

Town of Southern Shores  
North Carolina

Financial Statements

June 30, 2021

Tom Bennett, Mayor  
Elizabeth Morey, Mayor Pro-Tem  
Jim Conners, Council Member  
Leo Holland, Council Member  
Matt Neal, Council Member

Cliff Ogburn, Town Manager  
Bonnie Swain, Finance Officer  
Ben Gallop, Town Attorney

**TOWN OF SOUTHERN SHORES, NORTH CAROLINA**  
**TABLE OF CONTENTS**  
**June 30, 2021**

<u>Exhibit</u>		<u>Page</u>
	<b>Financial Section:</b>	
	<b>Independent Auditor's Report</b>	1-2
	<b>Management Discussion and Analysis</b>	3-10
	<b>Basic Financial Statements:</b>	
	<b>Government-wide Financial Statements:</b>	
1	Statement of Net Position	11
2	Statement of Activities	12-13
	<b>Fund Financial Statements:</b>	
3	Balance Sheet-Governmental Funds	14
3	Reconciliation of the Governmental Funds Balance Sheet to the Statement of Net Position	14
4	Statement of Revenues, Expenditures, and Changes in Fund Balances Governmental Funds	15
4	Reconciliation of the Statement of Revenues, Expenditures, and Changes in Fund Balances to the Statement of Activities	16
5	Statement of Revenues, Expenditures, and Changes in Fund Balances – Annual Budget and Actual – General Fund	17
	<b>Notes to Financial Statements</b>	18-40
	<b>Required Supplemental Financial Data:</b>	
	Schedule of Proportionate Share of the Net Pension Liability – Local Government Employees' Retirement System	41
	Schedule of Contributions – Local Government Employees' Retirement System	42
	Schedule of Changes in Total Pension Liability – Law Enforcement Officers' Special Separation Allowance	43
	Schedule of Total Pension Liability as a Percentage of Covered Payroll	44
	Schedule of Changes in Total OPEB Liability and Related Ratios	45
	<b>Individual Fund Statements and Schedules:</b>	
	Schedule of Revenues, Expenditures, and Changes in Fund Balances – Budget and Actual – General Fund	46-51
	Schedule of Revenues, Expenditures, and Changes in Fund Balances – Budget and Actual – Capital Reserve Fund	52
	Schedule of Revenues, Expenditures, and Changes in Fund Balances – Budget and Actual – Cemetery Fund	53

**TOWN OF SOUTHERN SHORES, NORTH CAROLINA**  
**TABLE OF CONTENTS**  
**June 30, 2021**

---

**Other Schedules:**

Schedule of Ad Valorem Taxes Receivable 54

Analysis of Current Tax Levy – Town-Wide Levy 55

**Compliance Section:**

Report on Internal Control Over Financial Reporting and on Compliance  
And Other Matters Based on an Audit of Financial Statements Performed in  
Accordance with *Government Auditing Standards* 56-57

# Dowdy & Osborne LLP

CERTIFIED PUBLIC ACCOUNTANTS

Jeff Dowdy, CPA • Teresa Osborne, CPA

## **INDEPENDENT AUDITOR'S REPORT**

To the Mayor and Members of the Town Council  
Southern Shores, North Carolina

### **Report on the Financial Statements**

We have audited the accompanying financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of the Town of Southern Shores, North Carolina, as of and for the year ended June 30, 2021, and the related notes to the financial statements, which collectively comprise the Town's basic financial statements as listed in the table of contents.

### **Management's Responsibility for the Financial Statements**

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

### **Auditor's Responsibility**

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements, in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinions.

### **Opinions**

In our opinion, based on our audit, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, each major fund, and the aggregate remaining fund information of the Town of Southern Shores, North Carolina as of June 30, 2021, and the respective changes in financial position and the respective budgetary comparison for the General Fund for the year then ended in accordance with accounting principles generally accepted in the United States of America.

## **Other Matters**

### *Required Supplementary Information*

Accounting principles generally accepted in the United States of America require that the Management's Discussion and Analysis on pages 3-10, the Local Government Employees' Retirement System's Schedules of the Proportionate Share of the Net Pension Asset and Contributions, on pages 41-42, the Law Enforcement Officers' Special Separation Allowance Schedules of the Changes in Total Pension Liability and Total Pension Liability as a Percentage of Covered Payroll on pages 43-44, and the Schedule of Changes in the Total OPEB Liability and Related Ratios on page 45, be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We and other auditors have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

### *Supplementary and Other Information*

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the basic financial statements of the Town of Southern Shores, North Carolina. The individual fund statements, budgetary schedules, other schedules are presented for purposes of additional analysis and are not a required part of the basic financial statements.

The individual fund statements, budgetary schedules and other schedules, are the responsibility of management and were derived from and relate directly to the underlying accounting and other records used to prepare the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America by us. In our opinion, based on our audit, the procedures performed as described above, the individual fund statements, budgetary schedules and other schedules, are fairly stated, in all material respects, in relation to the basic financial statements as a whole.

### **Other Reporting Required by *Government Auditing Standards***

In accordance with *Government Auditing Standards*, we have also issued our report dated September 28, 2021, on our consideration of the Town of Southern Shores' internal control over financial reporting and on our tests of its compliance with certain laws, regulations, contracts, and grant agreements, and other matters. The purpose of the report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Town of Southern Shores' internal control over financial reporting and compliance.

### ***Dowdy & Osborne, LLP***

Dowdy & Osborne, LLP  
Certified Public Accountants

Nags Head, North Carolina

September 28, 2021

# Management Discussion and Analysis

## Town of Southern Shores

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### Management's Discussion and Analysis

As management of the Town of Southern Shores, we offer readers of the Town of Southern Shores' financial statements this narrative overview and analysis of the financial activities of the Town of Southern Shores for the fiscal year ended June 30, 2021. We encourage readers to read the information presented here in conjunction with additional information that we have furnished in the Town of Southern Shores' financial statements, which follow this narrative.

### Financial Highlights

- The assets and deferred outflows of resources of the Town of Southern Shores exceeded its liabilities and deferred inflows of resources at the close of the fiscal year by \$ 17,123,282 (*net position*).
- The government's total net position increased by \$ 895,496, due to a combination of factors including revenues over expenses in the governmental funds of \$ 1,119,775 adjusted by several factors to convert to the full accrual basis of accounting. These adjustments include capitalization of assets (net of depreciation and disposals) in the current year amount of \$ 24,222 full accrual revenue adjustments of (\$ 30,609) and long-term debt adjustments of (\$ 217,892).
- As of the close of the current fiscal year, the Town of Southern Shores' governmental funds reported combined ending fund balances of \$ 8,330,476, an increase of \$ 1,119,775 over the prior year. Approximately 22% of this total amount or \$ 3,141,360 is non-spendable, restricted, committed or assigned.
- At the end of the current fiscal year, unassigned fund balance for the General Fund was \$ 5,189,116 or 82% of total general fund expenditures for the fiscal year.
- Total property valuation increased \$ 254,095,003 (18%) from \$ 1,384,046,468 in fiscal year 2020 to \$ 1,638,141,471 in fiscal year 2021.
- The general fund budget for the year was adopted with a revenue neutral tax rate of 19.58 cents per \$ 100 of assessed valuation. Estimated appeals from revaluation came in less than 5% budgeted so the current year net tax levy excluding motor vehicle taxes came in \$ 149,720 more than the prior year.

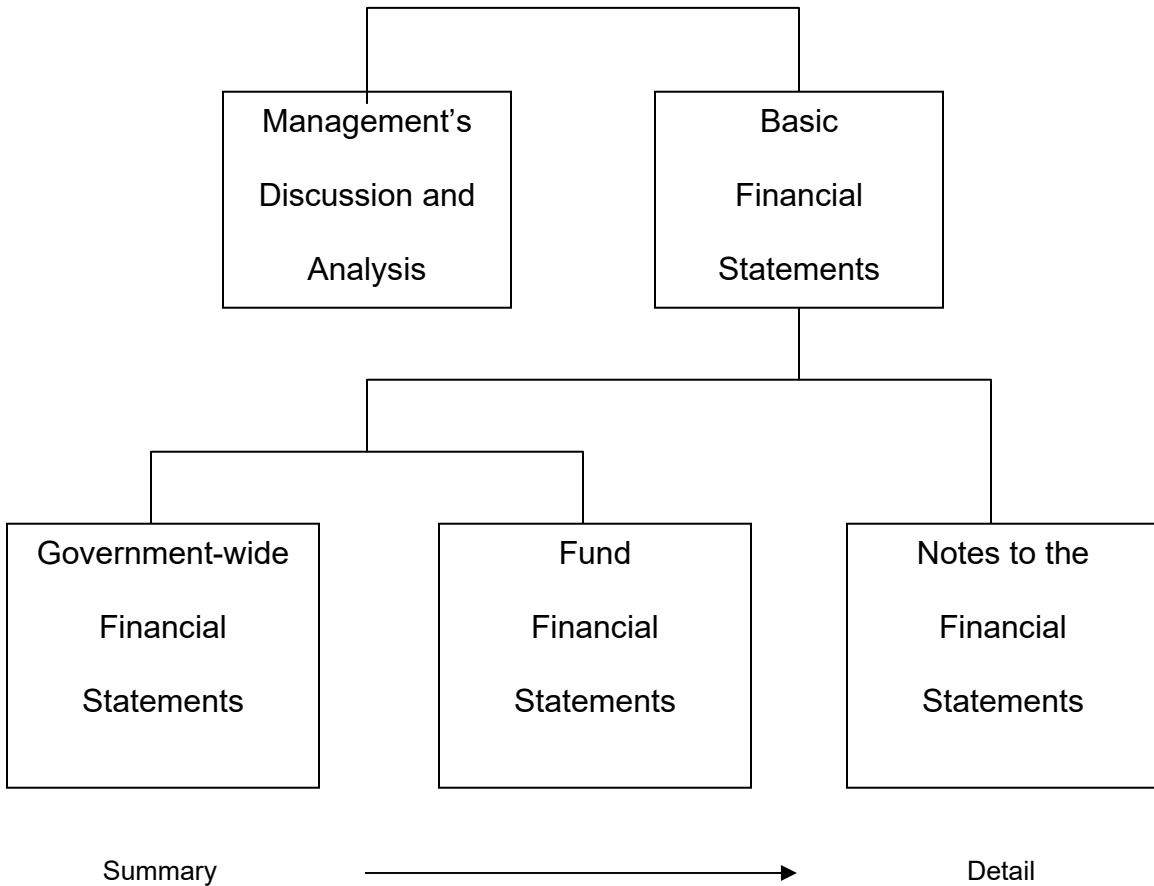
### Overview of the Financial Statements

This discussion and analysis is intended to serve as an introduction to the Town of Southern Shores' basic financial statements. The town's basic financial statements consist of three components; 1) government-wide financial statements, 2) fund financial statements, and 3) notes to the financial statements (see Figure 1). The basic financial statements present two different views of the town through the use of government-wide statements and fund financial statements. In addition to the basic financial statements, this report contains other supplemental information that will enhance the reader's understanding of the financial condition of the Town of Southern Shores.

