355,769	361,365	370,119		
FICA	25,134	25,490	29,070	29,737		
Retirement	43,343	42,208	44,267	46,265		
Group Health insurance	38,759	44,968	41,866	45,809		
Council Compensation	11,400	15,554	18,600	18,600		
Council Travel & Training	-	-	-	1,500		
Unemployment Payments	10,982	519	-	-		
Legal services	48,919	52,480	59,400	61,500		
Audit services	16,273	16,069	16,250	16,250		
Payroll services	7,244	7,861	7,500	7,500		
Computer services	62,664	58,384	70,000	52,200		
Insurance and bonds	78,158	84,036	75,000	75,000		
Advertising	244	823	1,000	1,000		
Travel	3,399	8,964	8,855	8,800		
Telephone	29,157	28,631	26,800	28,600		
Utilities	21,502	20,275	25,000	25,000		
Dues/subscriptions	7,669	7,564	8,500	10,000		
Training	3,748	7,792	10,315	10,300		
Supplies	12,667	9,847	9,765	10,000		
Postage	1,477	1,572	2,000	2,000		
Equipment lease & maintenance	6,937	22,605	12,000	12,000		
Municipal Elections	-	3,570	-	4,000		
Dare County tax collection	46,012	46,838	46,000	48,000		
Gov't. Access Channel (PEG Channel)	29,225	28,071	28,500	28,500		
Gov't. Access Channel Membership	1,000	1,000	1,000	1,000		
Town code publishing	2,382	2,835	5,000	5,000		
Vehicle Operations	1,298	171	500	500		
EE Recognition & Appreciation	8,536	7,290	8,500	8,500		
Wellness Initiative	2,689	868	3,000	3,000		
Contracted Services	14,983	1,068	5,000	-		
Misc.	999	-	4,000	10,000		
Technology Update- Pitts Center	6,381	10,276	10,000	10,000		
Recording of Meetings	4,775	5,242	8,500	11,800		
Cleaning of Town Buildings	16,900	16,430	20,000	20,000		
Capital Outlay- Vehicle	-	19,293	-	-		
Capital Outlay- Purchase of Property	204,832	-	-	-		
<b>Total</b>	<b>1,125,971</b>	<b>954,363</b>	<b>967,553</b>	<b>982,480</b>		

## Administrative Services

### Mission

The Administrative Services Department conducts the overall administration of the Town as prescribed by the North Carolina General Statutes. Personnel coordinate all Town operations and activities in accordance with the specific provisions and authorities of Chapter 160 (Cities and Towns) of the North Carolina General Statutes, the Town Charter of the Town of Southern Shores granted by the North Carolina General Assembly on March 26, 1979 in Chapter 203 of the 1979 Session Laws, the *North Carolina Local Government Budget and Fiscal Control Act* [NCGS Chapter 159, Article 3] and the Town of Southern Shores adopted *Council Rules of Procedure*. Personnel implement all policies and actions adopted and directed by the Town Council.

### FY 17-18 Budget Highlights

#### Personnel

- **Salaries** – Includes annual 1.5% cost of living adjustment and 1% merit one-time bonus.
- **FICA** – Social Security and Medicare rate of 7.65%. Includes FICA withheld for Council Compensation.
- **Retirement** – Mandatory rates for FY 17-18 set by the State LGERS Board of 7.50% for General Employees. (Previously 7.25%). 5% annual Town contribution to 401k for all employees.
- **Group Health Insurance** – Insurance rates reflect an estimated 10% increase for budget planning purposes. Actual numbers will come in May.
- **Council Compensation** - \$4,200/yr for Mayor, \$3600/yr for Council Members
- **Unemployment Rates**- Reimbursable employers are required to maintain 1% of taxable wages in their account. Town currently has required amount of \$5,800.00. Currently there are no pending claims, however if a claim is paid out in the future, budget will need to be increased to cover mandatory replacement of funds expended from account.

#### Professional Services

- **Legal Services** - Retainer cost is \$30,000/yr +\$180/hr). Increased from last year for an anticipated hourly increase and 2 meetings per month.
- **Audit Services** – Cost of required annual audit. Contracted with Dowdy & Osborne, CPA firm in Nags Head.
- **Payroll Services** – Fees for processing payroll, quarterly payroll reports and COBRA administration.
- **Computer Services** – Second year of three-year service contract, includes monthly charges to replace all computers and will include service calls, Office 365 licenses and cloud based sharing. Includes quarterly charges for the website maintenance. Lesser amount because a 10% down payment was due FY16-17 when the contract was renewed.

#### Operations

- **Insurance** – All insurance (general liability, property and casualty, worker's compensation) and bonding costs.
- **Advertising** – Projected as actual costs for advertising for current FY 16-17. Includes cost of publishing notices for Council meetings and public hearings.
- **Travel** – Overnight stays, meals and mileage reimbursement for training for, Town Manager, Town Clerk, Finance/Personnel Officer and the Administrative Assistant.

- **Council Travel and Training**- training for Council, including Ethics training for new Council and the annual NCBIWA conference.
- **Telephone** –Land lines and cellphones for all Departments of the Town. Includes \$1800.00 for mask communication with Dare County.
- **Utilities** – Electricity, internet and water for all Town buildings and natural gas at PW building
- **Dues/Subscriptions** – Memberships for Chamber of Commerce, NC League of Municipalities, UNC School of Government, NC beach, Inlet & Waterway Association, International Institute of Municipal Clerks, Organization of Municipal Personnel Officers, NC-International Personnel Management Association, NC Association of Municipal Attorneys, and newspaper subscriptions.
- **Training** – NC City and County Manager’s Conference, Clerk Certification Class, Finance Officer’s Summer and Spring Conference, OMPO Fall Conference, NC-IPMA Spring Conference, Public Employment Law Update, and training classes through UNC School of Government.
- **Supplies** – Cost of office supplies (paper, pens, staples, etc).
- **Postage** – Stamps for all mailings, bills, etc
- **Equipment Lease & Maintenance** – Town Hall copiers and water coolers.
- **Dare County Tax Collection** – Expense (1.5%) to Dare County for collection of Town property taxes.
- **Gov’t Access Channel (PEG)** –Town receives this from the State and appropriates to Dare County for the Government Access Channel.
- **Gov’t Access Channel membership** – Annual membership expense.
- **Town Code publishing** – Annual cost to MuniCode for constant publishing updates.
- **Vehicle Operations** – Fuel costs attributed to Administrative Dept. for use of Town vehicle.
- **EE Recognition & Appreciation** – Annual morale and appreciation events for Town employees. Annual July 4<sup>th</sup> employee and families, and Council members picnic, all-employee annual Christmas party, all-employee St. Patrick’s Day luncheon, and monthly employee group birthday recognitions.
- **Wellness Initiative** – Annual expense providing reimbursement subsidies to qualifying employees establishing and maintain good physical fitness, health, and wellness – Results in lower rate of employee work absences due to illness and injury; and lower risk of work-related injury adversely affecting worker’s compensation insurance premiums. Qualifying subsidies fund portions of active gym memberships, fitness training, run-cycle events, and diet counseling.
- **Misc** – Annual projection for unbudgeted and unanticipated necessary administrative costs.
- **Technology Update-Pitts Center** – Expense of any received grant money from Dare County Government Education Access Channel Committee to fund audio-visual technology upgrades at Pitts Center.
- **Recording of Meetings** – Videographing 24 meetings @ 4 hours each (\$250 first 2 hours/\$100 per hour after) and \$1,000 for candidates night
- **Cleaning of Town Buildings** – Weekly janitorial of all Town buildings and Spring deep cleaning.

<b>PLANNING &amp; CODE ENFORCEMENT</b>						
	<b>FY 14-15 Actual</b>	<b>FY 15-16 Actual</b>	<b>FY 16-17 Amended</b>	<b>FY 17-18 Requested</b>	<b>FY 17-18 Recommended</b>	<b>FY 17-18 Adopted</b>
Salaries	115,109	125,029	126,800	150,961		
FICA	8,709	10,008	9,700	11,633		
Group Health insurance	21,201	22,110	21,257	23,348		
Employee retirement	13,894	15,517	15,533	16,159		
Contracted Services	14,998	21,095	18,000	20,700		
Printing	942	202	1,000	1,000		
Advertising	163	528	1,000	1,000		
Travel	749	-	2,000	1,000		
Dues/subscriptions	130	170	500	500		
Training	376	-	1,500	1,500		
Supplies	570	404	1,200	1,200		
Vehicle operations	864	788	2,000	1,000		
Vehicle maintenance	-	-	2,000	2,000		
Homeowners Recovery fee	778	477	1,000	1,000		
Flood Zone Map Mailing	1,307	1,810	1,600	2,000		
Misc	-	14	1,000	1,000		
NCDOT Grant (Bike and Ped. Plan)	14,740	-	-	-		
Historic Landmark Designation	-	-	5,000	5,000		
Town Code Update	-	12,529	65,470	-		
Land Use Plan	-	-	-	60,000		
BOA transcription	-	-	-	2,000		
<b>Total Code Enforcement</b>	<b>194,530</b>	<b>210,681</b>	<b>276,560</b>	<b>303,001</b>		

## Planning & Code Enforcement

### Mission

The Planning and Code Enforcement Department is responsible for planning, permitting, and code enforcement services for the Town. The primary goal of the Department is to provide citizens with timely and efficient permit issuance and administration and enforcement of building regulations, flood regulations, nuisances, subdivision regulations, zoning regulations, CAMA regulations, and hazard mitigation.

