



Town of Southern Shores

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Ordinance No. 2010-06-01

An Ordinance of the Southern Shores Town Council Adopting a Budget and Tax Rate for FY 2010-2011

BE IT ORDAINED by the Town Council of the Town of Southern Shores, North Carolina that the following be the budget for FY 2010-11:

SECTION I, GENERAL FUND

- A. Appropriations: The following amounts are appropriated for the operation of the Town government and its activities for the fiscal year beginning July 1, 2010 and ending June 30, 2011:

Administration Department	\$ 798,950
Code Enforcement & Inspections Department	\$ 281,755
Fire Department	\$ 523,000
Ocean Rescue	\$ 148,000
Police Department	\$ 1,315,745
Public Works Department	\$ 2,289,200
Sanitation Department	\$ 532,000
Contribution to Capital Reserve Fund	\$ 516,000

Total General Fund Appropriations **\$ 6,404,650**

- B. Estimated Revenues: It is estimated that the following revenues will be available during the fiscal year beginning July 1, 2010 and ending June 30, 2011 to meet foregoing appropriations:

Property Taxes- Current Year	\$ 2,410,000
Vehicle Taxes- Current Year	\$ 40,000
Property & Vehicle Taxes- Prior Years, Penalties and Interest	\$ 9,800
Subtotal: Property and Vehicle Taxes	\$ 2,459,800

Land Transfer	\$ 125,000
Local Option Sales Tax	\$ 525,000
Occupancy Tax	\$ 665,000
Other Intergovernmental Revenues	\$ 423,500
Building Permits & Fees	\$ 61,100
Lease purchase proceeds	\$ 110,250
Canal dredging grant	\$ 750,000
Other Revenues	\$ 44,000
Powell Bill Fund Balance Appropriated	\$ 201,737
Transfer from Capital Reserve fund	\$ 1,001,000
Undesignated Fund Balance Appropriated	\$ 38,263

Total General Fund Revenues **\$ 6,404,650**

SECTION II, CAPITAL RESERVE FUND

Appropriations Authorized:

Transfer to General Fund	<u>\$ 1,001,000</u>
TOTAL CAPITAL RESERVE FUND APPROPRIATIONS	\$ 1,001,000

Revenues Anticipated:

Transfer from General Fund	\$ 516,000
Capital Reserve Fund Balance Appropriated	<u>\$ 485,000</u>
TOTAL CAPITAL RESERVE FUND REVENUES	\$ 1,001,000

SECTION III, TAX RATE ESTABLISHED

There is hereby levied a property tax of fourteen cents (\$0.14) on each one hundred dollars (\$100) valuation of taxable property in the Town of Southern Shores, as listed for taxes for the current year by the Dare County Tax Department. Three cents (\$0.03), or approximately \$ 516,000 of this total is designated for transfer to the capital reserve fund for Capital Projects identified in the 2010-2011 Capital Improvement Plan attached hereto.

SECTION IV, AMENDMENT TO CAPITAL RESERVE FUND RESOLUTION

The resolution adopted March 6, 2007 creating the Capital Reserve Fund is hereby amended to include as its purpose the funding of the projects identified in the 2010-2011 Capital Improvement Plan attached hereto.

SECTION V. TOWN MANAGER TRANSFER AUTHORIZATION

The Town Manager shall be authorized to reallocate departmental appropriations among the various objects of expenditures as he believes necessary and is also authorized to make interdepartmental transfers, within the same fund, not to exceed 10% of the appropriated monies for the department whose allocation is reduced.

SECTION VI, TOWN MANAGER RESTRICTIONS

Council must preauthorize the use of any contingency appropriations.

Other than salary increases in the budget document, no salary increases may be made without the Council's approval.

Appropriations from the Capital Reserve Fund can only be used for the purpose of Capital projects and not for the use of meeting other departmental expenditures.

Interfund transfers that are not established in the budget document may be accomplished only with the prior authorization of the Council.

