

**FINAL**



# Town of Southern Shores

5375 N. Virginia Dare Trail, Southern Shores, NC 27949

Phone 252-261-2394 / Fax 252-255-0876

[info@southernshores-nc.gov](mailto:info@southernshores-nc.gov)

[www.southernshores-nc.gov](http://www.southernshores-nc.gov)

## Historic Landmarks Commission Meeting

September 25, 2018

9:00 a.m., Pitts Center

### MEETING MINUTES

#### I. CALL TO ORDER:

Chairperson Whitley called the meeting to order at 9:00 a.m. Historic Landmarks Commission Members Lorelei Costa, Tony DiBernardo, Richard Perkins, Lee Whitley, and Deputy Town Manager/Planning Director Wes Haskett were present.

#### II. PLEDGE OF ALLEGIANCE:

Chairperson Whitley led the Pledge of Allegiance.

#### III. APPROVAL OF AGENDA:

Richard Perkins motioned to approve the agenda. Tony DiBernardo seconded the motion. The motion passed unanimously (4-0).

#### IV. APPROVAL OF MINUTES:

Lorelei Costa motioned to approve the minutes from the June 26, 2018 Historic Landmarks Commission (HLC) meeting. Richard Perkins seconded the motion. The motion passed unanimously.

#### V. PUBLIC COMMENT:

None.

#### VI. OLD BUSINESS:

A. LDA-18-02: Landmark Designation Application submitted by Samuel Clay Franklin, Jr. to designate 170 Ocean Blvd. as a Historic Landmark.

Chairperson Whitley noted that a quorum was not present at the August 28, 2018 HLC meeting and stated that the applicant is requesting to designate the Pipkin Cottage at 170 Ocean Blvd. as a Historic Landmark.

Tony DiBernardo stated that the Town Board of Adjustment granted a Variance on August 20, 2018 that would allow a roof to be installed on a new ocean dune platform. The property owners also own the adjacent vacant lot which has an ocean dune platform with a roof that was used by the family or other who stayed at the house. The Board granted the Variance with the conditions that the existing ocean dune platform on the adjacent vacant lot will have to be demolished and the new ocean dune platform, including the roof, on the subject property must be the same size as the old one. The results did alter the property but it does not affect it as a Historic Landmark.

Following further discussion of the application, Lorelei Costa motioned to recommend designation of 170 Ocean Blvd., including the new ocean dune platform and roof as approved by the Town Board of Adjustment, as a Historic Landmark. Tony DiBernardo seconded the motion. The motion passed unanimously.

**VII. NEW BUSINESS**

None.

**VIII. PUBLIC COMMENT**

None.

**IX. HISTORIC LANDMARKS COMMISSION MEMBER COMMENTS:**

Lorelei Costa announced that the 2019 Flat Top Tour will be held on April 27, 2019.

Tony DiBernardo asked if the Town had selected a design for plaques to be posted on properties that have been designated as Historic Landmarks. Wes Haskett stated that the HLC could discuss potential designs at a future HLC meeting.

Lorelei Costa announced that Lewis Forrest was working with the Friends of the History Center on a Flat Top project. Wes Haskett stated that Mr. Forrest may be able to give a presentation to the HLC sometime around the date of the 2019 Flat Top Tour.

**X. ANNOUNCEMENTS:**

None.

**XI. ADJOURNMENT:**

Tony DiBernardo motioned to adjourn the meeting. Lorelei Costa seconded the motion. The motion passed unanimously and the meeting adjourned at 9:30 a.m.

ATTEST:

RESPECTFULLY SUBMITTED:

\_\_\_\_\_  
Lee Whitley, Chairperson

\_\_\_\_\_  
Wes Haskett, Deputy Town  
Manager/Planning Director