# Management Discussion and Analysis Town of Southern Shores

Required Components of Annual Financial Report

Figure 1



## Basic Financial Statements

The first two statements (Exhibits 1 and 2) in the basic financial statements are the **Government-wide Financial Statements**. They provide both short and long-term information about the town's financial status.

The next statements (Exhibits 3 through 5) are **Fund Financial Statements**. These statements focus on the activities of the individual parts of the town's government. These statements provide more detail than the government-wide statements. There are three parts to the Fund Financial Statements: 1) the governmental funds statements; 2) the budgetary comparison statements; and 3) the proprietary fund statements.

The next section of the basic financial statements is the **notes**. The notes to the financial statements explain in detail some of the data contained in those statements. After the notes, **supplemental information** is provided to show details about the town's individual funds. Budgetary information required by the General Statutes also can be found in this part of the statements.

# Management Discussion and Analysis

## Town of Southern Shores

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### Government-wide Financial Statements

The government-wide financial statements are designed to provide the reader with a broad overview of the town's finances, similar in format to a financial statement of a private-sector business. The government-wide statements provide short and long-term information about the town's financial status as a whole.

The two government-wide statements report the town's net position and how they have changed. Net position is the difference between the town's total assets and deferred outflows of resources and total liabilities and deferred inflows of resources. Measuring net position is one way to gauge the town's financial condition.

The government-wide statements are divided into three categories: 1) governmental activities; 2) business-type activities; and 3) component units. The governmental activities include most of the town's basic services such as public safety, parks and recreation, and general administration. Property taxes and state and federal grant funds finance most of these activities. The town does not have any business-type activities or component units.

The government-wide financial statements are on Exhibits 1 and 2 of this report.

### Fund Financial Statements

The fund financial statements (see Figure 2) provide a more detailed look at the town's most significant activities. A fund is a grouping of related accounts that is used to maintain control over resources that have been segregated for specific activities or objectives. The town, like all other governmental entities in North Carolina, uses fund accounting to ensure and reflect compliance (or non-compliance) with finance-related legal requirements, such as the General Statutes or the town budget ordinance. All of the funds of the Town of Southern Shores can be divided into two categories: governmental funds and proprietary funds. The town has only governmental funds.

**Governmental Funds** – Governmental funds are used to account for those functions reported as governmental activities in the government-wide financial statements. All of the Town of Southern Shores' basic services are accounted for in governmental funds. These funds focus on how assets can readily be converted into cash flow in and out, and what monies are left at year-end that will be available for spending in the next year. Governmental funds are reported using an accounting method called *modified accrual accounting* that provides a short-term spending focus. As a result, the governmental fund financial statements give the reader a detailed short-term view that helps him or her determine if there are more, or less financial resources available to finance the town's programs. The relationship between government activities (reported in the Statement of Net Position and the Statement of Activities) and governmental funds is described in a reconciliation that is a part of the fund financial statements.

The Town of Southern Shores adopts an annual budget for its General Fund and Capital Reserve Fund, as required by the General Statutes. The budget is a legally adopted document that incorporates input from the citizens of the town, the management of the town, and the decisions of the Board about which services to provide and how to pay for them. It also authorizes the town to obtain funds from identified sources to finance these current period activities. The budgetary statement provided for the General Fund demonstrates how well the town complied with the budget ordinance, and whether or not the town succeeded in providing the services as planned when the budget was adopted. The budgetary comparison statement uses the budgetary basis of accounting and is presented using the same format, language, and classifications as the legal budget document. The statement shows four columns: 1) the original budget as adopted by the board; 2) the final budget as amended by the board; 3) the actual resources, charges to appropriations, and ending balances in the General Fund; and 4) the difference or variance between the final budget and the actual resources and charges. To account for the difference



## Management Discussion and Analysis

### Town of Southern Shores

between the budgetary basis of accounting and the modified accrual basis, a reconciliation showing the differences in the reported activities is shown at the end of the budgetary statement.

**Notes to the Financial Statements** – The notes provide additional information that is essential to a full understanding of the data provided in the government-wide and fund financial statements. The notes to the financial statements are on pages 18-40 of this report.

**Other Information** – In addition to the basic financial statements and accompanying notes, this report includes certain required supplementary information concerning the town's progress in funding its obligation to provide pension benefits and other postemployment healthcare benefits to its employees. Required supplementary information can be found beginning on pages 41-45 of this report.

#### Government-Wide Financial Analysis

##### The Town of Southern Shores' Net Position

Figure 2

	<u>June 30, 2021</u>	<u>June 30, 2020</u>
Current and other assets	\$ 9,246,774	\$ 7,600,376
Capital assets	11,236,412	11,212,192
Deferred outflows of resources	<u>1,046,031</u>	<u>539,778</u>
Total assets and deferred outflows of resources	<u>21,529,217</u>	<u>19,352,346</u>
Long-term liabilities outstanding	3,224,420	2,549,011
Other liabilities	548,386	330,579
Deferred inflows of resources	<u>633,129</u>	<u>244,970</u>
	4,405,935	3,124,560
Net position:		
Net investment in capital assets	11,236,412	11,212,192
Restricted for Public Safety	9,492	9,492
Restricted for Capital Reserve Fund	457,450	187,393
Restricted for Stabilization by State Statute	1,082,331	692,112
Unrestricted	<u>4,337,597</u>	<u>4,126,597</u>
Total net position	<u>\$ 17,123,282</u>	<u>\$ 16,227,786</u>

As noted earlier, net position may serve over time as one useful indicator of a government's financial condition. The assets and deferred outflows of the Town of Southern Shores exceeded liabilities and deferred inflows by \$ 17,123,282 as of June 30, 2021. The town's net position increased by \$ 895,496 for the fiscal year ended June 30, 2021. Net investment in capital assets (66% of total net position) reflects the town's investment in capital assets (e.g. land, buildings, infrastructure, machinery, and equipment), less any related debt still outstanding that was issued to acquire those items. This amount increased by \$ 24,220; the amount by which current year acquisitions and disposals exceeded current year depreciation. The Town of Southern Shores uses these capital assets to provide services to citizens; consequently, these assets are not available for future spending. Although the Town of Southern Shores' net investment in capital assets is reported net of the outstanding related debt, the resources needed to repay that debt must be provided by other sources, since the capital assets cannot be used to liquidate these liabilities. An additional portion of the Town's net position, \$ 1,549,273 represents resources that

## Management Discussion and Analysis

### Town of Southern Shores

are subject to external restrictions on how they may be used. The remaining balance of \$ 4,337,597 is unrestricted.

**Town of Southern Shores Changes in Net Position**  
**Figure 3**

	<u>June 30, 2021</u>	<u>June 30, 2020</u>
Revenues:		
Program Revenues:		
Charges for services	\$ 194,665	\$ 140,181
Operating grants and contributions	134,662	548,746
Capital grants and contributions	360,484	378,500
General Revenues:		
Property taxes	3,211,364	3,048,334
Other taxes	3,541,786	2,578,734
Investment earnings	1,462	83,634
Other	<u>9,746</u>	<u>25,068</u>
Total Revenues	<u>7,454,169</u>	<u>6,803,197</u>
Expenses:		
General government	1,338,954	1,190,935
Public safety	2,896,468	2,403,818
Public works and transportation	1,535,489	1,898,085
Environmental protection	<u>787,762</u>	<u>719,960</u>
Total Expenses	<u>6,558,673</u>	<u>6,212,798</u>
Increase in net position	895,496	590,399
Net position, July 1	<u>16,227,786</u>	<u>15,637,387</u>
Net position, June 30	<u>\$17,123,282</u>	<u>\$16,227,786</u>

Charges for services increased by \$ 54,484 reflecting the 33% increase in building permit revenue of \$41,927 compared to the prior year. Operating grants and contributions decreased by \$ 414,084 due primarily to FEMA reimbursements received in the prior year to offset expenditures related to storm cleanup from Hurricane Dorian, as reflected in a decrease in public works expenditures. Capital grants and contributions remained about the same when compared to the prior year with a \$250,000 contribution in the current year from Dare County to offset beach nourishment expenses compared to the Dare County Tourist Bureau grant of \$ 260,993 received in the prior year for the South Dogwood bike path. Investment earnings decreased due to lower investment earning rates. Other revenues decreased \$ 15,322 due to \$ 13,465 for sale of fixed assets recognized in the prior year.

General government expenses increased \$ 148,019 primarily due to increased salaries and benefits in the administration department of \$ 120,591 due to filling position vacancies and \$26,672 allocated for COVID-19 expenses, offset by a CARES act grant included in operating grants and contributions.