### FY 17-18 Budget Highlights

#### Personnel

- **Salaries** – Includes annual 1.5% cost of living adjustment and 1% merit one-time bonus. Also includes a salary for a part time building inspector from October – June.
- **FICA** – Social Security and Medicare rate of 7.65%. Includes FICA withheld for Council Compensation.
- **Retirement** – Mandatory rates for FY 17-18 set by the State LGERS Board of 7.50% for General Employees. (Previously 7.25%). 5% annual Town contribution to 401k for all employees.
- **Group Health Insurance** – Insurance rates reflect an estimated 10% increase for budget planning purposes. Actual numbers will come in May.
- 

#### Contracted Services

- Building Inspections and Fire Inspections Services
- Increased by \$2,000 for a transcriptionist for Planning Board meetings in which the Board performs the duties of the Board of Adjustment.

#### Printing

- Funding for printing services for cards, signage, and applications.

#### Advertising

- Funding for public/legal notice publications.

#### Travel

- Funding for meals and overnight accommodations usually associated with training. Decreased by \$1,000 to be more consistent with previous actual expenses.

#### Dues/Subscriptions

- Funding for media subscriptions and employee certifications.

#### Training

- Funding for continuing education.

#### Supplies

- Funding for materials and equipment.

#### **Vehicle Maintenance and Repair**

- Funding for maintenance and repairs for the Department's only vehicle (Ford Escape).

#### **Vehicle Operations**

- Funding for fuel for Ford Escape. \$1,000 decrease due to decrease in gas prices.

#### **Homeowners Recovery Fee**

- Funding for payment to the North Carolina Homeowner Recovery Fund as required by § 87, Article 1 A (payment of \$9 per permit issued for work performed by a licensed general contractor associated with a single-family dwelling that is over \$30,000).

#### **Flood Zone Map Mailing**

- Funding for printing and mailing of annual Community Rating System outreach projects to all property owners within a flood zone. Increased by \$400 to be more consistent with previous actual expenses.

#### **Misc.**

- Funding for unexpected expenses.

#### **Town Code Update**

- Funding for contracted service with CodeWright Planners for the Town Code Update Project. This project will not be completed before 6/30/17. A budget amendment for the remaining amount, will be presented at the August Council Meeting.

#### **Land Use Plan Update**

- New funding for contracted service for the Land Use Plan Update Project.

<b>POLICE DEPARTMENT</b>	<b>FY 14-15 Actual</b>	<b>FY 15-16 Actual</b>	<b>FY 16-17 Amended</b>	<b>FY 17-18 Requested</b>	<b>FY 17-18 Recommended</b>	<b>FY 17-18 Adopted</b>
Salaries	760,453	826,744	850,167	879,121		
Holiday	28,674	29,128	25,000	25,000		
Overtime	13,390	11,411	20,000	20,000		
FICA	60,529	65,767	68,482	70,697		
Group Health insurance	97,607	113,446	107,424	118,163		
Employees retirement	98,749	104,238	114,529	120,565		
Career Development	-	1,000	4,500	4,500		
Computer services	6,566	6,646	8,500	8,500		
Printing	791	-	1,000	1,000		
Advertising	819	-	-	-		
Travel	8,079	10,730	12,000	12,000		
Dues/subscriptions	1,668	1,899	1,500	1,500		
Training	4,703	5,697	15,000	15,000		
Medical testing	1,904	-	200	1,000		
Uniforms	16,446	15,428	20,000	20,000		
Supplies	22,319	32,146	37,200	37,200		
Contracted Services	5,780	9,105	14,000	16,500		
Equipment lease & maint.	3,343	3,050	4,700	5,000		
Equipment purchase	46,660	49,201	63,600	63,600		
Vehicle maintenance & repair	16,276	19,849	20,000	20,000		
Vehicle operations	34,493	25,057	43,000	43,000		
Misc.	-	107	5,000	5,000		
Debt Service	222,035	-	-	-		
Capital Outlay- Vehicles	72,668	70,919	79,000	83,000		
GCC Grant- Radios	10,375	14,605	25,000	30,000		
GHSP Grant- Body Cams	-	-	36,000	25,000		
<b>Total</b>	<b>1,534,327</b>	<b>1,416,173</b>	<b>1,575,802</b>	<b>1,625,346</b>		
Sep. Allowance Transferred to Pension Fund	54,000	22,677	27,000	29,200		
<b>Total Police</b>	<b>1,588,327</b>	<b>1,438,850</b>	<b>1,602,802</b>	<b>1,654,546</b>		

# Police Department

FY 2017-18

## Mission

The Police Department supports the core of Community Policing, and accepts its definition as both a philosophy and an organizational strategy that will allow the police and the community to work closely together. Together, we will work to establish and maintain mutual trust among all entities to improve the quality of life while enforcing the law.

## Budget Highlights and Line Item Explanations

### Personnel

- **Salaries** – Includes annual 1.5% cost of living adjustment and 1% merit one-time bonus.
- **FICA** – Social Security and Medicare rate of 7.65%. Includes FICA withheld for Council Compensation.
- **Retirement** – Mandatory rates for FY 17-18 set by the State LGERS Board of 8.25% for Law Enforcement Employees. (Previously 8.00%). 5% annual Town contribution to 401k for all employees.
- **Group Health Insurance** – Insurance rates reflect an estimated 10% increase for budget planning purposes. Actual numbers will come in May.

### Operation

- **Career Development** – advanced educational incentive program, 2 year degree, 4 year degree, master degree, etc.
- **Computer Services** – Records Management System software maintenance, covers ShoShin's non-contractual maintenance of MDT/Laptops, software & hardware etc.
- **Printing** – Business cards, letterhead stationary, envelopes, etc.
- **Advertising** – Job openings, website, etc.
- **Travel** – covers travel time (fuel cost), cost for training, schools, certifications, housing/accommodations, and meals in accordance with GSA.
- **Dues/Subscriptions** – Professional associations & dues, NCCOP, FBINA, etc.
- **Training** - numerous schools, training & certifications classes, including School Resource Officer refresher, DARE, Firearms Cert school, In-service schools not covered by NCJA, Gym Memberships, Taser certs, radar school certs, etc.
- **Medical Testing** – required for potential new hires.
- **Uniforms** – covers replacement of damaged/worn uniform/equipment, also includes basic dry cleaning cost. Current (2016) Avg. cost of replacement Class A uniform is; \$600.00 per officer-(2-pr pants, 2 s/s shirts, 2 l/s shirts, 1pr shoes, 1pr boots), Class B uniform is additional \$400.00 per officer.

Current Approx. cost:

Class A	
Pants	\$95.00
L/S Shirts	\$65.00
S/S Shirts	\$60.00
Shoes	\$80-100.00
Boots	\$120 – 150.00
Jackets	\$170.00

- **Supplies** – cleaning, toiletries, office supplies, paper, ink, etc. training ammunition, SRO (School Resource Officer supplies, Taser training cartridges, Crime Scene supplies, thermal paper, etc.
- **Contracted Services** – DCI state contract, OSSI RMS Dare Co. CAD Maintenance, F/A Range fees, Water coolers, Taser Assurance program, COP TRAX in-car camera cloud storage fees x 14 cameras, Southern Software – Records Mgt. software license, etc.
- **Equipment Lease/Maintenance** – UTV/ATV lease UTV= 4<sup>th</sup> of 4 years, ATV= 6 mos.
- **Equipment** – in-car cameras, MDT's (laptops), Traffic counters & software, message board, surveillance equip, duty equipment as needed ie; flashlights, handcuffs, etc. in-car printers. Body Cams.
- **Vehicle Maintenance** – routine repairs, tires, brakes, inspections, radio, emergency lighting repairs and replacement.
- **Vehicle operation** – Fuel cost
- **Contingency** – Misc. (grant matches, specialized schools available, etc)
- **Capital Outlay – Vehicle Replacement** – purchase and rotate minimum of two vehicles per year, to maintain lower vehicle maintenance costs and ensure the best equipped and safest conditioned vehicles remain in operation.
- **CRO** – Community Resource Officer – part-time non-sworn position, assists with summer influx of tourist, duties include beach patrol, parking enforcement etc, works approx. 25-30 hrs per week, from Mid-May thru Sept.
- **Grants** – Dependent upon what may be available.  
ie; GHSP – Governors Highway Safety Program – normally matching grants for equipment such as MDT/Laptops, In-car Cameras, etc.  
GCC – Governors Crime Commission – sometimes matching sometimes no match grants are required, for Training equipment, weapons, etc.



