

FINAL



Town of Southern Shores

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Planning Board Meeting

(Special Meeting)

November 6, 2017

5:30 p.m., Police Department Training Room

MEETING MINUTES

I. CALL TO ORDER:

Chairperson Sam Williams called the Special Meeting to order at 5:30 pm. Planning Board Members Joe McGraw, David Neal, Jay Russell, Sam Williams, alternate member Carlos Gomez, ETJ Representative John Finelli, and Town Planner Wes Haskett were present.

II. PLEDGE OF ALLEGIANCE:

Chairperson Sam Williams led the Pledge of Allegiance.

III. APPROVAL OF AGENDA:

Joe McGraw motioned to approve the agenda. Jay Russell seconded the motion. The motion passed unanimously (5-0).

IV. APPROVAL OF MINUTES:

Chairperson Williams confirmed that the draft minutes from the September 18, 2017 meeting had been revised to reflect the comments submitted by the Board. Joe McGraw motioned to approve the September 18, 2017 minutes as amended. Jay Russell seconded the motion. The motion passed unanimously.

Chairperson Williams confirmed that the draft minutes from the October 16, 2017 meeting had been revised to reflect the comments submitted by the Board. Jay Russell motioned to approve the October 16, 2017 minutes as amended. Joe McGraw seconded the motion. The motion passed unanimously.

V. PUBLIC COMMENT:

None.

VI. OLD BUSINESS:

A. Discussion of Stormwater Management as Part of Module One of the Town Code Update Project

Chairperson Williams stated that stormwater management was the first topic raised in Module One of the Town Code Update project that was identified as a "critical issue" and began to review the options identified by CodeWright Planners.

Jay Russell addressed the history of stormwater issues in the Town and the three reports that had been prepared.

The Board discussed each option proposed by CodeWright Planners for stormwater in Module One and agreed that keeping the current stormwater requirements with some modifications is preferred. The modifications to the current requirements include:

- Language that permits the Town Manager or his/her designee to modify an existing stormwater permit requirement during the construction process;
- No fill material may be placed on a lot in the side setback areas unless the final vertical-to-horizontal slope ratio is equal to or less than 1:3;
- Stormwater plans shall include an engineer's certification on required stormwater plans certifying that the proposed stormwater improvements are in compliance with the Town's stormwater requirements.
- Language that addresses the maintenance of stormwater improvements.

David Neal motioned to recommend to the Town Council that Town Staff draft a Zoning Text Amendment application to address the modifications to the Town's current stormwater requirements proposed by the Planning Board. Joe McGraw seconded the motion. The motion passed (4-0 with ETJ Representative John Finelli abstaining).

VII. NEW BUSINESS:

None.

VIII. PUBLIC COMMENT:

None.

IX. PLANNING BOARD MEMBER COMMENTS:

Jay Russell stated that previous studies and discussion are pertinent to the Board's stormwater discussion.

X. ANNOUNCEMENTS:

he scheduled 11/20/17 Planning Board meeting has been cancelled.

XI. ADJOURNMENT:

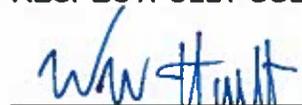
Joe McGraw motioned to adjourn. David Neal seconded the motion. The motioned passed unanimously and the meeting adjourned at 8:20 p.m.

ATTEST:



Sam Williams, Chairperson

RESPECTFULLY SUBMITTED:



Wes Haskett, Town Planner