Public safety expenses increased \$ 492,646 due primarily to an increase in fire and ocean rescue contract services of \$ 95,644, reimbursed debt service for the fire department of \$ 235,515, and expenses of \$ 56,516 in training equipment for police funded by a grant.

Public works and transportation expenses decreased \$ 362,596 primarily due to storm debris cleanup associated with Hurricane Dorian performed in the prior year.

Environmental protection expenses increased \$67,802 due primarily to increased tipping fees of \$32,460, increased recycling fees of \$17,200, and residential and commercial pickup increases of \$ 7,124 and \$ 6,217 respectively.

# Management Discussion and Analysis

## Town of Southern Shores

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### Financial Analysis of the Town of Southern Shores' Funds

As noted earlier, the Town of Southern Shores uses fund accounting to ensure and demonstrate compliance with finance-related legal requirements.

**Governmental Funds.** The focus of the Town of Southern Shores' governmental funds is to provide information on near-term inflows, outflows, and balances of usable resources. Such information is useful in assessing the Town of Southern Shores' financing requirements. Specifically, unreserved fund balance can be a useful measure of a government's net resources available for spending at the end of the fiscal year.

The General Fund is the chief operating fund of the Town of Southern Shores. At the end of the current fiscal year, unassigned fund balance of the General Fund was \$ 5,189,116 while total fund balance reached \$ 8,265,413. The Town Council has adopted a fund balance policy which endeavors to establish, maintain and grow the Town's unreserved fund balance but in no circumstances shall it be allowed to decrease to an amount less than \$ 3,000,000 unless it is needed for an unforeseen emergency. The unassigned fund balance is \$ 2,189,116 more than satisfies the required minimum of \$ 3,000,000. The unassigned fund balance represents 82% of the current fiscal year general fund expenses.

At June 30, 2021, the governmental funds of Town of Southern Shores reported a combined fund balance of \$ 8,330,476; a 16 % (\$ 1,119,775) increase over last year. Unassigned fund balance increased \$ 501,498 due primarily to revenues exceeding budget estimates and expenses less than budgeted. Occupancy taxes and land transfer taxes exceeded the prior year revenues by \$ 439,611 and \$ 314,134 respectively allowing for an additional \$250,000 to be transferred to the Capital Reserve Fund. Although the Town budgeted to use \$ 1,289,288 of fund balance it ended up only using \$ 443,535,

**General Fund Budgetary Highlights:** During the fiscal year, the town revised the budget on several occasions. Generally, budget amendments fall into one of three categories: 1) amendments made to adjust the estimates that are used to prepare the original budget ordinance once exact information is available; 2) amendments made to recognize new funding amounts from external sources, such as Federal and State grants; and 3) increases in appropriations that become necessary to maintain services. The primary changes to the adopted budget included increases of \$ 581,873 for beach nourishment, \$ 510,000 for improvements to Sea Oats and Hillcrest Streets, and an additional transfer of \$ 250,000 to the Capital Reserve Fund for future beach nourishment.

### Capital Asset and Debt Administration

**Capital assets.** The Town of Southern Shores' investment in capital assets for its governmental activities as of June 30, 2021, totals \$ 11,236,412 (net of accumulated depreciation). These assets include buildings, land, vehicles and infrastructure.

Major capital asset transactions during the year include the following additions:

- Construction of Hillcrest and Sea Oats Trail paving \$ 454,821
- Paving of Dewberry Lane \$ 95,254
- Purchase of police vehicle equipment \$ 17,249
- Beach nourishment \$446,806

**Management Discussion and Analysis  
Town of Southern Shores**

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**Town of Southern Shores' Governmental Activities Capital Assets**

**Figure 4  
(net of depreciation)**

	<u>June 30, 2021</u>	<u>June 30, 2020</u>
Land	\$ 467,905	467,905
Buildings	569,454	603,706
Equipment	73,105	101,094
Infrastructure	8,981,849	9,711,694
Vehicles	188,122	280,389
Construction in progress	<u>955,977</u>	<u>47,404</u>
Total	<u>\$ 11,236,412</u>	<u>\$ 11,212,192</u>

Additional information on the town's capital assets can be found on page 25 in the notes to the financial statements.

**Long-Term Debt.** The Town's long-term debt consist of pension liabilities, OPEB obligations and vacation outlined in the long-term debt schedule on page 37 in the notes to the financial statements.

North Carolina General Statutes limit the amount of general obligation debt that a unit of government can issue to 8 % of the total assessed value of taxable property located within that government's boundaries. The legal debt margin for the Town of Southern Shores is \$ 131,051,318.

**Economic Factors and Next Year's Budgets and Rates**

The following economic indicators affect the town.

- Travel and tourism in Dare County were strong in fiscal year 2021. Overall County occupancy tax collections increased 50% and Southern Shores received \$ 439,611 or 46% more than the prior year.
- Southern Shores' portion of sales tax increased \$ 234,837 or 25%.
- Property sales in Dare County were extremely strong with record prices being paid for properties that generated multiple sales offers. Overall land transfer tax collections increased 126% in Dare County and Southern Shores received \$ 314,135 or 128% more than the prior year.

**Budget Highlights for the Fiscal Year Ending June 30, 2022**

- The Town is planning for a beach nourishment project in the Spring of 2022 and the adopted budget includes a town-wide 4 cent ad valorem tax, and 2 municipal service district taxes, MSD-1 at 7.15 cents and MSD-2 at 3 cents per hundred dollars of valuation. These taxes will be used to cover the Town's portion of the project. The total project is estimated to cost \$ 11,470,102 and will be funded with \$ 5,690,454 from the Town, \$ 1,408,247 from the NC Department of Environmental Quality and \$ 4,371,401 from Dare County.
- Funds are included in the budget to implement pay study recommendations.
- \$ 1,123,689 is recommended for street improvements.
- \$ 30,400 is budgeted to address seasonal cut through traffic.
- Sanitation includes a 20% increase for increased tonnage and fuel surcharge.
- The budget includes an appropriation from fund balance of \$ 1,270,519.

# **Management Discussion and Analysis**

## **Town of Southern Shores**

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### **Requests for Information**

This report is designed to provide an overview of the town's finances for those with an interest in this area. Questions concerning any of the information found in this report or requests for additional information should be directed to the Finance Officer, Town of Southern Shores, 5375 N. Virginia Dare Trail, Southern Shores, North Carolina 27949.

# TOWN OF SOUTHERN SHORES, NORTH CAROLINA

Exhibit 1

## STATEMENT OF NET POSITION

June 30, 2021

	<u>Governmental Activities</u>
<b>ASSETS</b>	
Current assets:	
Cash and cash equivalents	\$ 7,898,057
Taxes receivable	10,850
Special assessment receivable	30,000
Prepaid expenses	6,114
Due from governmental units	834,812
Restricted cash and cash equivalents	466,941
Total current assets	<u>9,246,774</u>
Non-current assets:	
Capital assets:	
Land	467,905
Construction in progress	955,977
Other capital assets, net of depreciation	9,812,530
Total capital assets	<u>11,236,412</u>
Total assets	<u>20,483,186</u>
<b>DEFERRED OUTFLOWS OF RESOURCES</b>	
Pension deferrals	739,737
OPEB deferrals	306,294
Total deferred outflows of resources	<u>1,046,031</u>
<b>LIABILITIES</b>	
Current liabilities:	
Accounts payable	436,091
Salaries and benefits payable	87,295
Current portion of vacation payable	25,000
Total current liabilities	<u>548,386</u>
Long-term liabilities:	
Net pension liability - LGERS	790,084
Total pension liability - LEOSSA	713,229
Total OPEB liability	1,640,367
Long-term portion of vacation payable	80,740
Total liabilities	<u>3,772,806</u>
<b>DEFERRED INFLOWS OF RESOURCES</b>	
Prepaid grant	352,062
Pension deferrals	121,844
OPEB deferrals	159,223
Total deferred inflows of resources	<u>633,129</u>
<b>NET POSITION</b>	
Net investment in capital assets	11,236,412
Restricted for Stabilization by State Statute	1,082,331
Restricted for Public Safety	9,492
Restricted for Capital Reserve Fund	457,450
Unrestricted	4,337,597
Total net position	<u>\$ 17,123,282</u>

The accompanying notes are an integral part of the financial statements.

# TOWN OF SOUTHERN SHORES, NORTH CAROLINA

Exhibit 2

## STATEMENT OF ACTIVITIES

For the Year Ended June 30, 2021

Functions/Programs	Expenses	Program Revenues			Net (Expense) Revenue and Changes in Net Position	
		Charges for Services	Operating Grants and Contributions	Capital Grants and Contributions	Governmental Activities	Total
<b>Primary government:</b>						
Governmental activities:						
General Government	\$ 1,338,954	\$ 182,770	\$ 42,088	\$ -	\$ (1,114,096)	\$ (1,114,096)
Public Safety	2,896,468	11,895	57,693	-	(2,826,880)	(2,826,880)
Public Works/Infrastructure	1,535,489	-	33,431	360,484	(1,141,574)	(1,141,574)
Environmental Protection	787,762	-	1,450	-	(786,312)	(786,312)
	<u>6,558,673</u>	<u>194,665</u>	<u>134,662</u>	<u>360,484</u>	<u>(5,868,862)</u>	<u>(5,868,862)</u>
Total primary government	\$ 6,558,673	\$ 194,665	\$ 134,662	\$ 360,484	\$ (5,868,862)	\$ (5,868,862)

### General revenues:

#### Taxes:

Property taxes, levied for general purpose	3,211,364	3,211,364
Other taxes	3,541,786	3,541,786
Investment earnings, unrestricted	1,462	1,462
Miscellaneous, unrestricted	9,746	9,746
Total general revenues, special items, and transfers	<u>6,764,358</u>	<u>6,764,358</u>
Change in net position	895,496	895,496
Net position, beginning	16,227,786	16,227,786
Net position-ending	<u>\$ 17,123,282</u>	<u>\$ 17,123,282</u>