<b>Streets, Bridges and Canals</b>	<b>FY 14-15 Actual</b>	<b>FY 15-16 Actual</b>	<b>FY 16-17 Amended</b>	<b>FY 17-18 Requested</b>	<b>FY 17-18 Recommended</b>	<b>FY 17-18 Adopted</b>
Street Sign Maintenance	15,545	4,974	4,504	4,000		
Engineering & Arborist Services	3,802	1,794	4,296	5,000		
Street Maintenance	27,358	54,278	24,702	57,202		
Brush Trimming	10,750	7,650	8,900	20,000		
Bridge Maintenance	893	915	1,900	1,500		
Beach Profile Study	-	-	35,000			
Beach Nourishment Engineering	-	-	45,000			
Beach Nourishment - Legal	-	-	25,000			
Hurricane Matthew Recovery	-	-	398,209			
Osprey Lane	-	-	147,480			
Juniper Trail	-	-	12,007			
Gravey Pond Lane	319	19	-			
Deer Path Lane	225	-	-			
Duck Woods Drive	71,160	-	-			
Juniper/Trinite Trail Bridge	12,760	-	7,203			
Fairway Drive	207,013	131	-			
Pintail Court	68,604	4,918	-			
Scuppernong Lane	106,941	38	-			
N,S & E Dogwood Intersection	156,743	75	-			
Yaupon Trail	7,988	1,163	6,092			
N. Dogwood Trail # 280 293	821	59,397	-			
Beech Tree St. Project	413	166,532	-			
Bear Track Lane	2,171	71,563	-			
Wild Swan Lane	4,355	19	129,660			
Fox Grape Lane	4,977	249,751	-			
Hollow Beach Court	2,415	70,714	-			
FY 16-17 Street Projects	-	-	213,158			
FY 17-18 Street Projects	-	-	-	650,000		
Tall Pine Bridge	107,167	997,755	-			
Canal Dredging Project- Debt Payment	1,463,642	-	-			
Waterway Maintenance and Repair	400	400	400	400		
Storm Debris Cleanup	1,568	-	67,300	22,500		
Bulkhead Maintenance and Repair	-	62,490	80,000	85,000		
NC Hwy12-E. Dogwood Stormwater Flooding	-	-	450,000			
Dogwood Trail Physical Survey	-	-	63,975			
<b>Total</b>	<b>2,278,030</b>	<b>1,754,576</b>	<b>1,724,786</b>	<b>845,602</b>		

## Streets, Bridges and Canals

### FY 17-18 Budget Highlights

Streets, Bridges, and Canals is budgeted as a separate budget component and is administered by the Public Works Department. The purpose is to implement projects for, and administer repairs and capital improvements to the Town's major street, bridge, and canal infrastructures.

#### Streets, Bridges and Canals

- **Street Sign Maintenance-** \$4,000 requested for street sign replacement budget
- **Engineering and Arborist Services-** \$5,000 for engineering services for small repair and drainage projects completed in-house; arborist services for evaluation of trees being considered for removal due to damage, disease or proximity to a Town asset.
- **Street Maintenance-** \$57,202 includes \$50,000 for contracted minor road maintenance repairs throughout the Town including repair of asphalt failures, edge failures, small full depth repairs and cracking due to root upheaval; \$3,202 for 4 pallets of pothole patching product; and \$4,000 for thermoplastic striping materials for a Town-wide refreshing of crosswalks and stop bars.
- **Brush Trimming:** \$20,000 proposed for tree removal in Town rights-of way and at the cemetery, and brush removal and disposal in the interior canals as needed. This work is performed under our Limb and Branch Removal service contract as an hourly rate service with Atlantic Tree Experts.
- **Bridge Maintenance:** \$1,500 proposed for any minor bridge repairs required due to DOT bridge inspections.
- **Waterway Maintenance and Repair.** \$400 proposed as contribution to the Boat Club for buoys and channel marker maintenance.
- **Storm Debris Cleanup:** \$22,500 proposed for post-storm debris cleanup and disposal in the Town streets, rights-of-way, beaches and canals.
- **FY 17-18 Capital Street Rebuild Projects.** \$516,000 proposed annually for capital improvements to infrastructure - including specific capital projects to be recommended by the CIP Committee for design and reconstruction of Town streets; annual proposed amount equivalent to revenue derived from 4 cents on the current tax rate (equivalent ((revenue neutral)) to 3 cents previous to the 2013 revaluation of Town taxable property.
- **Bulkhead Maintenance and Repair.** \$85,000 proposed for structural repairs/replacement of Town-owned bulkheads.
- **NC Hwy 12 - E. Dogwood Trail Storm Water Flooding Mitigation Project:**
- **Dogwood Trails Physical Survey:**

\*Note that all completed street rebuilds, canal dredging and bridge projects listed in the proposed budget are from the noted previous budget years, and no funds are requested for those lines.

## Public Works Department

### Mission

Public Works, through its dedicated employees, strives to protect and maintain the Town of Southern Shores' infrastructure and assets, including its streets, sidewalks, rights-of-way, canals, beach, parking areas and buildings, in the most environmentally respectful, financially efficient and highest quality manner possible. We are committed to being courteous and respectful to citizens, and to providing a safe, pleasant, respectful and productive workplace to our employees, and will always encourage education and training opportunities to further our staff's talents.

### FY 17-18 Budget Highlights

#### Personnel

- **Salaries**— Includes annual 1.5% cost of living adjustment and a one-time 1% merit bonus.
- **FICA** – Social Security and Medicare Rate of 7.65%
- **Retirement** – Mandatory Rates for FY 17-18 set by the State LGERS Board of 7.50% for General Employees (Previously 7.25%). 5% annual Town contribution to 401k for all employees.
- **Group Health Insurance** – Insurance Rates reflect an estimated 10% increase over last year. Actual numbers will not be ready until May.

#### Public Works

- **Training/Professional Development:** \$2,000 is requested including HVAC (\$300) repairs training, continuing education classes for pesticide license and attendance at an American Public Works Association (APWA) NC Chapter conference (\$195).
- **Printing:** \$600 is requested to cover mailing costs for routine notice of street rebuild projects, environmental permitting required notices and of any shoreline stabilization measures.
- **Travel:** \$2,000 is requested for travel related to attendance of professional development/training classes; this includes a three-night hotel stay for the APWA conference.
- **Engineering**- no funds are requested as this is covered in the Streets, Bridges and Canals budget
- **Uniforms:** \$3,500 is requested for weekly uniform service for the Public Works Maintenance Technicians, and purchase of hard toe safety shoes.
- **Dues and Subscriptions:** \$330 is requested for American Public Works Association (APWA) membership renewal, which is a source of free and reduced cost training opportunities for staff.
- **Supplies:** \$5,000 is requested for supplies including small hand tools and parts for various repairs. Examples include nuts and bolts/nails, paper towels and toilet paper, water and Gatorade for the Maintenance Technicians, etc.
- **Advertising:** \$450 is requested for newspaper advertisement of employment positions.
- **Safety Compliance:** \$1,100 is requested- \$500 for emergency exit sign and fire extinguisher repair/replacement and Personal Protective Equipment (PPE) for the Public Works employees, including safety glasses, vests, etc.; and \$600 for fire hydrant reflectors supplied to the Southern Shores Volunteer Fire Department.
- **Town Buildings Maintenance & Repairs:** \$27,300 is requested- \$1,000 for lighting supplies; \$1,000 for refinishing of decking and painting of buildings; \$6,500 to replace rotten doors and fascia and build new stairs at the Pitts Center; \$3,500 to add ventilation to the shop building; \$1,300 for flags; \$5,000 for fence and gate repairs and \$3,000 for miscellaneous repairs and upkeep of buildings and associated equipment including the generator.
- **Green Initiative**- no funds are requested as this line was created for several green upgrades to the Town buildings including adding LED lighting and occupancy sensors, and this work has been completed.
- **Beautification**- grounds: \$5,000 is requested- includes \$2,000 for beautification of the Town Hall complex and Town-maintained medians and parking lots, including new plants and mulch/fertilization/pesticides; and \$3,000 for any needed replanting of vegetation following major road projects.
- **Equipment Lease & Maintenance:** \$3,000 is requested for lease and maintenance of equipment, including purchase of mower and flail blades, new tires for tractors/mowers, etc.
- **Vehicle Maintenance & Repair:** \$3,000 is requested for regular maintenance and repair of the five Public Works' vehicles (four trucks and one car).

- **Vehicle Operations:** \$7,000 is requested to cover fuel for Public Works' vehicles and equipment. This is a reduction from last year's request due to reduced fuel costs having remained consistent for some time.
- **Misc.:** \$ 950 are requested
- **Capital Outlay- Equipment:** no funds are requested
- **Capital Outlay- Vehicle:** no funds are requested
- **Medical Testing:** \$150 is requested for any drug screenings needed.
- **Equipment Purchase:** \$43,000 is requested- includes the purchase of a Work Boat w/ trailer for \$22,000, \$10,000 for Toro Z master 3000 series mower, \$3,000 for landscape trailer, \$2,000 for winch, \$700 for pole saw, \$350 for weed eater, \$1500 for assorted power tools. and for any other equipment needs.
- **Shoreline Stabilization:** \$24,000 is requested for dune stabilization measures including beach grass and sea oats planting and fertilization. Funds to come from the Dare County Shoreline Stabilization Fund.
- **Parking Lot Maintenance:** \$2,000 is requested for maintenance and improvements to the Town-owned parking lots and beach access parking areas.



