



TOWN OF SOUTHERN SHORES

5375 N Virginia Dare Trl, Southern Shores, NC 27949

(252) 261-2394 tel (252) 255-0876 fax

www.southernshores-nc.gov

Application for Historic Landmark Certificate of Appropriateness

I (we) the undersigned do hereby respectfully request a minor Certificate of Appropriateness for the following plans and proposals:

Property Location (Street Address): _____

Property Owner: _____

Applicant (if different from owner): _____

Address: _____

Telephone (home/business): _____ (cell): _____

Current Use of Property: _____

Describe in detail the work to be undertaken, attach photos, drawings, plans, renderings, materials, etc. to give as much information as possible on the requested project:

Certificates of Appropriateness are used for only the work described on the Application.

Any application submitted by someone other than the property owner must be accompanied by a notarized statement indicating that the property owner is aware of the proposed work.

Signature of Applicant: _____

Date: _____