**TOWN OF SOUTHERN SHORES, NORTH CAROLINA**

Exhibit 3

**BALANCE SHEET - GOVERNMENTAL FUNDS**

For the Year Ended June 30, 2021

	<u>Major Fund</u>	<u>Total Non- Major Fund</u>	<u>Total Governmental Funds</u>
	<u>General</u>		
<b><u>ASSETS</u></b>			
Cash and cash equivalents	\$ 7,832,994	\$ 65,063	\$ 7,898,057
Restricted cash and cash equivalents	466,941	-	466,941
Taxes receivable	10,850	-	10,850
Special assessment receivable	30,000	-	30,000
Prepaid expenses	6,115	-	6,115
Due from governmental units	834,811	-	834,811
Total Assets	<u>9,181,711</u>	<u>65,063</u>	<u>9,246,774</u>
<b><u>LIABILITIES</u></b>			
Liabilities:			
Accounts payable	436,091	-	436,091
Salaries and benefits payable	87,295	-	87,295
Total Liabilities	<u>523,386</u>	<u>-</u>	<u>523,386</u>
<b><u>DEFERRED INFLOWS OF RESOURCES</u></b>			
Prepaid grant	352,062	-	352,062
Property taxes receivable	10,850	-	10,850
Special assessment receivable	30,000	-	30,000
Total Deferred Inflows of Resources	<u>392,912</u>	<u>-</u>	<u>392,912</u>
<b><u>FUND BALANCES</u></b>			
Non Spendable:			
Prepaid expenses	6,115	-	6,115
Restricted:			
Stabilization by State Statute	1,082,331	-	1,082,331
Public Safety	9,492	-	9,492
Capital Reserve Fund	457,450	-	457,450
Committed:			
LEO Special Separation Allowance	250,390	-	250,390
Assigned:			
Cemetery	-	65,063	65,063
Subsequent year's expenditures	1,270,519	-	1,270,519
Unassigned	5,189,116	-	5,189,116
Total Fund Balances	<u>8,265,413</u>	<u>65,063</u>	<u>8,330,476</u>
<b><u>TOTAL LIABILITIES, DEFERRED INFLOWS OF RESOURCES AND FUND BALANCES</u></b>	<b><u>\$ 9,181,711</u></b>	<b><u>\$ 65,063</u></b>	

Amounts reported for governmental activities in the statement of net position (Exhibit 1) are different because:

Capital assets used in governmental activities are not financial resources and therefore are not reported in the funds	11,236,412
Deferred outflows of resources related to pensions/OPEB are not reported in the funds	1,046,031
Earned revenues considered deferred inflows of resources in fund statements	40,850
Long term liabilities used on governmental activities are not financial uses and therefore are not reported in the funds	(3,249,420)
Deferred inflows of resources related to pensions/OPEB are not reported in the funds	<u>(281,067)</u>
Net position of governmental activities (Exhibit 1)	<u>\$ 17,123,282</u>



**TOWN OF SOUTHERN SHORES, NORTH CAROLINA**  
**STATEMENT OF REVENUES, EXPENDITURES AND CHANGES**  
**IN FUND BALANCE - GOVERNMENTAL FUNDS**  
**For the Year Ended June 30, 2021**

Exhibit 4

	<u>Major Fund</u>		
	<u>General</u>	<u>Total Non-Major Fund</u>	<u>Total Governmental Funds</u>
<b>REVENUES:</b>			
Ad valorem taxes	\$ 3,241,973	\$ -	3,241,973
Other taxes and licenses	3,112,145	-	3,112,145
Unrestricted intergovernmental revenue	429,641	-	429,641
Restricted intergovernmental revenue	492,519	-	492,519
Permits and fees	185,560	-	185,560
Sales and services	-	6,060	6,060
Investment earnings	1,462	-	1,462
Other revenues	15,418	-	15,418
	<u>7,478,718</u>	<u>6,060</u>	<u>7,484,778</u>
<b>EXPENDITURES:</b>			
General government	1,260,296	2,095	1,262,391
Public safety	2,660,481	-	2,660,481
Public works and infrastructure	1,654,369	-	1,654,369
Environmental protection	787,762	-	787,762
	<u>6,362,908</u>	<u>2,095</u>	<u>6,365,003</u>
<b>REVENUES OVER (UNDER) EXPENDITURES</b>	1,115,810	3,965	1,119,775
<b>FUND BALANCES:</b>			
Beginning of year - July 1	<u>7,149,603</u>	<u>61,098</u>	<u>7,210,701</u>
End of year - June 30	<u>\$ 8,265,413</u>	<u>\$ 65,063</u>	<u>\$ 8,330,476</u>

**TOWN OF SOUTHERN SHORES, NORTH CAROLINA**  
**STATEMENT OF REVENUES, EXPENDITURES AND CHANGES**  
**IN FUND BALANCE - GOVERNMENTAL FUNDS**  
**For the Year Ended June 30, 2021**

**Exhibit 4**  
**(continued)**

Amounts reported for governmental activities in the statement of activities are different because:

Net changes in fund balances - total governmental funds \$ 1,119,775

Governmental funds report capital outlays as expenditures. However, in the Statement of Activities the cost of these assets is allocated over their estimated useful lives and reported as depreciation expense. This is the amount by which capital outlays exceeded depreciation in the current period.

Capital outlay expenditures which were capitalized	1,014,130	
Depreciation expense for governmental assets	<u>(989,908)</u>	24,222

The net effect of disposals of capital assets (insurance proceeds less gain on disposal)

Contributions to the pension plan in the current fiscal year are not included on the Statement of Activities (LGERS) 180,624

Benefit payments paid and administrative expense for the LEOSSA are not included on the Statements of Activities 20,402

OPEB benefit payments and administrative costs made in the current fiscal year are not included in the Statement of Activities 29,014

Revenues in the statement of activities that do not provide current financial resources are not reported as revenues in the funds:  
Change in unavailable revenue for tax and special assessment revenues (30,609)

Some expenses reported in the statement of activities do not require the use of current financial resources and, therefore, are not reported as expenditures in governmental funds:

Increase in compensated absences	(14,243)	
Pension expense-LGERS	(253,188)	
Pension expense-LEOSSA	(89,929)	
OPEB Plan expense	<u>(90,572)</u>	<u>(447,932)</u>

Total changes in net position of governmental activities (Exhibit 2) \$ 895,496

**TOWN OF SOUTHERN SHORES, NORTH CAROLINA**  
**STATEMENT OF REVENUES, EXPENDITURES AND CHANGES**  
**IN FUND BALANCE - ANNUAL BUDGET AND ACTUAL**  
**GENERAL FUND**  
**For the Year Ended June 30, 2021**

Exhibit 5

	General Fund			Variance with Final Budget- Positive (Negative)
	Original	Final	Actual Amounts	
<b>REVENUES:</b>				
Ad valorem taxes	\$ 3,104,936	\$ 3,104,936	\$ 3,241,973	\$ 137,037
Other taxes and licenses	1,946,028	2,096,378	3,112,145	1,015,767
Unrestricted intergovernmental revenues	448,415	448,415	429,641	(18,774)
Restricted intergovernmental revenues	208,264	505,352	492,519	(12,833)
Permits and fees	126,000	126,000	185,560	59,560
Investment earnings	65,000	65,000	1,405	(63,595)
Other revenue	9,600	12,585	15,418	2,833
<u>Total Revenues</u>	<u>5,908,243</u>	<u>6,358,666</u>	<u>7,478,661</u>	<u>1,119,995</u>
<b>EXPENDITURES:</b>				
General government	1,351,999	1,387,061	1,260,296	126,765
Public safety	2,856,850	3,019,920	2,660,481	359,439
Public works and infrastructure	911,694	2,156,477	1,654,369	502,108
Environmental protection	767,700	814,496	787,762	26,734
<u>Total Expenditures</u>	<u>5,888,243</u>	<u>7,377,954</u>	<u>6,362,908</u>	<u>1,015,046</u>
<b>REVENUES OVER (UNDER) EXPENDITURES</b>	<u>20,000</u>	<u>(1,019,288)</u>	<u>1,115,753</u>	<u>2,135,041</u>
<b>OTHER FINANCING SOURCES (USES):</b>				
Fund balance appropriated	-	1,289,288	-	(1,289,288)
Transfer (to) from capital reserve fund	(20,000)	(270,000)	(270,000)	-
	<u>(20,000)</u>	<u>1,019,288</u>	<u>(270,000)</u>	<u>(1,289,288)</u>
<b>REVENUES AND OTHER SOURCES OVER (UNDER) EXPENDITURES AND OTHER USES</b>	<u>\$ -</u>	<u>\$ -</u>	<u>845,753</u>	<u>\$ 845,753</u>
<b>FUND BALANCES:</b>				
Beginning			<u>6,962,210</u>	
Ending			<u>\$ 7,807,963</u>	
A legally adopted Capital Reserve Fund is consolidated into the General Fund for reporting purposes:				
Interest income			57	
Transfer from general fund			270,000	
Fund Balance, Beginning			187,393	
Fund Balance, Ending (Exhibit 4)			<u>\$ 8,265,413</u>	

**TOWN OF SOUTHERN SHORES**  
**Notes to the Financial Statements**  
**For the Fiscal Year Ended June 30, 2021**

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**I. Summary of Significant Accounting Policies**

The accounting policies of the Town of Southern Shores conform to generally accepted accounting principles as applicable to governments. The following is a summary of the more significant accounting policies:

**A. Reporting Entity**

The Town of Southern Shores is a municipal corporation that is governed by an elected mayor and a four-member council.

