

FINAL



Town of Southern Shores

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Planning Board Meeting

(Special Meeting)

July 17, 2017

5:30 p.m., Pitts Center

MEETING MINUTES

I. CALL TO ORDER:

Chairperson Sam Williams called the Special Meeting to order at 5:30 pm. Planning Board Members Gray Berryman, Elizabeth Morey, David Neal, Sam Williams, alternate member Joe McGraw, ETJ Representative John Finelli, Planning Intern Kellen Long, Permit Officer Dabni Shelton, and Town Planner Wes Haskett were present.

II. PLEDGE OF ALLEGIANCE:

Chairperson Sam Williams led the Pledge of Allegiance.

III. APPROVAL OF AGENDA:

Chairperson Williams motioned to amend the agenda by removing the approval of the June 19, 2017 meeting minutes. David Neal seconded the motion. Joe McGraw motioned to approve the agenda as amended. David Neal seconded the motion. The motion passed unanimously (6-0).

IV. PUBLIC COMMENT:

None.

V. OLD BUSINESS:

None.

VI. NEW BUSINESS:

A. Town Code Update Module One Discussion

Chairperson Williams led the discussion and the Board continued its discussion of Chapter 22, Zoning. The Board discussed the current building height calculation requirements and potential amendments which primarily involved using the average elevation of the existing grade at the corners of a structure and base flood elevations. The Board agreed that the current top plate height requirement should be removed. The Board will continue discussion of building height requirements and continue reviewing Chapter 22, Zoning on page 22-11 at an August 7, 2017 Special Meeting.

VII. PUBLIC COMMENT:

None.

VIII. PLANNING BOARD MEMBER COMMENTS:

None.

IX. ANNOUNCEMENTS:

Chairperson Williams announced that a Special Planning Board meeting will be held on August 7, 2017.

X. ADJOURNMENT:

Gray Berryman motioned to adjourn. David Neal seconded the motion. The motion passed unanimously and the meeting adjourned at 7:37 p.m.

ATTEST:

RESPECTFULLY SUBMITTED:



Sam Williams, Chairperson



Wes Haskett, Town Planner