SECTION VII, UTILIZATION OF BUDGET AND BUDGET ORDINANCE

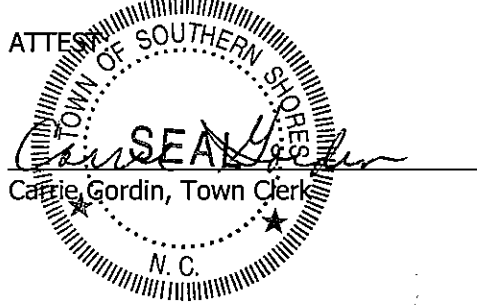
This Ordinance and the Budget Document shall be the basis of the financial plan for the Town of Southern Shores, North Carolina Municipal Government during the fiscal year 2010-11.

ADOPTED this 15th day of June, 2010



Mayor Hal Denny

ATTEST



SEAL

REVENUES	FY2007-08 Actual	FY 2008 -09 Actual	FY 2009-10 Amended	FY 2009-10 Projected	FY 2010-11 Requested	FY 2010-11 Recommended	FY 2010-11 Adopted
AD VALOREM TAXES:							
Property taxes - current year	1,652,637	1,668,455	1,670,000	1,675,000	2,410,000	2,410,000	2,410,000
Property taxes - prior years	335	5,985	5,000	3,500	5,000	5,000	5,000
Vehicle taxes - current year	31,473	31,856	30,000	30,000	40,000	40,000	40,000
Vehicle taxes - prior years	2,694	1,858	3,000	1,500	3,000	3,000	3,000
Tax penalties and interest	1,688	2,253	2,000	1,800	1,800	1,800	1,800
Total Ad Valorem Taxes	1,688,827	1,710,407	1,710,000	1,711,800	2,459,800	2,459,800	2,459,800
OTHER REVENUES:							
Occupancy tax	607,979	682,957	550,000	665,000	665,000	665,000	665,000
Local option sales tax	523,599	551,497	475,000	525,000	525,000	525,000	525,000
Land transfer tax	168,577	135,201	100,000	125,000	125,000	125,000	125,000
Utilities franchise tax	117,474	120,126	100,000	100,000	100,000	100,000	100,000
Video Programming Tax	98,584	87,060	80,000	80,000	80,000	80,000	80,000
Building permits	160,179	63,860	55,000	55,000	55,000	55,000	55,000
ABC revenues	52,683	51,437	54,000	45,000	45,000	45,000	45,000
PEG Channel Revenue	-	19,100	20,000	20,000	20,000	20,000	20,000
Telecommunications tax	37,266	41,963	38,000	38,000	38,000	38,000	38,000
Interest income	145,285	74,842	50,000	15,000	20,000	20,000	20,000
Shoreline Mgmt (Sand Fencing)	-	29,136	27,105	20,000	20,000	20,000	20,000
Wine and beer tax	12,069	11,695	12,500	3,685	12,000	12,500	12,500
Parking and other fines	7,725	8,270	7,500	6,000	7,500	7,500	7,500
Plan review fees	10,200	11,288	10,000	5,000	5,000	5,000	5,000
Recycle Containers	13,440	6,988	4,000	4,000	4,000	4,000	4,000
Sale of fixed assets	4,720	-	-	-	4,000	4,000	4,000
Pitt Center rents	2,400	2,100	2,400	2,400	2,400	2,400	2,400
Court costs and fees	1,545	1,620	1,600	1,000	1,200	1,200	1,200
Solid Waste Disposal Tax	-	370	-	2,000	1,000	1,000	1,000
Miscellaneous	1,171	2,663	3,000	750	1,000	1,000	1,000
Reinspection fees	2,590	3,347	2,500	500	1,000	1,000	1,000
CAMA fees	1,555	2,440	2,000	1,050	1,000	1,000	1,000
Wellness Grant	-	600	600	600	600	600	600
Planning board fees	100	500	500	100	500	500	500
Safety Grant	750	500	500	500	500	500	500
Community pride revenues	522	888	500	500	250	250	250
Encroachment agreement	650	400	500	100	100	100	100
Bulkhead leases	30	80	50	50	50	50	50
Officer Protection Grant	-	6,065	-	-	-	-	-
Coastal Mgmt Grant-LUP Update	5,875	8,225	-	-	-	-	-