**B. Basis of Presentation**

*Government-wide Statements:* The statement of net position and the statement of activities display information about the primary government. These statements include the financial activities of the overall government. Eliminations have been made to minimize the double counting of internal activities. These statements distinguish between the *governmental* and *business-type activities* of the Town. Governmental activities generally are financed through taxes, intergovernmental revenues, and other non-exchange transactions. Business-type activities are financed in whole or in part by fees charged to external parties. The town only has governmental activities.

The statement of activities presents a comparison between direct expenses and program revenues for the different business-type activities of the Town and for each function of the Town's governmental activities. Direct expenses are those that are specifically associated with a program or function and, therefore, are clearly identifiable to a particular function. Indirect expense allocations that have been made in the funds have been reversed for the statement of activities. Program revenues include (a) fees and charges paid by the recipients of goods or services offered by the programs and (b) grants and contributions that are restricted to meeting the operational or capital requirements of a particular program. Revenues that are not classified as program revenues, including all taxes, are presented as general revenues.

*Fund Financial Statements:* The fund financial statements provide information about the Town's funds. Separate statements for each fund category – *governmental and proprietary* – are presented. The Town has no fiduciary funds to report. The emphasis of fund financial statements is on major governmental and enterprise funds, each displayed in a separate column. All remaining governmental and enterprise funds are aggregated and reported as non-major funds.

The Town reports the following major governmental funds:

**General Fund.** The General Fund is the general operating fund of the Town. The General Fund accounts for all financial resources except those that are required to be accounted for in another fund. The primary revenue sources are ad-valorem taxes, State grants, and various other taxes and licenses. The primary expenditures are for general government services, public safety and street and sanitation services. Additionally, the Town has legally adopted a **Capital Reserve Fund**. Under GASB 54 guidance the Capital Reserve Fund is consolidated in the General Fund. The budgetary comparison for the Capital Reserve Fund has been included in the supplemental information.

**Cemetery Special Revenue Fund.** This fund is used to account for the operation of the town cemetery.

**TOWN OF SOUTHERN SHORES**  
**Notes to the Financial Statements**  
**For the Fiscal Year Ended June 30, 2021**

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**C. Measurement Focus and Basis of Accounting**

In accordance with North Carolina General Statutes, all funds of the Town are maintained during the year using the modified accrual basis of accounting.

*Government-wide Fund Financial Statements.* The government-wide fund financial statements are reported using the economic resources measurement focus. The government-wide fund financial statements are reported using the accrual basis of accounting. Revenues are recorded when earned and expenses are recorded at the time liabilities are incurred, regardless of when the related cash flows take place. Non-exchange transactions, in which the Town gives (or receives) value without directly receiving (or giving) equal value in exchange, include property taxes, grants, and donations. On an accrual basis, revenue from property taxes is recognized in the fiscal year for which the taxes are levied. Revenue from grants and donations is recognized in the fiscal year in which all eligibility requirements have been satisfied.

*Governmental Fund Financial Statements.* Governmental funds are reported using the current financial resources measurement focus and the modified accrual basis of accounting. Under this method, revenues are recognized when measurable and available. Expenditures are recorded when the related fund liability is incurred, except for principal and interest on general long-term debt, claims and judgments, and compensated absences, which are recognized as expenditures to the extent they have matured. General capital asset acquisitions are reported as expenditures in governmental funds. Proceeds of general long-term debt and acquisitions under capital leases are reported as other financing sources.

The Town considers all revenues available if they are collected within 90 days after year-end, except for property taxes. Ad-valorem taxes receivable are not accrued as a revenue because the amount is not susceptible to accrual. At June 30, taxes receivable for property other than motor vehicle taxes are materially past due and are not considered to be an available resource to finance the operations of the current year. Also, as of September 1, 2013, State law altered the procedures for the assessment and collection of property taxes on registered motor vehicles in North Carolina. Effective with this change in the law, the State of North Carolina is responsible for billing and collecting the property taxes on registered motor vehicles on behalf of all municipalities and special tax districts. Uncollected taxes that were billed in periods prior to September 1, 2013 are shown as a receivable in these financial statements and are offset by deferred inflows of resources.

Sales taxes and certain intergovernmental revenues, such as the utilities franchise tax, collected and held by the State at year-end on behalf of the Town are recognized as revenue. Sales taxes are considered shared revenue for the Town of Southern Shores because the tax is levied by Dare County and then remitted to and distributed by the State. Intergovernmental revenues and sales and services are not susceptible to accrual because generally they are not measurable until received in cash. Grant revenues which are unearned at year-end are recorded as unearned revenues. Under the terms of grant agreements, the Town funds certain programs by a combination of specific cost-reimbursement grants, categorical block grants, and general revenues. Thus, when program expenses are incurred, there are both restricted and unrestricted net position available to finance the program. It is the Town's policy to first apply cost-reimbursement grant resources to such programs, followed by categorical block grants, and then by general revenues.

**TOWN OF SOUTHERN SHORES**  
**Notes to the Financial Statements**  
**For the Fiscal Year Ended June 30, 2021**

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D. Budgetary Data

The Town's budgets are adopted as required by the North Carolina General Statutes. An annual budget is adopted for the General Fund, Capital Reserve Fund and Cemetery Fund. All annual appropriations lapse at the fiscal-year end. All budgets are prepared using the modified accrual basis of accounting. Expenditures may not legally exceed appropriations at the department level for all annually budgeted funds. The Town Manager can reallocate departmental appropriations among objects of expenditure and is authorized to make inter-departmental transfers within the same fund for effective budget performance. During the year, several amendments to the original budget were necessary. The primary changes to the adopted budget included increases of \$ 581,873 for beach nourishment, \$ 510,000 for improvements to Sea Oats and Hillcrest Streets, and an additional transfer of \$ 250,000 to the Capital Reserve Fund for future beach nourishment. The budget ordinance must be adopted by July 1 of the fiscal year or the governing board must adopt an interim budget that covers that time until the annual ordinance can be adopted.

E. Assets, Liabilities, Deferred Outflows/Inflows of Resources and Fund Equity

1. Deposits and Investments

All deposits of the Town are made in board-designated official depositories and are secured as required by State law [G.S. 159-31]. The Town may designate, as an official depository, any bank or savings association whose principal office is located in North Carolina. Also, the Town may establish time deposit accounts such as NOW and SuperNOW accounts, money market accounts, and certificates of deposit.

State law [G.S. 159-30(c)] authorizes the Town to invest in obligations of the United States or obligations fully guaranteed both as to principal and interest by the United States; obligations of the State of North Carolina; bonds and notes of any North Carolina local government or public authority; obligations of certain non-guaranteed federal agencies; certain high-quality issues of commercial paper and bankers' acceptances and the North Carolina Capital Management Trust (NCCMT).

The Town's investments are reported at fair value. The NCCMT is a SEC-registered money market mutual fund allowable by G.S. 159-30(c)(8). The NCCMT Government Portfolio, which invests in treasuries and government agencies, is a 2a-7 money market mutual fund and maintains an AAAM rating from S&P and AAAMf by Moody's Investor Service. It is reported at fair value. Because the NCCMT Government Portfolio has a weighted average of less than 90 days, it is presented as an investment with a maturity of less than 6 months.

2. Cash and Cash Equivalents

The Town pools money from several funds to facilitate disbursement and investment and to maximize investment income. Therefore, all cash and investments are essentially demand deposits and are considered cash and cash equivalents.

**TOWN OF SOUTHERN SHORES**  
**Notes to the Financial Statements**  
**For the Fiscal Year Ended June 30, 2021**

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**3. Restricted Assets**

Money in the Capital Reserve Fund is classified as restricted assets because its use is restricted to the Capital Reserve Fund per G.S. 159-18. Powell Bill funds are also classified as restricted cash because it can be expended only for the purposes of maintaining, repairing, constructing, or reconstructing or widening of streets per G.S. 136-41.1 through 136-41.4. Additionally, drug forfeiture funds are classified as restricted cash because its use is restricted for purposes that enhance law enforcement activities.

Town of Southern Shores Restricted Cash:

Governmental Activities:

General Fund:

Capital reserve fund	\$ 457,450
Public Safety	<u>9,491</u>
Total General Fund	<u>466,941</u>

Total Restricted Cash \$ 466,941

**4. Ad-Valorem Taxes Receivable**

In accordance with State law [G.S. 105-347 and G.S. 159-13(a)], the Town levies ad-valorem taxes on property other than motor vehicles on July 1, the beginning of the fiscal year. The taxes are due on September 1 (lien date); however, interest does not accrue until the following January 6. These taxes are based on the assessed values as of January 1, 2020.

**5. Allowances for Doubtful Accounts**

All receivables that historically experience uncollectible accounts are shown net of an allowance for doubtful accounts. This amount is estimated by analyzing the percentage of receivables that were written off in prior years.

**6. Prepaid Items**

Certain payments to vendors reflect costs applicable to future accounting periods and are recorded as prepaid items in both government – wide and fund financial statements and expensed as the items are used.

**7. Capital Assets**

Capital assets are defined by the government as assets with an initial, individual cost of more than \$ 10,000. Purchased or constructed capital assets are reported at cost or estimated historical cost. Donated capital assets are recorded at their estimated fair value at the date of donation. General infrastructure assets acquired prior to July 1, 2003, consist of the road network, which is not capitalized as the town has not opted to do retroactive reporting for infrastructure.

The cost of normal maintenance and repairs that do not add to the value of the asset or materially extend assets' lives are not capitalized.

**TOWN OF SOUTHERN SHORES**  
**Notes to the Financial Statements**  
**For the Fiscal Year Ended June 30, 2021**

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Capital assets are depreciated using the straight-line method over the following estimated useful lives:Asset Class	Estimated Useful Lives
Infrastructure	20 years
Buildings	40 years
Vehicles	4-7 years
Furniture and equipment	7 years

**8. Deferred Outflows/Inflows of Resources**

In addition to assets, the statement of financial position will sometimes report a separate section for deferred outflows of resources. This separate financial statement element, *Deferred Outflows of Resources*, represents a consumption of net position that applies to a future period and so will not be recognized as an expense or expenditure until then. The Town has several items that meet this criterion, contributions made to the pension plans and OPEB plan in the 2020 fiscal year and other pension and OPEB deferrals. In addition to liabilities, the statements of financial position will sometimes report a separate section for deferred inflows of resources. This separate financial statement element, *Deferred Inflows of Resources*, represents an acquisition of net position that applies to a future period and so will not be recognized as revenue until then. The Town has several items that meet the criterion for this category – property taxes receivable, prepaid grants, pension and OPEB deferrals.