## Sanitation

### FY 17-18 Budget Highlights

The sanitation budget includes residential and commercial solid waste and recycling collection and disposal, large item pickup conducted twice annually, and the monthly residential limb and branch removal service.

#### Sanitation

- Residential Collection: \$173,225 (represents a 1.3% CPI adjustment)
- Commercial Collection: \$44,461 (represents a 1.3% CPI Adjustment)
- Landfill Tipping Fee: \$172,725 (represents a 1.3% CPI adjustment)
- Recycling Collection: \$142,000 (represents a 1.3% CPI adjustment)
- Misc.: \$200 is requested for any miscellaneous pickups needed.
- Large Item Pickup: \$3,137.50 per pickup (once in April and once in October) is requested based on service contract with Waste Management.
- Limb and Branch Removal: \$118,500 is requested which includes \$115,500 for the Limb and Branch Removal annual service contract with Atlantic Tree Experts, plus an additional \$3,000 for any diesel fuel surcharge that is allowed per the contract.







April 12, 2017

To: Council Members

From: Town Manager

For your comparison, following is a copy of the three-year projected budget Council previously developed as a result of action taken by Council at its June 7, 2016 meeting. This document was provided to Council and posted on the Town website summer 2016 at <http://southernshores-nc.gov/spreadsheet-historical-projected-general-fund-budget/> . Once Council adopts its FY 2017-2018 budget (inclusive of any new capital expenses) actual and projected budget numbers can be updated.

## **Peter Rascoe**

---

**From:** Peter Rascoe  
**Sent:** Tuesday, September 27, 2016 4:55 PM  
**To:** Tom Bennett; Leo Holland; Fred Newberry; Gary McDonald; Chris Nason  
**Cc:** Bonnie Swain; Sheila Kane  
**Subject:** RE: completion of report on prior budgets and projected budgets  
**Attachments:** Proj. 3 yr Budgets with 5 year actuals.xls

Council Members,

As indicated previously below, here is a link to the completed graphs of the previously developed (attached) projected budget numbers for three future fiscal years.

<http://southernshores-nc.gov/3-years-projected-general-fund-budget/>

Peter

**From:** Peter Rascoe  
**Sent:** Friday, September 23, 2016 5:14 PM  
**To:** Tom Bennett <tbennett@southernshores-nc.gov>; Leo Holland <lholland@southernshores-nc.gov>; Fred Newberry <fnewberry@southernshores-nc.gov>; Gary McDonald <gmcdonald@southernshores-nc.gov>; Chris Nason <cnason@southernshores-nc.gov>  
**Cc:** Bonnie Swain <bswain@southernshores-nc.gov>; Sheila Kane <skane@southernshores-nc.gov>  
**Subject:** FW: completion of report on prior budgets and projected budgets

Council Members,

For your interest, the link below is to graphs produced showing the previously sent (below and attachment) historical budgetary trend data of actual revenues and expenses of the Town's General Fund for the last five fiscal years. Expenses are shown by Department. The immediate past year (FY 15-16) indicates unaudited numbers which are subject to revision upon audit. ... Similar graphs are in the process of being developed for the projected budget numbers shown on the attached Excel spreadsheet previously sent to you, and those graphs will be sent to each of you by subsequent email attachment.

<http://southernshores-nc.gov/5-year-budget-historical-data/>

Peter

**From:** Peter Rascoe

**Sent:** Monday, July 18, 2016 10:15 AM

**To:** Fred Newberry <[fnewberry@southernshores-nc.gov](mailto:fnewberry@southernshores-nc.gov)>; Tom Bennett <[tbennett@southernshores-nc.gov](mailto:tbennett@southernshores-nc.gov)>; Leo Holland <[lholland@southernshores-nc.gov](mailto:lholland@southernshores-nc.gov)>; Gary McDonald <[gmcDonald@southernshores-nc.gov](mailto:gmcDonald@southernshores-nc.gov)>; Chris Nason <[cnason@southernshores-nc.gov](mailto:cnason@southernshores-nc.gov)>

**Cc:** Bonnie Swain <[bswain@southernshores-nc.gov](mailto:bswain@southernshores-nc.gov)>

**Subject:** RE: completion of report on prior budgets and projected budgets

Council Members,

Per Council's directive on June 7, attached is a document containing five years of actual budget numbers for the Town, and three years of estimated budget numbers. The Town Finance Officer I will be glad to go over any of these actual and estimated numbers with any of you at any time. Please note that the estimated numbers are shown in correlation to the current year's line items and line item components as adopted by the Council.

Peter

**From:** Peter Rascoe

**Sent:** Thursday, July 07, 2016 1:30 PM

**To:** Fred Newberry <[fnewberry@southernshores-nc.gov](mailto:fnewberry@southernshores-nc.gov)>; Tom Bennett <[tbennett@southernshores-nc.gov](mailto:tbennett@southernshores-nc.gov)>; Leo Holland <[lholland@southernshores-nc.gov](mailto:lholland@southernshores-nc.gov)>; Gary McDonald <[gmcDonald@southernshores-nc.gov](mailto:gmcDonald@southernshores-nc.gov)>; Chris Nason <[cnason@southernshores-nc.gov](mailto:cnason@southernshores-nc.gov)>

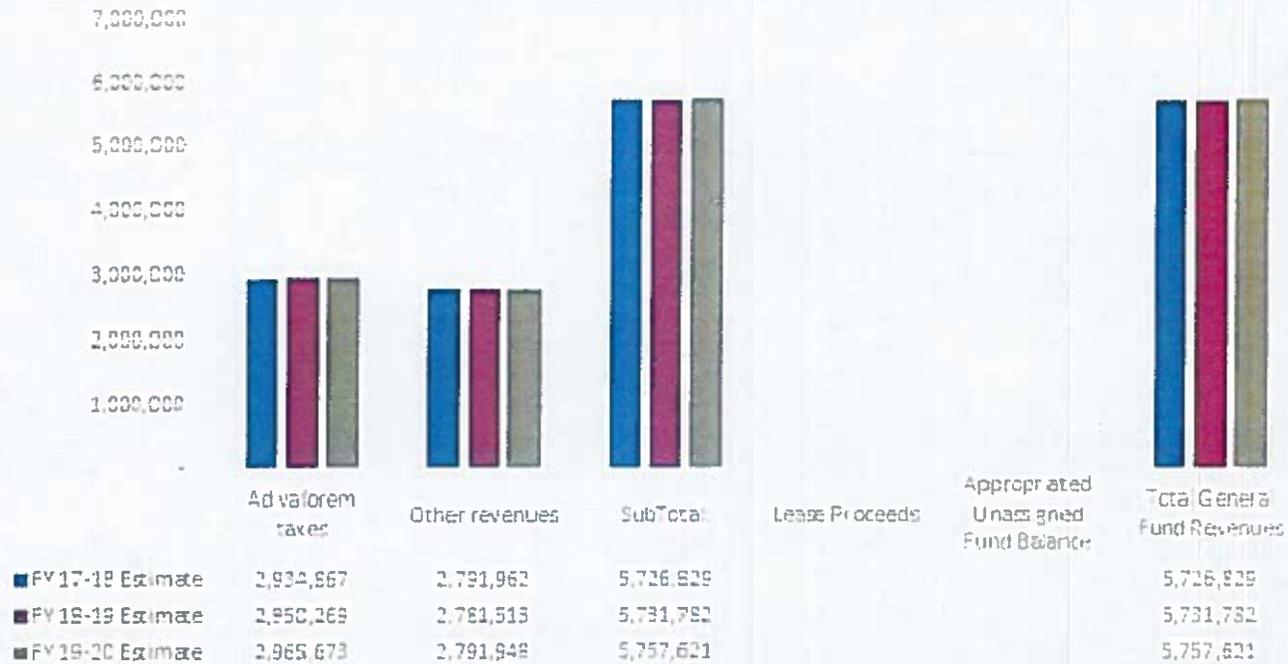
**Subject:** completion of report on prior budgets and projected budgets

Fred and Council Members,

As reported at the July 5 Council Meeting, in accord with Council Member Newberry's initiative resulting in your Council directive of June 7, existing budget figures for the past five fiscal years (and current year) have been organized on a single document for you. The Finance Officer and I are now ready to begin inserting staff's projected numbers for the existing budget lines for the next three budget years, and it is our intent to have that done and ready to send to each of you early in the week of July 18<sup>th</sup>. At your June 7 regular meeting, Council Member Newberry indicated he would like to be involved in this initiative. .... Fred, I am not sure if you would like to come in and meet prior to July 18 and have Town staff develop a separate spreadsheet for you to insert your own projected budget figures for three years – or if you and the other Council Members desire to first receive the staff projected budgets so that you may then consider those and be involved by further analyses on your own. We are available for you if you desire to come in now and have us either develop a separate spreadsheet or separate columns and lines for your own projected budget figures. Concurrently, we will continue towards the week of July 18 to have staff's projections on a spreadsheet, and for delivery to Council Members at that time.

Peter

## REVENUES-3 YEAR OF PROJECTED GENERAL FUND BUDGETS



1. This document has been developed at the direction of the Southern Shores Town Council per its action of July 5, 2016. Displayed is a possible budget scenario for each of the three fiscal years following the current fiscal year.

2. The numbers in this document are illustrative of possible scenarios only. The Budget Officer will develop a proposed budget for FY 2017-2018, FY 18-19, and FY 19-20 in accordance with the requirements and timeframes of existing State fiscal law and in accordance with the policies of the Town of Southern Shores, using reasonable estimated revenues and expenses obtained and developed from best and latest available sources at that time. All possible scenarios shown in this document are subordinate to annual estimated revenues and expenses projected in future annual balanced budgets developed by the Budget Officer as required by NC fiscal law.

3. The possible budget scenarios reflected for fiscal years 2017-2018, 2018-2019, and 2019-2020 are based solely on:

(a) assumed change (growth/decrease) parameters for those revenues relying on annual variable economic market conditions such as actual sales of goods and real property interests, and on varying real and personal property values (and taking into account assumed annual ratios of property tax rates among all Dare municipalities); and

(b) assumed stability for other revenues, and

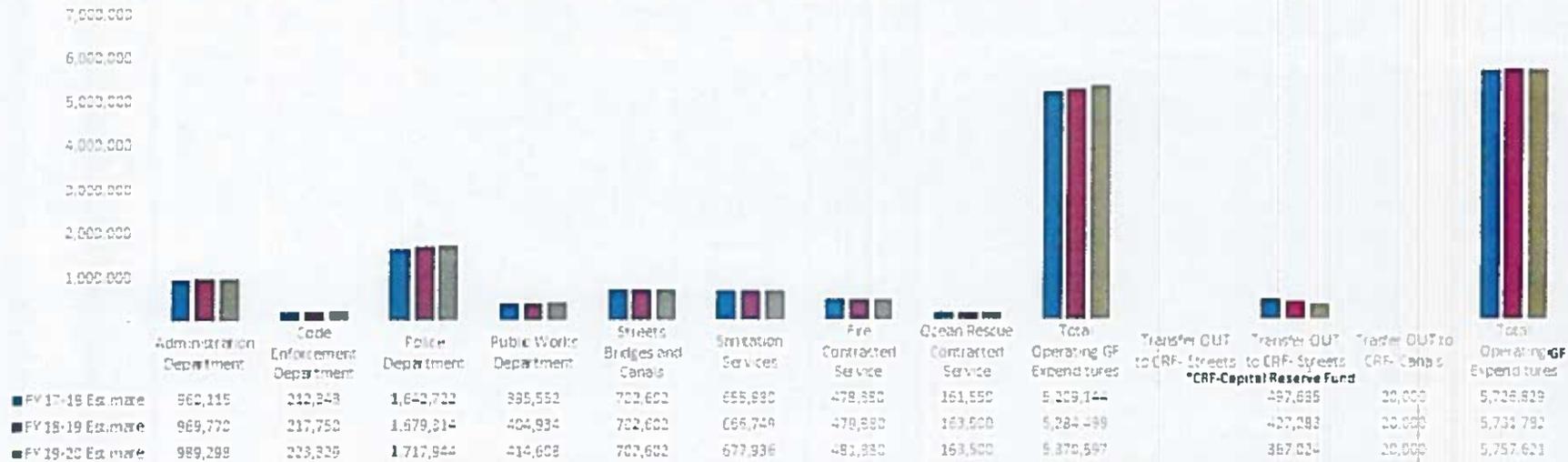
(c) assumption of existence of: (i) budget items and item components contained in the current adopted budget, and (ii) the same level of services currently provided to the residents, property owners, and visitors of the Town.

4. No consideration is given in the scenarios for:

(a) possible substantial changes of ratios in distributed tax revenues which are determined during first and second quarters of each calendar year; and

(b) all other unforeseen or yet to be determined conditions and operational needs which are analyzed and more confidently projected during first and second quarters of calendar year and immediately initiate corrective development.

### EXPENDITURES-3 YEARS PROJECTED GENERAL FUND BUDGETS



1. This document has been developed at the direction of the Southern Shores Town Council per its action of July 5, 2016. Displayed is a possible budget scenario for each of the three fiscal years following the current fiscal year.

2. The numbers in this document are illustrative of possible scenarios only. The Budget Officer will develop a proposed budget for FY 2017-2018, FY 2018-19, and FY 2019-20 in accordance with the requirements and timeframes of existing State fiscal law and in accordance with the policies of the Town of Southern Shores, using reasonable estimated revenues and expenses obtained and developed from best and latest available sources at that time. All possible scenarios shown in this document are subordinate to annual estimated revenues and expenses projected in future annual balanced budgets developed by the Budget Officer as required by NC fiscal law.

3. The possible budget scenarios reflected for fiscal years 2017-2018, 2018-2019, and 2019-2020 are based solely on:

(a) assumed change (growth/decrease) parameters for those revenues relying on annual variable economic market conditions such as actual sales of goods and real property interests, and on varying real and personal property values (and taking into account assumed annual ratios of property tax rates among all Dare municipalities); and

(b) assumed stability for other revenues, and

(c) assumption of existence of: (i) budget items and item components contained in the current adopted budget, and (ii) the same level of services currently provided to the residents, property owners, and visitors of the Town.

4. No consideration is given in the scenarios for:

(a) possible substantial changes of ratios in distributed tax revenues which are determined during first and second quarters of each calendar year; and

(b) all other unforeseen or yet to be determined conditions and operational needs which are analyzed and more confidently projected during first and second quarters of calendar year and immediately prior to actual budget development.

GENERAL FUND SUMMARY									
	FY 11-12 Actual	FY 12-13 Actual	FY 13-14 Actual	FY 14-15 Actual	FY 15-16 Amended	FY 16-17 Amended (Current)	FY 17-18 Estimate	FY 18-19 Estimate	FY 19-20 Estimate
<b>Revenues:</b>									
Ad valorem taxes	2,487,238	2,839,511	2,891,112	2,896,214	2,907,331	2,918,365	2,934,867	2,950,269	2,965,673
Other revenues	3,219,167	2,482,657	2,850,435	2,934,876	1,811,478	2,785,439	2,791,962	2,781,513	2,791,948
<b>SubTotal</b>	<b>5,706,405</b>	<b>5,322,168</b>	<b>5,741,547</b>	<b>5,831,090</b>	<b>6,718,809</b>	<b>5,703,804</b>	<b>5,726,829</b>	<b>5,731,782</b>	<b>5,757,621</b>
Lease Proceeds	72,000	74,000	180,306	72,692	-	-	-	-	-
Appropriated Unassigned Fund Balance	-	-	-	-	184,142	65,470	-	-	-
<b>Total General Fund Revenues</b>	<b>5,778,405</b>	<b>5,396,168</b>	<b>5,921,853</b>	<b>5,903,782</b>	<b>6,902,951</b>	<b>5,769,274</b>	<b>5,726,829</b>	<b>5,731,782</b>	<b>5,757,621</b>
<b>Expenditures:</b>									
Administration Department	783,114	822,887	875,842	1,125,971	998,928	1,019,953	960,115	969,770	989,293
Code Enforcement Department	178,822	181,452	218,392	194,530	300,572	271,560	212,343	217,750	223,329
Police Department	1,172,575	1,209,662	1,368,604	1,538,327	1,631,765	1,599,202	1,642,722	1,679,314	1,717,944
Public Works Department	296,577	335,676	430,352	503,218	455,003	384,721	395,552	404,934	414,608
Streets, Bridges and Canals	1,019,130	1,240,571	1,240,571	2,278,030	2,148,573	1,102,602	702,602	702,602	702,602
Sanitation Services	614,386	627,585	646,946	639,502	712,360	647,300	655,880	666,749	677,936
Fire Contracted Service	524,550	525,505	525,505	525,505	475,505	476,880	473,380	479,880	481,380
Ocean Rescue Contracted Service	149,500	153,335	156,854	158,000	158,245	161,550	161,550	163,500	163,500
<b>Total Operating GF Expenditures</b>	<b>4,738,654</b>	<b>5,096,653</b>	<b>5,707,988</b>	<b>7,013,083</b>	<b>6,882,951</b>	<b>5,663,768</b>	<b>5,209,144</b>	<b>5,284,499</b>	<b>5,370,597</b>
Transfer OUT to CRF- Streets	-	-	-	-	-	-	-	-	-
Transfer OUT to CRF- Streets	-	-	40,000	-	-	85,506	497,685	427,233	367,024
Transfer OUT to CRF- Canals	-	-	-	20,000	20,000	20,000	20,000	20,000	20,000
<b>Total Operating Expenditures</b>	<b>4,738,654</b>	<b>5,096,653</b>	<b>5,747,988</b>	<b>7,033,083</b>	<b>6,902,951</b>	<b>5,769,274</b>	<b>5,726,829</b>	<b>5,731,782</b>	<b>5,757,621</b>
<b>Revs over/under Expenditures</b>	<b>1,039,751</b>	<b>299,515</b>	<b>173,865</b>	<b>(1,129,301)</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
GF= General Fund									
CRF=Capital Reserve Fund									