ADMINISTRATION DEPARTMENT						
	FY2007-08 Actual	FY 2008 -09 Actual	FY 2009-10 Amended	FY 2009-10 Projected	FY 2010-11 Requested	FY 2010-11 Recommend ed
SALARIES & BENEFITS						
Salaries	222,503	316,441	310,200	305,000	353,900	353,900
FICA	16,224	23,880	24,700	23,000	28,000	28,000
Group Health insurance	31,971	39,846	40,000	41,000	42,000	42,000
Employee retirement	21,961	31,233	31,850	30,150	41,700	41,700
Merit program	-	-	-	-	15,000	15,000
Unemployment Payments	-	-	-	-	26,150	26,150
Subtotal - Salaries & Benefits	\$ 292,659	\$ 411,400	\$ 406,750	\$ 399,150	\$ 506,750	\$ 506,750
NONPERSONAL SERVICES						
Contracted Services	22,069	11,866	42,500	35,000	3,000	3,000
Wellness Initiative	-	-	2,500	1,000	2,500	1,500
Council Compensation	-	15,000	18,600	12,500	18,600	-
Legal services	53,300	88,732	45,000	70,000	45,000	45,000
Audit services	11,000	16,250	16,250	16,250	19,000	19,000
Payroll services	7,349	5,259	6,500	6,000	6,500	6,500
Computer services	4,208	6,297	45,000	50,000	20,000	8,500
Insurance and bonds	62,779	58,797	65,000	62,000	65,000	65,000
Printing	-	379	1,000	1,000	1,000	1,000
Advertising	766	1,039	-	1,000	-	-
Travel	8,746	8,848	10,000	5,000	5,000	5,000
Telephone	3,521	3,996	25,000	16,000	18,000	18,000
Utilities	5,978	5,319	20,000	18,000	20,000	20,000
Dues/subscriptions	3,770	1,677	2,000	7,500	7,500	7,500
Training	4,405	3,436	5,000	6,000	5,000	5,000
Supplies	7,550	5,134	7,500	7,500	7,500	7,500
Postage	2,927	2,641	3,000	1,000	3,000	2,000
Equipment lease & maintenance	1,795	2,796	25,500	12,000	20,000	20,000
Municipal Elections	2,951	-	3,000	3,813	-	-
Equipment purchase	6,190	685	-	-	-	-
Dare County tax collection	25,341	25,695	27,500	27,500	27,500	28,000
Gov't. Access Channel (PEG Channel)	-	42,338	-	20,000	20,000	20,000
Gov't. Access Channel Membership	1,000	1,000	1,000	1,000	1,000	1,000
Newsletter	2,242	1,283	2,500	1,000	1,000	1,000
Town code update	3,230	6,282	5,000	500	2,500	2,500
Vehicle Operations	-	135	-	200	200	200
EE Recognition & Appreciation	-	-	4,000	3,500	4,000	4,000
Contingency	-	-	-	1,000	1,000	1,000

ADMINISTRATION DEPARTMENT						
						FY 2010-11
SALARIES & BENEFITS	FY2007-08	FY 2008 -09	FY 2009-10	FY 2009-10	FY 2010-11	Recommende
	Actual	Actual	Amended	Projected	Requested	d
Community Pride Supplies		9,114				
Subtotal - Nonpersonal Services	\$ 241,117	\$ 323,998	\$ 383,350	\$ 386,263	\$ 323,800	\$ 292,200
Total	\$ 533,776	\$ 735,398	\$ 790,100	\$ 785,413	\$ 830,550	\$ 798,950

