



BEACH ACCESS PARKING PERMIT APPLICATION 2017- 2018

PERMIT GUIDELINES

Property owners of the Town of Southern Shores are eligible to receive permits authorizing vehicle parking in sign-designated Town parking areas near beach accesses. Unless otherwise designated by official sign, parking is not allowed on any street or street right-of-way in Southern Shores.

Town Beach Access Parking Permits are not valid in Southern Shores Civic Association (S.S.C.A.) or Chicahawk Property Owners Association (C.P.O.A) parking areas.

Southern Shores Civic Association (S.S.C.A.) parking permits do not authorize parking in Town of Southern Shores beach access parking areas. Valid Chicahawk Property Owners Association (C.P.O.A.) parking permits only authorize parking in the municipal parking lot at the corner of Chicahawk Trail and Spindrift Trail.

- **Proof of identity via driver's license and a copy of current tax record** or long-term lease (12 months or more) must be presented to Town Hall staff during normal business hours in-person with signed application. Due to the limited number (135) of Town beach access parking spaces, no permit will be issued without property ownership verification.
- Beach access parking permit holders are responsible for maintaining issued beach access parking permits, and there is no issuance fee.

Permits in form of hanging tags which are lost or stolen are subject to a \$75 replacement fee for each permit replaced.

Permits in the form of windshield stickers needing replacement due to vehicle sale/windshield repair are replaceable if the remains of former sticker are scraped off and turned in.

- Beach access parking permits are only valid during the year(s) printed on the permit.
Permits in the form of hangtags are to hang from vehicle rear view mirror at all times while parked in Town-designated beach access parking areas. (Be sure to remove permit from rear view mirror when you leave Town parking areas.)

Permits in the form of windshield stickers **must be permanently affixed with sticker's adhesive backing to the lower passenger side windshield of vehicle.**

A **maximum of 2** beach access parking permits (windshield sticker, hangtag, or one of each) will be issued to a property owner, regardless of how many persons or entities concurrently own the same property and regardless of how many separate properties are owned.)

Year round renters providing a copy of a 12-month minimum lease will be issued a **maximum of 1** beach access parking permit per rental property, regardless of the number of tenants on lease.

CHECK ONE: VERIFIED PROPERTY OWNER VERIFIED RENTER WITH 12-Month LEASE

PRINTED NAME OF APPLICANT: _____

OTHER NAMES ON PROPERTY TAX RECORD: _____

SOUTHERN SHORES PHYSICAL ADDRESS: _____

ENTER PERMIT QUANTITY & TYPE: HANGTAG WINDSHIELD STICKER

I have read and understand the Beach Access Parking Permit rules and have been **issued** permits (**maximum of 2 Beach Access Parking Permits / Renters=maximum of 1**) for **2017- 2018**.

Signature of Applicant: _____ Date _____

Employee initials issuing permits: _____ PERMIT ISSUED #'S _____