

**Meeting Minutes**  
**Town of Southern Shores Capital Improvement Planning Committee Meeting**  
**May 30, 2019 2:00 p.m.**  
**Pitts Center**

CIIP Committee Members Present:

Tom Bennett -	Co-Chairman
Jim Conners -	Co-Chairman
Al Ewerling -	Appointed by Councilman Fred Newberry
Jim Kranda -	Appointed by former Councilman Leo Holland
Glenn Riggins -	Appointed by Mayor Bennett
Andy McConaughy -	Appointed by Councilman Nason

CIIP Committee Members Absent:

Carlos Gomez -	Appointed by Councilman Gary McDonald
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- Meeting was called to Order by Committee Co-Chairman Tom Bennett
- The Town Manager reported to the Committee an amount of \$662,340 had been proposed in his May 7, 2019 recommended annual operating budget for FY 19-20 capital street improvements, based on the current Town policy of appropriating .05 of revenue generated from the Town's tax base. The Town Manager also reported to the Committee that at the Council's April 23, 2019 budget work session Mayor Bennett had followed up with his March 7, 2019 commitment to the Committee of proposing in a motion to the Council - the Town Manager be directed to propose the cost of a 5- foot wide concrete walking path along the east side of South Dogwood Trail from the western end of the East Dogwood Trail walking path, south to the Southern Shores Cemetery. The Town Manager reported he had accordingly proposed the amount of \$1,000,000 as a separate appropriation in his May 7, 2019 proposed budget, that amount based on the Town Engineer's cost estimates for the length of the prescribed walkway. The Town Manager informed the Committee in the event the Council adopted the budget inclusive of the proposed walkway appropriation, US Mail notices would be sent to all property owners adjacent - on either side of the street - to the actual proposed work area along that segment of South Dogwood Trail. The notice would invite owners to view the current walkway design plans completed and already posted on the Town's website, and to make comment either by US Mail, email, or in person on the design at a Public Hearing to be set for July 9, 2019. The Town Manager also explained the Council would decide after the Public Hearing as to its preferred design for the walkway.
- The Committee considered its latest prioritization of Town streets needing capital improvements. After some adjustments, all made by consensus of the entire Committee, the Committee adopted by unanimous vote a Recommendation of a Capital Infrastructure Improvement Plan for FY 19-20 to be presented to the Council at its June 4<sup>th</sup>, 2019 meeting, and for subsequent consideration by the Council after a Public Hearing on July 9<sup>th</sup>. A copy of the Committee's adopted Recommendation for FY 19-20 is attached.
- Co-Chairman Bennett entertained public comment from any attending citizens. A public comment from a citizen was addressed by clarifying to the citizen the Committee was not proposing or considering a South Dogwood Trail walkway as that interest had already been taken directly to the Council by the Mayor on April 23, 2019, and the Council had at that time directed it be proposed in the upcoming budget as separate appropriation for further Council consideration after a June 4, 2019 Public Hearing on the budget.
- There being no further matters of business before the Committee, the meeting was adjourned.

Capital Infrastructure Improvement Plan Recommended to the Town Council  
for Fiscal Year 2019-2020  
By the Capital Infrastructure Improvement Committee  
May 30, 2019

Recommended capital infrastructure improvements and authorization for Town staff to expend appropriated capital funds on surveying and design of lesser prioritized streets if it becomes apparent during the fiscal year that all appropriated funds will not be expended on the targeted higher-priority streets; and in considering economic and environmental conditions, Town staff may implement any individual "target" project with any other "target" project in the best interest of the Town. [Projected capital street improvement funds proposed for FY 19-20 budget based on current Town tax base value and .05 levy = \$662,340.]

**Group A, Recommended "Targets" in Order of priority for FY 19-20:**

1. Hillcrest Drive - Hickory Trail intersection to SSCA tennis courts - 3,700 LF (+/-) (lessen over-width at hill top.)
2. East Dogwood Trail - NC 12 east to Ocean Blvd. w/ stormwater improvements - 670 LF (+/-)
3. Sea Oats Trail - 11th Avenue north to NC Highway 12
4. Dewberry Lane - 230 LF (+/-)

**Group B, In order of priority subsequent to completion of Group A:**

5. Chicahawk Trail - NC Hwy 12 to Trinitie Trail intersection - 2,693 LF (+/-)
6. Hillcrest Trail - from New Sea Oats intersection to NC 12 with improvement to Wax Myrtle intersection - 757 LF (+/-)
7. Trinitie Trail - address road subsidence area near Old Passage
8. Wax Myrtle Trail - East Dogwood Trail south to end 2,720 LF (+/-)
  - Incl. Dolphin Run - 410 LF (+/-)
  - Incl. Porpoise Run - 425 LF (+/-)
9. Ginguite Trail - southern segment - 2,000 LF (+/-)
10. Bayberry Trail - entire length - 1,775 LF (+/-) Incl. Dewberry Ln. - 230 LF (+/-)
11. West Holly Trail - entire length - 830 LF (+/-)
12. Clamshell Trail - Otter Slide east to Chicahawk Trail - 3,440 LF (+/-)
13. S. Dogwood Tr. (street only) - entire length - Dogwood Trls. inters. to US Hwy 158 - 12,672 LF (+/-)
14. Ginguite Trail - Northern segment - 1,800 LF (+/-)

**Group C, "Other":**

15. Spindrift Trail/High Dune Loop/Wild Pony Lane intersection - 160 LF (+/-)
16. East Dogwood Trail - entire length (excl. previous rebuild segment) - 5,000 LF (+/-)
17. Wax Myrtle and Hickory Trail intersection - 170 LF (+/-)
18. Pintail Trail - entire length - 750 LF (+/-)
19. Land Fall Loop - entire length - 330 LF (+/-)
20. Happy Indian Lane cul-de-sac - 320 LF (+/-)
21. Teal Court - S. Dogwood to cul-de-sac - 275 LF (+/-)
22. North Dogwood Trail - entire length - 5,966 LF (+/-)
23. Turtle Pond Court - entire length - 470 LF (+/-)
24. Trinitie Trail (s/w impr. emphasis) - Clam Shell int. to CPOA Park - **Design Only**