CODE ENFORCEMENT & INSPECTIONS DEPARTMENT						
	FY 2007-08 Actual	FY 2008-09 Actual	FY 2009-10 Amended	FY 2009-10 Projected	FY 2010-11 Requested	FY 2010-11 Recommended
SALARIES & BENEFITS						
Salaries	200,166	142,817	179,000	165,000	184,605	184,605
FICA	14,387	10,757	13,700	12,650	14,125	14,125
Group Health insurance	19,174	13,159	20,200	17,050	22,350	22,350
Employee retirement	18,280	10,995	17,800	16,000	20,275	20,275
Subtotal - Salaries & Benefits	252,007	177,728	230,700	210,700	241,355	241,355
NONPERSONAL SERVICES						
Computer services	4,274	722	-	-	-	-
Printing	383	2,371	1,000	1,000	1,000	1,000
Advertising	439	493	500	800	1,000	1,000
Travel	1,511	1,347	4,000	1,500	5,000	2,000
Telephone	3,091	2,456	-	-	-	-
Dues/subscriptions	2,404	2,821	2,700	1,400	3,000	3,000
Training	1,379	2,262	3,000	500	4,000	3,000
Uniforms	-	28	50	50	300	100
Supplies	1,890	408	1,000	1,000	1,700	1,700
Equipment lease & Maintenance	4,909	4,580	-	-	-	-
Vehicle maintenance & repair	571	199	2,000	2,150	2,000	2,000
Vehicle operations	1,387	1,073	1,500	1,800	2,000	2,000
Homeowners Recovery fee	297	144	100	100	100	100
Medical Testing	-	-	-	73	-	-
Flood Zone Map Mailing	-	-	2,500	1,000	2,500	2,500
Shoreline Mgmt. Grass Planting	-	29,136	27,105	25,040	20,000	20,000
Contingency	-	-	500	-	2,000	2,000
Chicahauk Hydrogeologic Study	260	-	-	-	-	-
Stormwater Management Plan	4,460	-	-	-	7,000	-
Land Use Plan Update	24,743	958	2,500	-	7,500	-
Planning Board Meetings	-	-	-	-	1,000	-
Zoning Ordinance Improvements	-	-	-	-	7,500	-
Transportation Infrastructure Plan	-	-	-	-	5,000	-
Wind Generation	-	-	-	-	2,500	-
Subtotal - Nonpersonal Services	51,998	48,998	48,455	36,413	75,100	40,400
Total Code Enforcement	304,005	226,726	279,155	247,113	316,455	281,755

POLICE DEPARTMENT						
	FY2007-08 Actual	FY 2008- 09 Actual	FY 2009-10 Amended	FY 2009-10 Projected	FY 2010-11 Requested	FY 2010-11 Recommended
SALARIES & BENEFITS						
Salaries	498,598	567,199	592,100	585,000	635,615	635,615
Holiday/overtime	29,068	33,548	40,000	32,000	32,000	32,000
FICA	40,870	44,920	49,300	45,000	51,685	51,685
Group Health insurance	59,208	62,939	67,000	65,000	81,400	81,400
Employees retirement	52,903	58,115	62,700	61,000	76,025	76,025
Subtotal - Salaries & Benefits	680,647	766,721	811,100	788,000	876,725	876,725
NONPERSONAL SERVICES						
Career Development	-	-	-	-	6,500	1,500
Computer services	8,188	6,891	-	-	4,000	4,000
Printing	1,073	76	1,200	500	1,000	1,000
Advertising	210	-	150	-	250	250
Travel	4,959	5,199	4,000	7,000	6,000	6,000
Telephone	10,141	8,272	-	-	-	-
Utilities	5,123	3,786	-	-	-	-
Dues/subscriptions	530	653	500	800	1,400	1,400
Postage	-	25	-	-	-	-
Training	2,253	6,972	8,000	5,000	8,000	8,000
Medical testing	266	556	150	75	500	500
Uniforms	9,040	9,013	8,500	8,000	16,170	16,170
Supplies	18,813	16,546	15,000	15,000	15,000	15,000
Contracted Services	131	218	250	250	1,150	1,150
Equipment lease & maint.	3,377	7,532	-	-	-	-
Equipment purchase	-	34,375	17,000	17,500	31,300	31,300
Vehicle maintenance & repair	15,435	26,194	20,000	20,000	26,000	18,000
Vehicle operations	31,247	24,068	25,000	20,000	22,000	22,000
Contingency	-	-	2,000	2,000	2,500	2,500
Grants	-	8,100	-	-	-	-
800 mhx Radios	-	-	-	-	199,000	127,000
Loan Payment	-	-	26,000	26,000	65,000	65,000
Purchase of vehicles	110,214	-	109,000	112,000	110,250	110,250
Subtotal - Nonpersonal Services	221,000	158,476	236,750	234,125	516,020	431,020
Total	901,647	925,197	1,047,850	1,022,125	1,392,745	1,307,745
Sep. Allowance Transferred to Pension	15,000	18,000	-	-	8,000	8,000
Total Police	916,647	943,197	1,047,850	1,022,125	1,400,745	1,315,745

