



TOWN OF SOUTHERN SHORES

5375 N Virginia Dare Trl, Southern Shores, NC 27949

(252) 261-2394 tel (252) 255-0876 fax

www.southernshores-nc.gov

Want to Volunteer

The Southern Shores Town Council makes appointments to the Town Planning Board and various special committees from time to time. If you are interested in being considered for service as an alternate or regular member of the Planning Board or another Committee, please fill out the resume form below and submit it along with a background bio to Town Hall, c/o Town Manager at 5375 N. Virginia Dare Trl., Southern Shores, N.C. 27949.

Planning and Zoning

Members of the Town Planning Board (5) are appointed by the Town Council for three year terms. Two alternates are also appointed by the Town Council for a three year term. An Extraterritorial Jurisdiction representative (ETJ) is appointed by Dare County for a three year term. Meetings are held on the third Monday of each month at 5:30 p.m. in the Pitts Center. The Board's responsibilities are to maintain and amend a comprehensive plan for the physical development of the area and to review and make recommendations on zoning text amendment requests, zoning map amendment requests, Conditional Use Permit applications, and site plan applications to see that they meet the principles and requirements of the comprehensive plan and the zoning ordinance. In addition, the Board may perform any of the actions for a municipal Planning Board as established by the North Carolina General Statutes.

Board of Adjustment

The Town Planning Board also performs the duties of the Town Board of Adjustment. In this capacity, the Board considers appeals from the decisions of the Zoning Administrator and variances from the zoning ordinance. The Board of Adjustment is a quasi-judicial body, which means they act like a court. Like a court, they hear evidence, take testimony under oath, accept exhibits and make decisions based only on all of the evidence presented at the hearing. A vote of four out of the five members of the Board is required to grant a variance. An appeal from the Board's decision can be made only to the Superior Court, and not to the Southern Shores Town Council.

**TOWN OF SOUTHERN SHORES
BOARD VOLUNTEER APPLICATION**

DATE: _____

Municipal Board(s) or Committee(s) interested in: _____

NAME: _____ PHONE: (HOME) _____

PHONE: (WORK) _____

Email: _____

ADDRESS: _____

OCCUPATION (Past & Present)

EMPLOYER

EDUCATIONAL BACKGROUND

School(s)

Dates

Area of Study

Cert or Degree

Specific experiences, training or interest, which you have that you feel would be useful in the work of this Board or Committee: (Use additional pages if needed)