**NOTES FOR FULL DOCUMENT**

- This document has been developed at the direction of the Southern Shores Town Council per its action of July 5, 2016. Shown are five (5) prior years of actual budget history, the current year's adopted/amended budget, and a display of a possible budget scenario for each the three fiscal years following the current fiscal year.
- The numbers in this document are illustrative of possible scenarios only. The Budget Officer will develop a proposed budget for FY 2017-2018, FY 18-19, and FY 19-20 in accordance with the requirements and timeframes of existing State fiscal law and in accordance with the policies of the Town of Southern Shores, using reasonable estimated revenues and expenses obtained and developed from best and latest available sources at that time. All possible scenarios shown in this document are subordinate to annual estimated revenues and expenses projected in future annual balanced budgets developed by the Budget Officer as required by NC fiscal law.
- The possible budget scenarios reflected for fiscal years 2017-2018, 2018-2019, and 2019-2020 are based solely on:
  - assumed change (growth/decrease) parameters for those revenues relying on annual variable economic market conditions such as actual sales of goods and real property interests, and on varying real and personal property values (and taking into account assumed annual ratios of property tax rates among all Dare municipalities); and
  - assumed stability for other revenues, and
  - assumption of existence of: (i) budget items and item components contained in the current adopted budget, and (ii) the same level of services currently provided to the residents, property owners, and visitors of the Town.
- No consideration is given in the scenarios for:
  - possible substantial changes of ratios in distributed tax revenues which are determined during first and second quarters of each calendar year; and
  - all other unforeseen or yet to be determined conditions and operational needs which are analyzed and more confidently projected during first and second quarters of calendar year and immediately prior to actual budget development.

<b>GENERAL FUND SUMMARY</b>									
	<b>FY 11-12 Actual</b>	<b>FY 12-13 Actual</b>	<b>FY 13-14 Actual</b>	<b>FY 14-15 Actual</b>	<b>FY 15-16 Actual</b>	<b>FY 16-17 Amended (Current)</b>	<b>FY 17-18 Estimate</b>	<b>FY 18-19 Estimate</b>	<b>FY 19-20 Estimate</b>
<b>Revenues:</b>									
Ad valorem taxes	2,487,238	2,839,511	2,891,112	2,896,214	2,935,192	2,918,365	2,934,867	2,950,269	2,965,673
Other revenues	3,219,167	2,482,657	2,850,435	2,934,876	3,765,505	2,785,439	2,791,962	2,781,513	2,791,948
<b>SubTotal:</b>	<b>5,706,405</b>	<b>5,322,168</b>	<b>5,741,547</b>	<b>5,831,090</b>	<b>6,700,697</b>	<b>5,703,804</b>	<b>5,726,829</b>	<b>5,731,782</b>	<b>5,757,621</b>
Lease Proceeds	72,000	74,000	180,306	72,692	-	-	-	-	-
Appropriated Unassigned Fund Balance	-	-	-	-	-	65,470	-	-	-
<b>Total General Fund Revenues</b>	<b>5,778,405</b>	<b>5,396,168</b>	<b>5,921,853</b>	<b>5,903,782</b>	<b>6,700,697</b>	<b>5,769,274</b>	<b>5,726,829</b>	<b>5,731,782</b>	<b>5,757,621</b>
<b>Expenditures:</b>									
Administration Department	783,114	822,887	875,842	1,125,971	953,627	1,019,953	960,115	969,770	989,298
Code Enforcement Department	178,822	181,432	218,392	194,530	210,681	271,560	212,343	217,750	223,329
Police Department	1,172,575	1,209,662	1,368,604	1,588,327	1,443,173	1,599,202	1,642,722	1,679,314	1,717,944
Public Works Department	296,577	335,676	430,352	503,218	406,739	384,721	395,552	404,934	414,608
Streets, Bridges and Canals	1,019,130	1,240,571	1,240,571	2,278,030	1,754,576	1,102,602	702,602	702,602	702,602
Sanitation Services	614,386	627,585	646,946	639,502	674,619	647,300	655,880	666,749	677,936
Fire Contracted Service	524,550	525,505	525,505	525,505	475,505	476,880	478,380	479,880	481,380
Ocean Rescue Contracted Service	149,500	153,335	156,854	158,000	158,126	161,550	161,550	163,500	163,500
<b>Total Operating GF Expenditures</b>	<b>4,738,654</b>	<b>5,096,653</b>	<b>5,707,988</b>	<b>7,013,083</b>	<b>6,077,046</b>	<b>5,663,768</b>	<b>5,209,144</b>	<b>5,284,499</b>	<b>5,370,597</b>
Transfer OUT to CRF- Streets	-	-	-	-	-	-	-	-	-
Transfer OUT to CRF- Streets	-	-	40,000	-	-	85,506	497,685	427,283	367,024
Transfer OUT to CRF- Canals	-	-	-	20,000	20,000	20,000	20,000	20,000	20,000
<b>Total Operating Expenditures</b>	<b>4,738,654</b>	<b>5,096,653</b>	<b>5,747,988</b>	<b>7,033,083</b>	<b>6,097,046</b>	<b>5,769,274</b>	<b>5,726,829</b>	<b>5,731,782</b>	<b>5,757,621</b>
<b>Revs over/under Expenditures</b>	<b>1,039,751</b>	<b>299,515</b>	<b>173,865</b>	<b>(1,129,301)</b>	<b>603,651</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
GF= General Fund									
CRF=Capital Reserve Fund									

GENERAL FUND									
	FY 11-12	FY 12-13	FY 13-14	FY 14-15	FY 15-16	FY 16-17	FY 17-18	FY 18-19	FY 19-20
REVENUES	Actual	Actual	Actual	Actual	Actual	Amended (Current)	Estimate	Estimate	Estimate
<b>Ad Valorem Taxes:</b>									
Property taxes - current year	2,429,388	2,780,465	2,780,093	2,803,636	2,832,304	2,827,865	2,843,967	2,858,967	2,873,967
Property taxes - prior years	7,317	2,248	9,819	5,894	9,523	5,000	5,000	5,000	5,000
Vehicle taxes - current year NCVTS	44,229	52,620	33,975	367	-	-	-	-	-
Vehicle taxes - prior years	2,644	2,858	3,433	1,139	69	2,500	2,500	2,500	2,500
NCVTS	-	-	59,880	81,793	90,626	80,000	80,400	80,802	81,206
Tax penalties and interest	3,660	1,320	3,912	3,385	2,670	3,000	3,000	3,000	3,000
<b>Total</b>	<b>2,487,238</b>	<b>2,839,511</b>	<b>2,891,112</b>	<b>2,896,214</b>	<b>2,935,192</b>	<b>2,918,365</b>	<b>2,934,867</b>	<b>2,950,269</b>	<b>2,965,673</b>
<b>Shared Revenues</b>									
Occupancy tax	984,911	865,666	985,073	953,313	948,488	885,791	890,220	894,671	899,144
Local option sales tax	742,183	767,963	848,560	862,727	894,212	871,763	876,122	880,502	884,905
Land transfer tax	206,842	178,396	210,624	241,077	236,759	213,868	214,937	216,012	217,092
<b>Total</b>	<b>1,933,936</b>	<b>1,812,025</b>	<b>2,044,257</b>	<b>2,057,117</b>	<b>2,079,459</b>	<b>1,971,422</b>	<b>1,981,279</b>	<b>1,991,185</b>	<b>2,001,141</b>
<b>Unrestricted Intergovernmental :</b>									
Utilities franchise tax	116,072	133,078	141,895	226,427	281,555	254,000	254,000	254,000	254,000
Video Programming Tax	73,024	71,193	70,423	71,676	69,122	67,000	67,000	67,000	67,000
Telecommunications tax	39,063	35,842	33,626	32,833	27,499	28,000	28,000	28,000	28,000
PEG Channel Revenue	33,078	31,836	31,784	29,226	28,071	28,500	28,500	28,500	28,500
ABC revenues	51,590	46,457	48,800	53,299	59,175	58,000	58,000	58,000	58,000
Beer and Wine Tax	11,746	11,075	12,226	13,574	12,599	13,000	13,000	13,000	13,000
Solid Waste Disposal Tax	1,840	1,971	1,708	1,837	1,396	1,800	1,800	1,800	1,800
<b>Total</b>	<b>326,413</b>	<b>331,452</b>	<b>340,462</b>	<b>428,872</b>	<b>479,417</b>	<b>450,300</b>	<b>450,300</b>	<b>450,300</b>	<b>450,300</b>
<b>Restricted Intergovernmental:</b>									
Powell Bill	112,964	116,236	118,646	119,878	119,567	118,000	118,000	118,000	118,000
Storm Damage Assistance	367,554	-	8,899	-	-	-	-	-	-
Governor's Crime Commission	5,397	-	6,047	8,489	13,693	18,750	18,750	18,750	18,750
GHSP Grant	-	-	6,575	-	-	27,000	27,000	27,000	27,000
COPS Grant-DOJ	-	-	-	20,833	41,173	41,667	20,833	-	-
Body Armor Grant	-	-	-	1,584	1,951	-	-	-	-
Controlled Substance tax	1,347	-	1,758	354	406	-	-	-	-
Government Access Channel Grant	23,913	17,000	22,534	5,484	10,000	10,000	10,000	10,000	10,000
Shoreline Mgmt	-	-	89,218	24,000	24,000	24,000	24,000	24,000	24,000
NCDOT Grant (Tall Pine Bridge)	255,000	63,797	44,500	85,733	798,204	-	-	-	-
NCDOT Grant (Bike & Pedestrian Plan)	-	-	16,208	11,792	-	-	-	-	-
<b>Total</b>	<b>766,175</b>	<b>197,033</b>	<b>314,385</b>	<b>278,147</b>	<b>1,008,994</b>	<b>239,417</b>	<b>218,583</b>	<b>197,750</b>	<b>197,750</b>