PUBLIC WORKS DEPARTMENT						
	FY2007-08 Actual	FY 2008-09 Actual	FY 2009-10 Amended	FY 2009-10 Projected	FY 2010-11 Requested	FY 2010-11 Recommended
SALARIES & BENEFITS						
Salaries	104,625	125,048	137,000	133,000	118,400	118,400
FICA	7,997	9,566	10,500	10,500	9,100	9,100
Group Health insurance	14,545	18,899	20,100	19,500	22,500	22,500
Employee retirement	10,327	12,342	12,500	12,500	13,600	13,600
Subtotal - Salaries & Benefits	137,494	165,855	180,100	175,500	163,600	163,600
NONPERSONAL SERVICES						
Engineering services	5,828	4,916	5,000	6,500	7,500	1,500
Advertising	259	46	100	205	100	100
Telephone	1,982	1,320	-	-	-	-
Utilities	6,125	6,073	-	-	-	-
Training	1,414	190	1,800	250	1,500	1,500
Travel	350	292	900	125	500	500
Uniforms	1,708	1,229	3,000	2,000	2,000	2,000
Supplies	11,237	8,509	13,500	13,500	12,000	8,000
Computer Service	-	149	-	-	-	-
Safety Compliance	-	1,399	2,250	2,230	2,000	2,000
Bridge Maintenance	-	319	-	-	1,000	1,000
Town buildings maintenance & repairs	15,047	23,957	99,965	103,000	14,000	10,000
Beautification-grounds	5,934	2,896	3,000	3,000	3,000	3,000
Inmate Labor	664	144	-	-	-	-
Equipment lease & maintenance	2,714	2,435	5,000	4,000	4,500	4,500
Equipment purchase	14,833	2,438	17,000	18,563	3,000	3,000
Vehicle maintenance & repair	6,027	3,727	4,500	4,500	4,000	4,000
Vehicle operations	6,838	6,737	8,000	6,000	8,000	8,000
Street maintenance and repairs	5,373	3,280	7,500	7,500	7,500	7,500
Street Sign Maintenance	7,420	2,730	3,000	1,200	2,500	2,500
Projects	-	36,906	5,000	3,500	8,000	8,000
Chipping	119,760	103,033	95,000	94,350	95,000	95,000
Brush trimming / Tree removal	4,175	1,710	17,200	17,200	7,500	7,500
Contingency	-	-	1,000	-	1,000	1,000
Poteskeet Trail	-	14,223	-	500	340,000	340,000
Poteskeet Loop	-	-	-	-	137,000	137,000
Canal dredging project	69,485	97,112	2,250,000	535,000	1,400,000	1,400,000
Old Passage	-	-	-	-	39,000	39,000
Gray Squirrel Lane	-	2,635	-	378	39,000	39,000
South Dogwood Bridge Repairs	-	-	11,250	18,565	-	-
Red Bay Lane	117,162	-	-	-	-	-