**9. Long-Term Obligations**

In the government-wide financial statements, long-term debt and other long-term obligations are reported as liabilities in the applicable governmental activities.

**10. Compensated Absences**

The vacation policy of the Town provides for the accumulation of up to thirty days earned vacation leave with such leave being fully vested when earned. For the Town’s government-wide funds, an expense and a liability for compensated absences and the salary-related payments are recorded as the leave is earned. The Town has assumed a first-in, first-out method of using accumulated compensated time. The portion of that time that is estimated to be used in the next fiscal year has been designated as a current liability in the government-wide financial statements.

The Town’s sick leave policy provides for an unlimited accumulation of earned sick leave. Sick leave does not vest, but any unused sick leave accumulated at the time of retirement may be used in the determination of length of service for retirement benefit purposes. Since the Town does not have any obligation for the accumulated sick leave until it is actually taken, no accrual for sick leave has been made.

**11. Net Position/Fund Balances**

**Net Position**

Net position in government-wide financial statements are classified as net position in capital assets, net of related debt; restricted; and unrestricted. Restricted net position represents



**TOWN OF SOUTHERN SHORES**  
**Notes to the Financial Statements**  
**For the Fiscal Year Ended June 30, 2021**

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constraints on resources that are either externally imposed by creditors, grantors, contributors, or laws or regulations of other governments or imposed by law through state statute.

Fund Balances

In the governmental fund financial statements, fund balance is composed of five classifications designed to disclose the hierarchy of constraints placed on how fund balance can be spent. The governmental fund types classify fund balance as follows:

**Non-spendable Fund Balance** – This classification includes amounts that cannot be spent because they are either (a) not in spendable form or (b) legally or contractually required to be maintained intact.

Prepaid expenses – portion of fund balance that is not an available resource because it represents the year-end balance of prepaid expenses, which are not spendable resources.

**Restricted Fund Balance** – This classification includes amounts that are restricted to specific purposes externally imposed by creditors or imposed by law.

**Restricted for Stabilization by State Statute** – North Carolina G.S. 159-8 prohibits units of governments from budgeting or spending a portion of their fund balance. This is one of several statutes enacted by North Carolina Legislature in the 1930's that were designed to improve and maintain the fiscal health of local government units. Restricted by state statute (RSS), is calculated at the end of each fiscal year for all annually budgeted funds. The calculation in G.S. 159-8 (a) provides a formula for determining what portion of fund balance is available for appropriation. The amount of fund balance not available for appropriation is what is known as "restricted by State statute". *Appropriated fund balance in any fund shall not exceed the sum of cash and investments minus the sum of liabilities, encumbrances, and deferred revenues arising from cash receipts, as those figures stand at the close of the fiscal year next preceding the budget.* Per GASB guidance, RSS is considered a resource upon which a restriction is "imposed by law through constitutional provisions or enabling legislation." RSS is reduced by inventories and prepaid as they are classified as non-spendable. Outstanding encumbrances are included within RSS. RSS is included as a component of restricted net position and restricted fund balance on the face of the balance sheet.

**Restricted for Streets** – Powell Bill portion of fund balance that is restricted by revenue source for street construction and maintenance expenditures. This amount represents the balance of the total unexpended Powell Bill funds.

**Restricted for Capital Reserve Fund** – portion of fund balance that is restricted for the legally adopted Capital Reserve Fund.

**Restricted for Public Safety** – portion of fund balance that is restricted by revenue source for drug enforcement.

**Committed Fund Balance** – Portion of fund balance that can only be used for specific purpose imposed by majority vote of the Town's governing body (highest level of decision-making authority). Any changes or removal of specific purposes requires majority action by the governing body.

**TOWN OF SOUTHERN SHORES**  
**Notes to the Financial Statements**  
**For the Fiscal Year Ended June 30, 2021**

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Committed for LEOSSA pension obligation – portion of fund balance that will be used for the Law Enforcement Officers' Special Separation Allowance obligations.

Assigned Fund Balance – portion of fund balance that Town of Southern Shores intends to use for specific purposes.

Subsequent year's expenditures – portion of fund balance that is appropriated in the next year's budget that is not already classified in restricted or committed. The governing body approves the appropriation.

Unassigned fund balance – the portion of fund balance that has not been restricted, committed, or assigned to specific purposes or other funds.

The Town of Southern Shores has also adopted a fund balance policy which endeavors to establish, maintain, and grow the Town's unreserved fund balance but in no circumstances shall it be allowed to decrease to less than \$ 3,000,000.

12. Pensions

For purposes of measuring the net pension asset, deferred outflows of resources and deferred inflows of resources related to pension, and pension expense, information about the fiduciary net position of the Local Government Employees' Retirement System (LGERS) and additions to/deductions from LGERS' fiduciary net position have been determined on the same basis as they are reported by LGERS. For this purpose, plan member contributions are recognized in the period in which the contributions are due. The Town of Southern Shores' employer contributions are recognized when due and the Town of Southern Shores has a legal requirement to provide the contributions. Benefits and refunds are recognized when due and payable in accordance with the terms of LGERS. Investments are reported at fair value.

**II. Stewardship, Compliance, and Accountability**

A. Material Violations of Finance-Related Legal and Contractual Provisions

No items to report.

B. Deficit Fund Balance or Retained Earnings of Individual Funds

No items to report.

C. Excess of Expenditures over Appropriations

No items to report.

**TOWN OF SOUTHERN SHORES**  
**Notes to the Financial Statements**  
**For the Fiscal Year Ended June 30, 2021**

**III. Detail Notes on All Funds**

**A. Assets**

**1. Deposits**

All the deposits of the Town are either insured or collateralized by using one of two methods. Under the Dedicated Method, all deposits that exceed the federal depository insurance coverage level are collateralized with securities held by the Town's agents in these units' names. Under the Pooling Method, which is a collateral pool, all uninsured deposits are collateralized with securities held by the State Treasurer's agent in the name of the State Treasurer. Since the State Treasurer is acting in a fiduciary capacity for the Town of Southern Shores, these deposits are considered to be held by the Town's agents in their names. The amount of the pledged collateral is based on an approved averaging method for non-interest-bearing deposits and the actual current balance for interest-bearing deposits. Depositories using the Pooling Method report to the State Treasurer the adequacy of their pooled collateral covering uninsured deposits. The State Treasurer does not confirm this information with the Town, or the escrow agent. Because of the inability to measure the exact amounts of collateral pledged for the Town under the Pooling Method, the potential exists for under-collateralization, and this risk may increase in periods of high cash flows. However, the State Treasurer of North Carolina enforces strict standards of financial stability for each depository that collateralizes public deposits under the Pooling Method.

At June 30, 2021, the Town's deposits had a carrying amount of \$ 195,367 and a bank balance of \$ 233,114. Of the bank balance, all was covered by federal depository insurance. At June 30, 2021, the Town's petty cash fund totaled \$ 700.

**2. Investments**

At June 30, 2021, the Town's investments were as follows:

	<u>Valuation</u> <u>Measurement Method</u>	<u>Book Value</u> <u>At 6/30/21</u>	<u>Maturity</u>	<u>Rating</u>
NC Capital Management Trust: Government Portfolio	Fair Value Level 1	<u>\$ 8,168,931</u>	N/A	AAAm
<b>Total Investments</b>		<u><b>\$ 8,168,931</b></u>		

All investments are measured using the market approach: using prices and other relevant information generated by market transactions involving identical or comparable assets or a group of assets.

Level of fair value hierarchy: Level 1: Debt securities valued using directly observable, quoted prices (unadjusted) in active markets for identical assets.

*Interest Rate Risk.* The Town's cash management policy does not address interest rate risk.

*Credit Risk.* The Town's cash management policy does not address credit risk but has internal management procedures that limits the Town's investments to the provisions of G.S. 159-30. The Town's investment in the NC Capital Management Trust Government Portfolio carried a credit rating of AAAm by Standard & Poor's and AAAm-mf by Moody's Investor Service as of June 30, 2021.

