



Town of Southern Shores

Police Department

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Application and Agreement for Special Events Encroachment

Permit #
Date:
Owner:
Address:
City St & Zip:
Phone:
Fax:
Mobile:

Article IV, Section 6-201.1 (2) SPECIAL EVENTS PARKING AGREEMENT:

A property owner, or his agent, may apply to the Town for a Special Events Parking Agreement. If approved by the Town Manager (or his designee), the applicant may park vehicles related to the special event within the right-of-way, but no closer than one (1) foot from the paved road surface or from any roadway. A Special Event is hereby defined as a previously scheduled event having a duration of not longer than twenty (20) hours in any forty-eight (48) hour period. The applicant of an approved Special Events Parking Agreement may not place any other obstruction within the street, except for traffic cones or small flexible flags (which shall be required to be in place during the duration of the permit term) indicating the boundaries of the area covered by the Special Events Parking Agreement. A Special Events Parking Agreement may be issued for the same section of a street for a term no longer than twenty (20) hours in any forty-eight (48) hour period and may not be extended beyond the approved duration without prior approval by the Town Manager (or his designee).

LOCATION: Street Address _____

Description of Special Event: _____

Dates and Time Right-of-Way will be used for Special Event: _____

Signature of Owner Date

Signature of Town Official Date