PUBLIC WORKS DEPARTMENT						
	FY2007-08 Actual	FY 2008-09 Actual	FY 2009-10 Amended	FY 2009-10 Projected	FY 2010-11 Requested	FY 2010-11 Recommended
Soundview Trail Resurfacing	-	10,424	-	-	-	-
Kingfisher Resurfacing	-	8,519	-	-	-	-
Hickory Trail FDR	-	160,403	-	15,631	-	-
Chicahawk Trail	-	20,808	-	394	-	-
Cemetery Road Project	-	9,065	-	-	-	-
East Holly Tr. Cul-de-sac	-	37,421	-	-	-	-
East Holly Tr. Project	-	1,080	-	1,000	-	-
Juniper Trail Multi Use Path	-	9,911	-	-	-	-
Subtotal - Nonpersonal Services	404,335	586,036	2,553,965	842,066	2,139,600	2,125,600
Total Public Works	541,829	751,891	2,734,065	1,017,566	2,303,200	2,289,200

OCEAN RESCUE SERVICES						
	FY2007-08 Actual	FY 2008-09 Actual	FY 2009- 10 Amended	FY 2009- 10 Projected	FY 2010- 11 Requested	FY 2010-11 Recommended
Ocean Rescue	146,733	127,988	131,000	131,000	148,000	148,000
Total Ocean Rescue	146,733	127,988	131,000	131,000	148,000	148,000

FIRE DEPARTMENT SERVICES						
	FY2007-08 Actual	FY 2008-09 Actual	FY 2009-10 Amended	FY 2009-10 Projected	FY 2010-11 Requested	FY 2010-11 Recommended
Contract Fire Protection	291,400	311,650	300,000	300,000	516,000	344,000
Equipment Purchase	100,000	-	-	-	-	-
Additional Appropriation						129,000
800 MHZ Radios						50,000
Total Fire Dept	391,400	311,650	300,000	300,000	516,000	523,000

SANITATION SERVICES						
	FY 2007-08 Actual	FY 2008-09 Actual	FY 2009-10 Amended	FY 2009-10 Projected	FY 2010-11 Requested	FY 2010-11 Recommended
Residential Collection	163,605	161,188	175,000	172,000	175,000	175,000
Commercial Collection	34,613	29,254	38,000	35,000	38,000	38,000
Landfill Tipping Fee	141,362	144,652	165,000	160,000	168,000	168,000
Recycling Collection	121,293	125,624	118,000	118,000	121,500	145,000
Contingency	224	-	2,000	-	2,000	2,000
Large Item Pickup		4,000	4,000	4,000	4,000	4,000
Total Sanitation	461,097	464,718	502,000	489,000	508,500	532,000

CAPITAL IMPROVEMENT PLAN	FY 2010-11 Requested	FY 2010-11 Recommended
Red Bay Lane	-	-
Soundview Trail Resurfacing	-	-
Kingfisher Resurfacing	-	-
Hickory Trail Full-Depth Rebuild	-	-
Chicahauk Trail Design	-	-
Old Passage	39,000	39,000
Gray Squirrel Lane	39,000	39,000
Poteskeet Trail	340,000	340,000
Poteskeet Loop	137,000	137,000
Cemetery Road Project	-	-
East Holly Trail Cul-de-Sac	-	-
East Holly Trail Project	-	-
Canal Dredging Project	1,400,000	1,400,000
Juniper Trail Multi-Use Path	-	-
S. Dogwood Bridge Repairs	-	-
Police Vehicles	110,250	110,250
800 MHz Emergency Radios	199,000	177,000
TOTAL CAPITAL PROJECTS	\$ 2,264,250	\$ 2,242,250