**TOWN OF SOUTHERN SHORES**  
**Notes to the Financial Statements**  
**For the Fiscal Year Ended June 30, 2021**

3. Capital Assets

**Primary Government**

Capital asset activity for the primary government for the year ended June 30, 2021 was as follows:

	<u>Beginning Balances</u>	<u>Increases</u>	<u>Decreases</u>	<u>Ending Balances</u>
<b>Governmental Activities:</b>				
<b>Capital assets not being depreciated:</b>				
Land	\$ 467,905	\$ -	\$ -	\$ 467,905
Construction in process	47,404	918,876	10,303	955,977
	<u>515,309</u>	<u>918,876</u>	<u>10,303</u>	<u>1,423,882</u>
<b>Capital assets being depreciated:</b>				
Buildings	1,315,252	-	-	1,315,252
Equipment	270,501	-	-	270,501
Infrastructure	14,287,694	105,555	-	14,393,249
Vehicles	863,807	-	-	863,807
Total capital assets being depreciated	<u>16,737,254</u>	<u>105,555</u>	<u>-</u>	<u>16,842,809</u>
<b>Less accumulated depreciation for:</b>				
Buildings	711,546	34,252	-	745,798
Equipment	169,407	27,989	-	197,396
Infrastructure	4,576,000	835,400	-	5,411,400
Vehicles	583,418	92,267	-	675,685
Total accumulated depreciation	<u>6,040,371</u>	<u>\$ 989,908</u>	<u>-</u>	<u>7,030,279</u>
Total capital assets being depreciated (net)	<u>10,696,883</u>			<u>9,812,530</u>
<b>Governmental activity capital assets, net</b>	<u>\$11,212,192</u>			<u>\$11,236,412</u>

Depreciation expense was charged to functions/programs of the primary government as follows:

General Government	\$ 31,673
Public Safety	100,098
Public works and infrastructure	<u>858,137</u>
	<u>\$ 989,908</u>

B. Liabilities

1. Pension Plan Obligations

a. Local Governmental Employees' Retirement System

*Plan Description*

The Town of Southern Shores is a participating employer in the statewide Local Governmental Employees' Retirement System (LGERS), a cost-sharing multiple-employer defined benefit pension plan administered by the State of North Carolina. LGERS membership is comprised of general employees and local law enforcement officers (LEOs) of participating local government entities. Article 3 of G.S. Chapter 128 assigns the authority to establish and amend benefit provisions to the North Carolina General Assembly. Management of the plan is vested in the LGERS Board of Trustees, which consists of 13 members – nine appointed by the Governor, one appointed by the State Senate, one appointed by the State House of Representatives, and the

**TOWN OF SOUTHERN SHORES**  
**Notes to the Financial Statements**  
**For the Fiscal Year Ended June 30, 2021**

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State Treasurer and State Superintendent, who serve as ex-officio members. The Local Governmental Employees' Retirement System is included in the Annual Comprehensive Financial Report for the State of North Carolina. The State's Annual Comprehensive Financial Report includes financial statements and required supplementary information for LGERS. That report may be obtained by writing to the Office of the State Controller, 1410 Mail Service Center, Raleigh, North Carolina 27699-1410, or by calling (919) 707-0500 or at [www.osc.nc.gov](http://www.osc.nc.gov).

*Benefits Provided*

LGERS provides retirement and survivor benefits. Retirement benefits are determined as 1.85% of the member's average final compensation times the member's years of creditable service. A member's average final compensation is calculated as the average of a member's four highest consecutive years of compensation. Plan members are eligible to retire with full retirement benefits at age 65 with five years of creditable service, at age 60 with 25 years of creditable service, or at any age with 30 years of creditable service. Plan members are eligible to retire with partial retirement benefits at age 50 with 20 years of creditable service or at age 60 with five years of creditable service (age 55 for firefighters). Survivor benefits are available to eligible beneficiaries of members who die while in active service or within 180 days of their last day of service and who have either completed 20 years of creditable service regardless of age (15 years of creditable service for firefighters and rescue squad members who are killed in the line of duty) or have completed five years of service and have reached age 60. Eligible beneficiaries may elect to receive a monthly Survivor's Alternate Benefit for life or a return of the member's contributions. The plan does not provide for automatic post-retirement benefit increases. Increases are contingent upon actuarial gains of the plan. LGERS plan members who are LEOs are eligible to retire with full retirement benefits at age 55 with five years of creditable service as an officer, or at any age with 30 years of creditable service. LEO plan members are eligible to retire with partial retirement benefits at age 50 with 15 years of creditable service as an officer. Survivor benefits are available to eligible beneficiaries of LEO members who die while in active service or within 180 days of their last day of service and who also have either completed 20 years of creditable service regardless of age, or have completed 15 years of service as a LEO and have reached age 50, or have completed five years of creditable service as a LEO and have reached age 55, or have completed 15 years of creditable service as a LEO if killed in the line of duty. Eligible beneficiaries may elect to receive a monthly Survivor's Alternate Benefit for life or a return of the member's contributions.

*Contributions.* Contribution provisions are established by General Statute 128-30 and may be amended only by the North Carolina General Assembly. The Town of Southern Shores' employees are required to contribute 6% of their compensation. Employer contributions are actuarially determined and set annually by the LGERS Board of Trustees. The Town of Southern Shores' contractually required contribution rate for the year ended June 30, 2021, was 10.70% of compensation for law enforcement officers and 10.15% for general employees and firefighters, actuarially determined as an amount that, when combined with employee contributions, is expected to finance the costs of benefits earned by employees during the year. Contributions to the pension plan from the Town of Southern Shores were \$ 180,624 for the year ended June 30, 2021.

*Refunds of Contributions.* Town employees who have terminated service as a contributing member of LGERS, may file an application for a refund of their contributions. By state law, refunds to members with at least five years of service include 4% interest. State law requires a 60-day waiting period after service termination before the refund may be paid. The acceptance of a refund payment cancels the individual's right to employer contributions or any other benefit provided by LGERS.

**TOWN OF SOUTHERN SHORES**  
**Notes to the Financial Statements**  
**For the Fiscal Year Ended June 30, 2021**

***Pension Liabilities, Pension Expense, and Deferred Outflows of Resources and Deferred Inflows of Resources Related to Pensions***

At June 30, 2021, the Town reported a liability of \$790,084 for its proportionate share of the net pension liability. The net pension liability was measured as of June 30, 2020. The total pension liability used to calculate the net pension asset was determined by an actuarial valuation as of December 31, 2019. The total pension liability was then rolled forward to the measurement date of June 30, 2020, utilizing update procedures incorporating the actuarial assumptions. The Town's proportion of the net pension asset was based on a projection of the Town's long-term share of future payroll covered by the pension plan, relative to the projected future payroll covered by the pension plan of all participating LGERS employers, actuarially determined. At June 30, 2020, the Town's proportion was 0.02211%, which was a decrease of 0.00223% from its proportion measured as of June 30, 2019.

For the year ended June 30, 2021, the Town recognized pension expense of \$253,188. At June 30, 2021, the Town reported deferred outflows of resources and deferred inflows of resources related to pensions from the following sources:

	<b>Deferred Outflows of Resources</b>	<b>Deferred Inflows of Resources</b>
Differences between expected and actual experience	\$ 99,774	\$ -
Changes of assumptions	58,798	-
Net difference between projected and actual earnings on pension plan investments	111,183	-
Changes in proportion and differences between Town Contributions and proportionate share of contributions	-	41,710
Town contributions subsequent to the measurement date	180,624	-
Total	\$ 450,379	\$ 41,710

\$180,624 reported as deferred outflows of resources related to pensions resulting from Town contributions subsequent to the measurement date will be recognized as a decrease of the net pension liability in the year ended June 30, 2022. Other amounts reported as deferred outflows of resources related to pensions will be recognized in pension expense as follows:

Year ended June 30:	
2022	\$ 59,097
2023	86,998
2024	49,045
2025	32,905
Thereafter	-
	\$ 228,045

**TOWN OF SOUTHERN SHORES**  
**Notes to the Financial Statements**  
**For the Fiscal Year Ended June 30, 2021**

*Actuarial Assumptions.* The total pension liability in the December 31, 2019 actuarial valuation was determined using the following actuarial assumptions, applied to all periods included in the measurement:

Inflation	3.0 percent
Salary increases	3.50 to 8.10 percent, including inflation and productivity factor
Investment rate of return	7.00 percent, net of pension plan investment expense, including inflation

The plan currently uses mortality tables that vary by age, gender, employee group (i.e. general, law enforcement officer) and health status (i.e. disabled and healthy). The current mortality rates are based on published tables and based on studies that cover significant portions of the U.S. population. The healthy mortality rates also contain a provision to reflect future mortality improvements.

The actuarial assumptions used in the December 31, 2019 valuation were based on the results of an actuarial experience study for the period January 1, 2010, through December 31, 2014.

Future ad hoc COLA amounts are not considered to be substantively automatic and are therefore not included in the measurement.

The projected long-term investment returns and inflation assumptions are developed through review of current and historical capital markets data, sell-side investment research, consultant whitepapers, and historical performance of investment strategies. Fixed income return projections reflect current yields across the U.S. Treasury yield curve and market expectations of forward yields projected and interpolated for multiple tenors and over multiple year horizons. Global public equity return projections are established through analysis of the equity risk premium and the fixed income return projections. Other asset categories and strategies' return projections reflect the foregoing and historical data analysis. These projections are combined to produce the long-term expected rate of return by weighting the expected future real rates of return by the target asset allocation percentage and by adding expected inflation. The target allocation and best estimates of arithmetic real rates of return for each major asset class as of June 30, 2020 are summarized in the following table:

<u>Asset Class</u>	<u>Target Allocation</u>	<u>Long-Term Expected Real Rate of Return</u>
Fixed Income	29.0%	1.4%
Global Equity	42.0%	5.3%
Real Estate	8.0%	4.3%
Alternatives	8.0%	8.9%
Credit	7.0%	6.0%
Inflation Protection	6.0%	4.0%
Total	<u>100%</u>	

The information above is based on 30-year expectations developed with the consulting actuary for the 2019 asset liability and investment policy study for the North Carolina Retirement

**TOWN OF SOUTHERN SHORES**  
**Notes to the Financial Statements**  
**For the Fiscal Year Ended June 30, 2021**

Systems, including LGERS. The long-term nominal rates of return underlying the real rates of return are arithmetic annualized figures. The real rates of return are calculated from nominal rates by multiplicatively subtracting a long-term inflation assumption of 3.00%. All rates of return and inflation are annualized.

*Discount rate.* The discount rate used to measure the total pension liability was 7.00%. The projection of cash flows used to determine the discount rate assumed that contributions from plan members will be made at the current contribution rate and that contributions from employers will be made at statutorily required rates, actuarially determined. Based on these assumptions, the pension plan's fiduciary net position was projected to be available to make all projected future benefit payments of the current plan members. Therefore, the long-term expected rate of return on pension plan investments was applied to all periods of projected benefit payments to determine the total pension liability.

