

**Town of Southern Shores Capital Improvement Plan Committee Meeting
 Planning for Fiscal Year 2019-2020 Capital Improvement Projects
 January 30, 2019 2:00 p.m.
 Pitts Center**

Meeting Minutes

CIIP Committee Members present: Tom Bennett, Co-Chairman, Jim Conners, Co-Chairman, Al Ewerling, Appointed by Councilman Fred Newberry, Jim Kranda, Appointed by former Councilman Leo Holland.

CIIP Committee Members absent: Carlos Gomez, Appointed by Councilman Gary McDonald, Glenn Riggan, Appointed by Mayor Bennett, Andy McConaughy, Appointed by Councilman Nason.

The meeting was called to order by Co-Chairs Tom Bennett and Jim Conners.

Co-Chair Bennett requested Town Engineers Joe Anlauf and Andy Deel of Deel Engineering to proceed with (1) a briefing on a design and estimated costs of a South Dogwood Trail Walking Trail (trail only), and (2) a briefing on a potential design and estimated costs of capital improvement(s) to South Dogwood Trail and concurrent walking trail construction (including any potential and possible phased options.). Mr. Anlauf proceeded with his briefings and provided review of some preliminary drawings. He proceeded to inform and indicate to the committee the estimated number of trees in the Town right of way that would have to be removed for both a scenario of construction of a 5-ft concrete walking path only – and construction of a 5-ft walking path along with a proposed 24 ft wide asphalt rebuilt street - properly realigned to the Town’s street centerline of its right of way. Committee discussion ensued on the necessity of a proposed 24-ft street width to insure public safety due to the traffic load on S. Dogwood Trail versus a 20-ft street width to discourage speeding of vehicles. Mr. Anlauf also cautioned the committee that the number of trees he projected having to be removed for the walking trail amenity and for the street capital improvements – all to be designed in accordance with the Town’s adopted standards for a street rebuild as a capital improvement – are minimum numbers and could change due to emerging circumstances such as necessary shoulder grading and necessary retaining wall locations.

Briefing numbers from Town Engineer:

<u>Walking Path Only</u>	<u>Est. Cost</u>	<u>Tree Impact (and/or shrubs)</u>
Intersection to Fairway Dr.	\$277,319 - \$332,783	12
Fairway to SS Cemetery	\$664,000	?

<u>Street Only</u>	<u>Est. Cost</u>	<u>Tree Impact</u>
Intersection to Fairway Dr.	\$975,447 - \$ 1,121,763.02	64
Fairway Dr. to SS Cemetery	\$1,335,325.95 - \$1,535,624	41-65

Town Manager Rascoe asked if the street segment of Dogwood Trails intersection to Sassafras Lane could be estimated for cost of constructing both walking trail and capital street improvement. That resulted in an on the spot estimate of \$400,000 from the engineers with a tree impact of 16.

Co-Chair Conners made a motion for the committee to transmit to the Council, along with any future recommendation made on S. Dogwood Trail, an affirmation of a design for a 24-ft street width. Committee member Kranda seconded the motion. After some discussion, the motion was tabled by consensus of the attending members in order to allow the members and absent members to look at the street and weigh in at the next committee meeting.

Upon review of the committee’s revised (November 15, 2018) draft Priority List of needed street improvements, it was observed that the attending committee members may now have consensus on a Group A target priority list for FY 19-20 of:

1. South Dogwood Trail Walking Trail and Street Rebuild (Intersection to Sassafras Lane)
2. Portion of Hillcrest Drive
3. East Dogwood trail – NC Highway 12 east to Ocean Blvd. incl. stormwater improvement

The next CIIP Committee meeting was set for Thursday March 7, 2019 at 2:00 PM in Pitts Center.

Meeting adjourned.