REVENUES	FY 11-12 Actual	FY 12-13 Actual	FY 13-14 Actual	FY 14-15 Actual	FY 15-16 Actual	FY 16-17 Amended (Current)	FY 17-18 Estimate	FY 18-19 Estimate	FY 19-20 Estimate
REVENUES	FY 11-12 Actual	FY 12-13 Actual	FY 13-14 Actual	FY 14-15 Actual	FY 15-16 Actual	FY 16-17 Amended	FY 17-18 Estimate	FY 18-19 Estimate	FY 19-20 Estimate
<b>PERMITS AND FEES:</b>									
Building permits	68,762	87,933	101,155	108,819	103,446	95,000	95,500	95,978	96,457
Plan review fees	6,634	5,850	4,300	6,450	8,176	6,200	6,200	6,200	6,200
Reinspection fees	-	400	-	-	-	-	-	-	-
CAMA fees	520	2,480	1,975	1,945	3,380	2,200	2,200	2,200	2,200
Planning board fees	1,053	1,522	300	650	2,450	500	500	500	500
Encroachment agreement	100	-	-	-	-	-	-	-	-
Court costs and fees	942	622	891	935	1,017	1,000	1,000	1,000	1,000
Parking and other fines	4,467	7,350	6,650	7,250	4,300	7,500	7,500	7,500	7,500
<b>Total</b>	<b>82,478</b>	<b>106,157</b>	<b>115,271</b>	<b>126,049</b>	<b>122,769</b>	<b>112,400</b>	<b>112,900</b>	<b>113,378</b>	<b>113,857</b>
<b>Other Revenues:</b>									
Interest income	4,488	3,247	1,883	2,904	10,466	7,500	7,500	7,500	7,500
Charter Communications	11,294	11,888	12,806	16,889	18,324	-	17,000	17,000	17,000
Sale of Recycle Cans	11,445	-	-	-	-	-	-	-	-
Sale of fixed assets	2,357	11,617	5,551	11,272	10,222	-	-	-	-
Sale of Police Boat	17,000	-	-	-	-	-	-	-	-
Pitt Center rents	3,000	2,100	1,500	2,400	9,900	2,400	2,400	2,400	2,400
Miscellaneous	12,914	5,530	12,128	10,414	3,641	2,000	2,000	2,000	2,000
Insurance proceeds	47,667	1,608	2,192	812	22,313	-	-	-	-
<b>Total</b>	<b>110,165</b>	<b>35,990</b>	<b>36,060</b>	<b>44,691</b>	<b>74,866</b>	<b>11,900</b>	<b>28,900</b>	<b>28,900</b>	<b>28,900</b>
<b>Total Other Revenues</b>	<b>3,219,167</b>	<b>2,482,657</b>	<b>2,850,435</b>	<b>2,934,876</b>	<b>3,765,505</b>	<b>2,785,439</b>	<b>2,791,962</b>	<b>2,781,513</b>	<b>2,791,948</b>

	FY 11-12	FY 12-13	FY 13-14	FY 14-15	FY 15-16	FY 16-17	FY 17-18	FY 18-19	FY 19-20	
ADMINISTRATION DEPARTMENT	Actual	Actual	Actual	Actual	Actual	Amended (Current)	Estimate	Estimate	Estimate	
Salaries	323,965	332,828	355,256	356,283	355,769	361,365	370,399	379,659	389,151	
FICA	23,065	23,325	25,261	25,134	25,490	29,070	29,759	29,044	29,770	
Group Health insurance	39,275	33,229	32,970	38,759	44,968	41,866	46,052	48,355	50,772	
Employee retirement	38,779	39,060	42,900	43,343	42,208	44,267	46,300	48,407	50,590	
Merit program	-	-	-	-	-	-	-	-	-	
Unemployment Payments	14,424	25,797	3,811	10,982	519	-	-	-	-	
Contracted Services	240	10,915	2,900	14,983	0	5,000	5,000	5,000	5,000	
Council Compensation	9,138	7,200	9,623	11,400	15,554	18,600	18,600	18,600	18,600	
Legal services	20,601	17,271	34,523	48,919	52,480	55,000	55,000	55,000	55,000	
Audit services	16,250	16,250	15,250	16,273	16,069	16,250	16,250	16,250	16,250	
Payroll services	6,119	6,157	7,449	7,244	7,861	7,500	7,500	7,500	7,500	
Computer services	34,494	50,068	40,307	62,664	58,384	70,000	55,000	55,000	55,000	
Insurance and bonds	58,309	54,910	81,647	78,158	84,036	75,000	75,000	75,000	75,000	
Advertising	581	38	369	244	823	1,000	1,000	1,000	1,000	
Travel	5,324	2,866	3,475	3,399	8,963	8,000	8,000	8,000	8,000	
Telephone	18,665	17,436	20,039	29,157	28,631	25,000	25,000	25,000	25,000	
Utilities	15,679	20,448	20,038	21,502	20,275	25,000	25,000	25,000	25,000	
Dues/subscriptions	8,853	6,183	7,264	7,669	7,564	8,500	8,500	8,500	8,500	
Training	3,354	2,776	4,340	3,748	7,792	10,000	10,000	10,000	10,000	
Supplies	6,559	10,576	8,940	12,667	9,847	9,765	9,765	9,765	9,765	
Postage	1,258	1,719	2,085	1,477	1,572	2,000	2,000	2,000	2,000	
Equipment lease & maintenance	11,553	12,118	10,925	6,937	22,605	12,000	12,000	12,000	12,000	
Municipal Elections	2,591	-	2,897	-	3,570	-	4,000	-	4,000	
Dare County tax collection	37,322	42,454	44,762	46,012	46,102	46,000	46,690	47,390	48,100	
Gov't. Access Channel (PEG Channel)	33,078	31,836	31,784	29,225	28,071	28,500	28,500	28,500	28,500	
Gov't. Access Channel Membership	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	
Town code publishing	3,681	2,247	3,447	2,382	2,835	5,000	5,000	5,000	5,000	
Vehicle Operations	-	737	476	1,298	171	500	500	500	500	
EE Recognition & Appreciation	6,009	5,910	9,542	8,536	7,290	8,500	8,500	8,500	8,500	
Wellness Initiative	916	223	1,092	2,689	868	3,000	3,000	3,000	3,000	
Town Welcome Sign	8,854	-	-	-	-	-	-	-	-	
Misc.	-	5,152	-	999	1,068	1,000	1,000	1,000	1,000	
Technology Update- Pitts Center	22,778	18,808	26,080	6,381	10,277	10,000	10,000	10,000	10,000	
Recording of Meetings	-	8,150	9,450	4,775	5,242	5,800	5,800	5,800	5,800	
Cleaning of Town Buildings	10,400	15,200	15,940	16,900	16,430	20,000	20,000	20,000	20,000	
Capital Outlay- Purchase of Property	-	-	-	204,832	-	-	-	-	-	
Capital Outlay- Vehicle Purchase	-	-	-	-	19,293	-	-	-	-	
Contingency	-	-	-	-	-	65,470	-	-	-	
<b>Total</b>	<b>783,114</b>	<b>822,887</b>	<b>875,842</b>	<b>1,125,971</b>	<b>953,627</b>	<b>1,019,953</b>	<b>960,115</b>	<b>969,770</b>	<b>989,298</b>	

