



Town of Southern Shores

5375 N. Virginia Dare Trail, Southern Shores, NC 27949

Phone 252-261-2394 / Fax 252-255-0876

info@southernshores-nc.gov

www.southernshores-nc.gov

Application and Agreement for Construction Right-of-Way Encroachment

Owner:	Contractor:
Address:	Address:
City, St & Zip:	City, St & Zip:
Phone:	Phone:
Fax:	Fax:
Mobile:	Mobile:

PROPERTY LOCATION: _____

Subdivision: _____ **Lot:** ____ **Block:** ____ **Section:** ____

PIN: _____

SECTION 28-3. (1) CONSTRUCTION ENCROACHMENT AGREEMENT: A property owner, or his agent, may apply to the town for a construction encroachment agreement. If approved by the Town Manager, the applicant may park construction related vehicles within the right-of-way, but no closer than four feet from the paved road surface or from any travel lane. Application may only be approved after finding that the applicant cannot practicably park on the property during the construction period. The street shall not be used for the storage of any construction materials, equipment, tools or supplies including, but not limited to, temporary water and toilet facilities. A construction encroachment agreement may be issued for a term no longer than six months and may be extended for two additional consecutive three-month terms so long as the applicant shall have generally been in conformity with the ordinances of the Town. No certificate of occupancy may be issued until the Town Manager has made a written finding that any road surface is in the same or better condition than upon commencement of the construction process.

SITE SPECIFIC TERMS AND CONDITIONS (referenced to attached site plan):

Signature of Town Manager or Designee Date

Signature of Owner or Contractor Date

STATE OF NORTH CAROLINA

COUNTY OF _____

I, a Notary Public, do hereby certify that the following person(s) personally appeared before me this day, each acknowledging to me that he or she signed the foregoing document: _____ and _____.

This the _____ day of _____ (_____).

(Official seal.)

Notary Public

Printed Name: _____

My Commission Expires:
