

## **Special Event and Occupancy Limitation Ordinance Suggestions**

**Chairperson Morey, Andy Ward**

**June 24, 2019**

- Exempt traditional family events for property owners;
- Remove (ii) and (iii) from definition of traditional family event;
- Increase permit requirement threshold from 25 attendees to 50 attendees;
- Maximum 6 events per lot per year for events with 50 to 100 attendees;
- Maximum 3 events per year per lot for events with 100 plus attendees;
- Remove guest list requirement;
- Remove engineer's certification for decks;
- Suggest inspections of decks but do not require them;
- Inspections should be conducted 30 days prior to the event;
- Require documentation from event planner and/or catering service for the number of attendees;
- Suggest notification of adjacent property owners as a courtesy;
- Refer to the Town's current requirements for tents, signage, noise, trash, and parking;
- Remove requirement for detailed site plan of property and structures showing the expected location of attendees to the event, points of ingress and egress to any structures on the property, and location of any hazardous materials such as fuel or gas;
- Remove traffic management plan requirement;
- Remove sufficient parking requirement
- Remove portable wastewater or portable toilet requirement;
- Remove first aid supplies on-site requirement;
- Remove permitting requirement for serving alcohol;
- Applications must be submitted no later than 30 days prior to the event.