

FINAL



Town of Southern Shores

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Historic Landmarks Commission Meeting

March 26, 2019

9:00 a.m., Pitts Center

MEETING MINUTES

I. CALL TO ORDER:

Chairperson Whitley called the meeting to order at 9:00 a.m. Historic Landmarks Commission Members Lorelei Costa, Tony DiBernardo, Richard Perkins, Lee Whitley, and Permit Officer Dabni Shelton were present.

II. PLEDGE OF ALLEGIANCE:

Chairperson Whitley led the Pledge of Allegiance.

III. APPROVAL OF AGENDA:

Lorelei Costa motioned to approve the agenda. Tony DiBernardo seconded the motion. The motion passed unanimously (4-0).

IV. APPROVAL OF MINUTES:

Chairperson Whitley asked for correction to change the date of the minutes to reflect September 25, 2018 and motioned to approve. Lorelei Costa seconded the motioned to approve the minutes with the recommended change. The motion passed unanimously (4-0).

V. PUBLIC COMMENT:

None.

VI. OLD BUSINESS:

None.

VII. NEW BUSINESS

A. Discussion of potential designs for plaques to be posted on designated Historic Landmarks in the Town

Tony DiBernardo suggested moving discussion of the design to Old Business. No motion given.

Chairperson Whitley suggested a symbol similar to the Town logo and replace date/year with the established date of the Historic Landmarks Commission.

Tony DiBernardo asked who would be utilized to make the design and can it be expedited to be completed by the Flat Top Tour date.

Lorelei Costa asked who chooses a designer.

Dabni Shelton commented that she would confirm with Deputy Town Manager/Planning Director, Wes Haskett however, she stated it was her opinion that the HLC members would be making the decisions.

Chairperson Whitley commented that the HLC would conduct the leg work for a decision.

Lorelei Costa asked where the plaques would be placed.

Richard Perkins recommended to leave the placement of the plaque up to the property owners.

Tony DiBernardo recommended not placing on a post.

Richard Perkins comment was for the plaques to be placed prominently where visible for people to see from the street.

Tony DiBernardo asked the Committee members if the plaques should be numbered. No one agreed to numbering.

Tony DiBernardo further suggested a presentation of the plaque with an HLC member and the Mayor and publicize on social media and the paper. All members concurred to his suggestion.

Chairperson Whitley stated that she will initiate contact with the company that Kill Devil Hills used for designing their plaques.

VIII. PUBLIC COMMENT

None.

IX. HISTORIC LANDMARKS COMMISSION MEMBER COMMENTS:

Lorelei Costa gave an update on the Flat Top Project and that the group is working on sketches for the project. She also announced that the 2019 Flat Top Tour will be held on April 27, 2019.

Tony DiBernardo noticed the Town plaque on the speaker podium facing the dais and called the members' attention to the plaque to consider the same size for the HLC plaques. The committee members agreed with an approximate 10-inch design for the HLC plaques.

Lorelei Costa announced that Lewis Forrest was working with the Friends of the History Center on a Flat Top project. Wes Haskett stated that Mr. Forrest may be able to give a presentation to the HLC sometime around the date of the 2019 Flat Top Tour.

X. ANNOUNCEMENTS:

None.

XI. ADJOURNMENT:

Tony DiBernardo motioned to adjourn the meeting. Lorelei Costa seconded the motion. The motion passed unanimously, and the meeting adjourned at 9:25 a.m.

ATTEST:

RESPECTFULLY SUBMITTED:

Lee Whitley, Chairperson

Dabni Shelton, Permit Officer