CODE ENFORCEMENT & INSPECTIONS DEPARTMENT									
	FY 11-12 Actual	FY 12-13 Actual	FY 13-14 Actual	FY 14-15 Actual	FY 15-16 Actual	FY 16-17 Amended (Current)	FY 17-18 Estimate	FY 18-19 Estimate	FY 19-20 Estimate
Salaries	112,653	115,497	115,878	115,109	125,029	126,800	129,970	133,220	136,550
FICA	8,514	8,715	8,766	8,709	10,008	9,700	9,943	10,192	10,447
Group Health insurance	22,532	14,381	15,493	21,201	22,110	21,257	23,383	24,552	25,780
Employee retirement	12,267	13,554	13,999	13,894	15,517	15,533	16,247	16,986	17,752
Contracted Services	15,481	18,776	34,530	14,998	21,095	18,000	18,000	18,000	18,000
Printing	265	350	-	942	201	1,000	1,000	1,000	1,000
Advertising	430	765	743	163	528	1,000	1,000	1,000	1,000
Travel	1,162	1,471	71	749	-	2,000	2,000	2,000	2,000
Dues/subscriptions	667	175	477	130	170	500	500	500	500
Training	188	670	1,225	376	-	1,500	1,500	1,500	1,500
Supplies	1,158	1,505	1,749	570	393	1,200	1,200	1,200	1,200
Vehicle maintenance & repair	14	139	45	-	-	2,000	2,000	2,000	2,000
Vehicle operations	3,456	3,190	1,801	864	788	2,000	2,000	2,000	2,000
Homeowners Recovery fee	35	-	263	778	477	1,000	1,000	1,000	1,000
Flood Zone Map Mailing	-	1,703	1,147	1,307	1,810	1,600	1,600	1,600	1,600
Misc	-	-	1,945	-	26	1,000	1,000	1,000	1,000
Land Use Plan Update	-	541	-	-	-	-	-	-	-
NCDOT Grant (Bike and Ped. Plan)	-	-	20,260	14,740	-	-	-	-	-
Town Code Update	-	-	-	-	12,529	65,470	-	-	-
<b>Total Code Enforcement</b>	<b>178,822</b>	<b>181,432</b>	<b>218,392</b>	<b>194,530</b>	<b>210,681</b>	<b>271,560</b>	<b>212,343</b>	<b>217,750</b>	<b>223,329</b>

POLICE DEPARTMENT	FY 11-12 Actual	FY 12-13 Actual	FY 13-14 Actual	FY 14-15 Actual	FY 15-16 Actual	FY 16-17 Amended (Current)	FY 17-18 Estimate	FY 18-19 Estimate	FY 19-20 Estimate
Salaries	641,400	651,398	753,681	760,453	826,744	850,167	871,421	893,207	915,537
Holiday	24,285	23,163	27,387	28,674	29,128	25,000	25,000	25,000	25,000
Overtime	16,336	24,799	14,155	13,390	11,411	20,000	20,000	20,000	20,000
FICA	50,700	52,094	60,041	60,529	65,767	68,482	70,107	71,773	73,482
Group Health Insurance	91,863	83,937	97,576	97,607	113,446	107,424	118,167	124,075	130,278
Employees retirement	81,729	80,366	97,172	98,749	104,238	114,529	121,427	126,659	132,047
Career Development	-	-	1,790	-	1,000	4,500	4,500	4,500	4,500
Computer services	3,991	5,079	8,503	6,566	6,646	8,500	8,500	8,500	8,500
Printing	-	747	289	791	-	1,000	1,000	1,000	1,000
Advertising	24	1,018	20	819	-	100	100	100	100
Travel	4,084	5,021	3,116	8,079	10,730	12,000	12,000	12,000	12,000
Dues/subscriptions	955	484	974	1,668	1,899	1,400	1,400	1,400	1,400
Training	2,968	4,313	4,882	4,703	5,697	15,000	15,000	15,000	15,000
Medical testing	46	2,009	65	1,904	-	200	200	200	200
Uniforms	9,836	14,196	6,270	16,446	15,428	20,000	20,000	20,000	20,000
Supplies	16,390	15,712	15,581	22,319	32,146	37,200	37,200	37,200	37,200
Contracted Services	3,024	3,659	5,932	5,780	9,105	14,000	14,000	14,000	14,000
Equipment lease & maint.	-	625	-	3,343	3,050	4,700	4,700	4,700	4,700
Equipment purchase	30,288	32,865	43,270	46,660	49,201	60,000	60,000	60,000	60,000
Vehicle maintenance & repair	14,258	15,758	18,100	16,276	19,849	20,000	20,000	20,000	20,000
Vehicle operations	38,059	37,404	32,473	34,493	25,057	43,000	43,000	43,000	43,000
Misc.	-	1,800	515	-	107	5,000	5,000	5,000	5,000
Debt Service	25,342	64,319	88,659	222,035	-	-	-	-	-
Capital Outlay- Vehicles	104,997	73,896	73,153	72,668	70,919	79,000	79,000	79,000	79,000
Grants-GHSP	-	-	-	-	-	36,000	36,000	36,000	36,000
Grants-GCC	-	-	-	10,375	14,605	25,000	25,000	25,000	25,000
<b>Total</b>	<b>1,160,575</b>	<b>1,194,662</b>	<b>1,353,604</b>	<b>1,534,327</b>	<b>1,416,173</b>	<b>1,572,202</b>	<b>1,612,722</b>	<b>1,647,314</b>	<b>1,682,944</b>
Sep. Allowance to PF	12,000	15,000	15,000	54,000	27,000	27,000	30,000	32,000	35,000
<b>Total Police</b>	<b>1,172,575</b>	<b>1,209,662</b>	<b>1,368,604</b>	<b>1,588,327</b>	<b>1,443,173</b>	<b>1,599,202</b>	<b>1,642,722</b>	<b>1,679,314</b>	<b>1,717,944</b>
PF= Pension Fund									

Streets, Bridges and Canals	FY 11-12 Actual	FY 12-13 Actual	FY 13-14 Actual	FY 14-15 Actual	FY 15-16 Actual	FY 16-17 Amended (Current)	FY 17-18 Estimate	FY 18-19 Estimate	FY 19-20 Estimate
Street Sign Maintenance	12,260	6,712	12,403	15,545	4,974	2,000	2,000	2,000	2,000
Enigneering & Arborist Services	23,155	8,570	-	3,802	1,794	5,000	5,000	5,000	5,000
Street Maintenance	1,630	5,856	52,315	27,358	51,156	59,702	59,702	59,702	59,702
Brush Trimming	4,950	5,050	10,350	10,750	7,650	18,000	18,000	18,000	18,000
Bridge Maintenance	-	1,047	517	893	915	1,500	1,500	1,500	1,500
Chicahauk Trail	263,670	268,685	-	-	-	-	-	-	-
Honeysuckle	-	137,143	13,955	-	-	-	-	-	-
Gravey Pond	-	271,022	75	319	19	-	-	-	-
Deer Path	-	206,154	1,688	225	-	-	-	-	-
Spindrift	-	70,431	-	-	-	-	-	-	-
Duck Woods Drive	-	-	123,147	71,160	-	-	-	-	-
N. Dune Loop	-	-	73,065	-	-	-	-	-	-
N. Woodland Drive	-	-	55,099	-	-	-	-	-	-
Ocean View Loop	-	-	74,969	-	-	-	-	-	-
Mistletoe Lane	-	-	91,843	-	-	-	-	-	-
Hillcrest/Sea Oats Intersection	-	-	74,865	-	-	-	-	-	-
Fern Drive	-	31,881	-	-	-	-	-	-	-
Juniper/Trinite Trail Bridge	271,911	25,000	106,806	12,760	-	-	-	-	-
Debt Pymt to NCDOT- Juniper Bridge	-	-	361,806	-	-	-	-	-	-
Widgeon Court	3,300	48,619	-	-	-	-	-	-	-
Fairway Drive	-	-	2,950	207,013	131	-	-	-	-
N. Dogwood Trail #280-293	-	-	34,982	821	59,397	-	-	-	-
Pintail Court	-	-	944	68,604	4,918	-	-	-	-
Scuppernon Lane	-	-	1,563	106,941	37	-	-	-	-
N,S & E Dogwood Intersection	-	-	56	156,743	75	-	-	-	-
Yaupon Lane	-	-	649	7,988	1,163	-	-	-	-
Tall Pine Bridge	24	79,747	55,625	107,167	997,755	-	-	-	-
Canal Dredging Project- Debt Payment	81,836	64,926	246,798	1,463,642	-	-	-	-	-
Waterway Maintenance and Repair	-	-	400	400	400	400	400	400	400
Storm Debris Cleanup	354,086	9,728	-	1,568	-	20,000	20,000	20,000	20,000
FY 13-14 Street Projects	-	-	88,623	-	-	-	-	-	-
Misc. Projects	2,308	-	-	-	-	-	-	-	-
FY 15-16 Street Projects	-	-	-	-	-	-	-	-	-
Beech Tree Trail	-	-	-	413	166,532	-	-	-	-
Bear Track Lane	-	-	-	2,171	71,563	-	-	-	-
Wild Swain Lane	-	-	-	4,355	19	-	-	-	-
Fox Grape Lane	-	-	-	4,977	249,751	-	-	-	-
Hollow Beach Court	-	-	-	2,415	70,714	-	-	-	-
Bulkhead Maintenance	-	-	-	-	62,490	80,000	80,000	80,000	80,000
NC12-E. Dogwood Stormwater Flooding	-	-	-	-	3,123	300,000	-	-	-
Dogwood Trail Physical Survey	-	-	-	-	-	100,000	-	-	-
FY 16-17 Strret Projects	-	-	-	-	-	516,000	516,000	516,000	516,000
<b>Total</b>	<b>1,019,130</b>	<b>1,240,571</b>	<b>1,485,493</b>	<b>2,278,030</b>	<b>1,754,576</b>	<b>1,102,602</b>	<b>702,602</b>	<b>702,602</b>	<b>702,602</b>