*Sensitivity of the Town's proportionate share of the net pension asset to changes in the discount rate.* The following presents the Town's proportionate share of the net pension asset calculated using the discount rate of 7.00 percent, as well as what the Town's proportionate share of the net pension asset or net pension liability would be if it were calculated using a discount rate that is one percentage point lower (6.00 percent) or one percentage point higher (8.00 percent) than the current rate:

	<b>1% Decrease (6.00%)</b>	<b>Discount Rate (7.00%)</b>	<b>1% Increase (8.00%)</b>
Town's proportionate share of the net pension liability (asset)	\$ 1,602,995	\$ 790,084	\$ 114,498

*Pension plan fiduciary net position.* Detailed information about the pension plan's fiduciary net position is available in the separately issued Annual Comprehensive Financial Report for the State of North Carolina.

**b. Law Enforcement Officers Special Separation Allowance**

**1. *Plan Description.***

The Town of Southern Shores administers a public employee retirement system (the "Separation Allowance"), a single-employer defined benefit pension plan that provides retirement benefits to

the Town's qualified sworn law enforcement officers under the age of 62 who have completed at least 30 years of creditable service or have attained 55 years of age and have completed five or more years of creditable service. The Separation Allowance is equal to .85 percent of the annual equivalent of the base rate of compensation most recently applicable to the officer for each year of creditable service. The retirement benefits are not subject to any increases in salary or retirement allowances that may be authorized by the General Assembly. Article 12D of G.S. Chapter 143 assigns the authority to establish and amend benefit provisions to the North Carolina General Assembly.

All full-time law enforcement officers of the Town are covered by the Separation Allowance. At December 31, 2019 (the valuation date), the Separation Allowance's membership consisted of:



**TOWN OF SOUTHERN SHORES**  
**Notes to the Financial Statements**  
**For the Fiscal Year Ended June 30, 2021**

Retirees receiving benefits	1
Terminated plan members entitled to but not yet receiving benefits	-
Active plan members	11
Total	12

**2. Summary of Significant Accounting Policies:**

*Basis of Accounting.* The Town has chosen to fund the Separation Allowance on a pay as you go basis. Pension expenditures are made from the General Fund, which is maintained on the modified accrual basis of accounting. Benefits are recognized when due and payable in accordance with terms of the plan.

The Separation Allowance has no assets accumulated in a trust that meets the criteria which are outlined in GASB Statement 73.

**3. Actuarial Assumptions**

The entry age actuarial cost method was used in the December 31, 2019 valuation. The total pension liability in the December 31, 2019 actuarial valuation was determined using the following actuarial assumptions, applied to all periods included in the measurement:

Inflation	2.5 percent	
Salary increases	3.25 to 7.75 percent, including inflation and productivity factor	
Discount rate	1.93 percent	

The discount rate used to measure the total pension liability is based on the yield of the S&P Municipal Bond 20 Year High Grade Rate Index as of December 31, 2019.

Mortality rates use Pub-2010 amount-weighted tables.

**4. Contributions.**

The Town is required by Article 12D of G.S. Chapter 143 to provide these retirement benefits and has chosen to fund the amounts necessary to cover the benefits earned on a pay as you go basis through appropriations in the General Fund operating budget. There were no contributions made by employees. The Town's obligation to contribute to this plan is established and may be amended by the North Carolina General Assembly. The Town paid \$ 21,908 as benefits came due for the reporting period.

***Pension Liabilities, Pension Expense, and Deferred Outflows of Resources and Deferred Inflows of Resources Related to Pensions***

At June 30, 2021, the Town reported a total pension liability of \$ 713,229. The total pension liability was measured as of December 31, 2020 based on a December 31, 2019 actuarial valuation. The total pension liability was then rolled forward to the measurement date of December 31, 2020 utilizing update procedures incorporating the actuarial assumptions. For the year ended June 30, 2021, The Town recognized pension expense of \$ 89,929. At June 30, 2021, the Town reported deferred outflows of resources and deferred inflows of resources related to pensions from the following sources:

**TOWN OF SOUTHERN SHORES**  
**Notes to the Financial Statements**  
**For the Fiscal Year Ended June 30, 2021**

	<b>Deferred Outflows of Resources</b>	<b>Deferred Inflows of Resources</b>
Differences between expected and actual experience	\$ 64,518	\$ 69,363
Changes of assumptions	214,729	10,771
Town benefit payments subsequent to the measurement date	10,111	-
<b>Total</b>	<b>\$ 289,358</b>	<b>\$ 80,134</b>

\$ 10,111 reported as deferred outflows of resources related to pension resulting from benefits payments made and administrative expenses incurred subsequent to the measurement date will be recognized as a decrease of the total pension liability in the year ended June 30, 2022. Other amounts reported as deferred inflows of resources related to pensions will be recognized in pension expense as follows:

Year ended June 30:	
2022	\$ 55,511
2023	56,359
2024	33,834
2025	30,637
2026	22,772
Thereafter	0
<b>Total</b>	<b>\$ 199,113</b>

*Sensitivity of the Town's total pension liability to changes in the discount rate.* The following presents the Town's total pension liability calculated using the discount rate of 1.93 percent, as well as what the Town's proportionate share of the net pension asset or net pension liability would be if it were calculated using a discount rate that is one percentage point lower (0.93 percent) or one percentage point higher (2.93 percent) than the current rate:

	<b>1% Decrease (0.93%)</b>	<b>Discount Rate (1.93%)</b>	<b>1% Increase (2.93%)</b>
Town's pension liability	\$ 767,635	\$ 713,229	\$ 662,555

**Schedule of Changes in Total Pension Liability**  
**Law Enforcement Officers' Special Separation Allowance**

Total pension liability December 31, 2019	\$ 550,207
Changes for the year:	
Service cost at end of year	16,663
Interest	17,580
Change in benefit terms	0
Differences between expected and actuarial experience	(83,548)
Changes of assumptions and other inputs	234,235
Benefit payments	(21,908)
Other changes	0
<b>Net changes</b>	<b>\$ 163,022</b>
Total Pension liability December 31, 2020	<b>\$ 713,229</b>

**TOWN OF SOUTHERN SHORES**  
**Notes to the Financial Statements**  
**For the Fiscal Year Ended June 30, 2021**

The plan currently uses mortality tables that vary by age, and health status (i.e. disabled and healthy). The current mortality rates are based on published tables and based on studies that cover significant portions of the U.S. population. The health mortality rates also contain a provision to reflect future mortality improvements.

The actuarial assumptions used in the December 31, 2019 valuation were based on the results of an experience study completed by the Actuary for the Local Government Employees' Retirement System for the five-year period ended December 31, 2019.

***Total Expense, Liabilities, and Deferred Outflows and Inflows of Resources of Related to Pensions***

	<u>LGERS</u>	<u>LEOSSA</u>	<u>TOTAL</u>
Pension expense	\$ 253,188	\$ 89,929	\$ 343,117
Pension liability	790,084	713,229	1,503,313
Proportionate share of pension liability	.0221%	N/A	

**Deferred of Outflows of Resources**

Differences between expected and actual experience	99,774	64,518	164,292
Change of assumptions	58,798	214,729	273,527
Net difference between projected and actual earnings on plan investments	111,183	-	111,183
Changes in proportion and differences between contributions and proportionate share of contributions	-	-	-
Benefit payments and administrative costs paid subsequent to the measurement date	180,624	10,111	190,735

**Deferred of Inflows of Resources**

Differences between expected and actual experience	-	69,363	69,363
Change of assumptions	-	10,771	10,771
Net difference between projected and actual earnings on plan investments	-	-	-
Changes in proportion and differences between contributions and proportionate share of contributions	41,710	-	41,710

c. Supplemental Retirement Income Plan for Law Enforcement Officers

*Plan Description.* The Town contributes to the Supplemental Retirement Income Plan (Plan), a defined contribution pension plan administered by the Department of State Treasurer and a Board of Trustees. The Plan provides retirement benefits to law enforcement officers employed by the Town. Article 5 of G.S. Chapter 135 assigns the authority to establish and amend benefit provisions to the North Carolina General Assembly. The Supplemental Retirement Income Plan for Law Enforcement Officers is included in the Annual Comprehensive Financial Report for the State of North Carolina. The State's Annual Comprehensive Financial Report includes the pension trust fund financial statements for the Internal Revenue Code Section 401 (k) plan that includes the Supplementary Retirement Income Plan for Law Enforcement Officers. That report may be obtained by writing to the Office of the State Controller, 1410 Mail Service Center, Raleigh, North Carolina 27699-1410, or by calling (919) 981-5454.

*Funding Policy.* Article 12E of G.S. Chapter 143 requires the Town to contribute each month an amount equal to five percent of each officer's salary and all amounts contributed are vested immediately. Also, the law enforcement officers may make voluntary contributions to the plan.

**TOWN OF SOUTHERN SHORES**  
**Notes to the Financial Statements**  
**For the Fiscal Year Ended June 30, 2021**

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Contributions for the year ended June 30, 2021, were \$ 65,720, which consisted of \$ 42,872 from the Town and \$ 22,848 from law enforcement officers.

d. Supplemental Retirement Income Plan for Non-Law Enforcement Officers

*Plan Description.* The Town contributes to the Supplemental Retirement Income Plan (Plan), a defined contribution pension plan administered by the Department of State Treasurer and a Board of Trustees. The Plan provides retirement benefits to non-law enforcement officers employed by the Town. The Town has no requirement or obligation under State statutes to contribute to the plan.

*Funding Policy.* Beginning July 1, 2002, the Town began making a contribution of five percent for non-law enforcement officers and all amounts are vested immediately. These employees may make voluntary contributions to the plan. Contributions for the year ended June 30, 2021, were \$ 71,130, which consisted of \$ 43,782 from the Town and \$ 27,348 from employees.

e. 457 Deferred Compensation

*Plan description.* The Town adopted a Supplemental Retirement Income Plan, a defined contribution plan, for all employees beginning January 2011.

*Funding policy.* The Town does not match contributions to the 457 deferred compensation plan. Total contributions for the year ended June 30, 2021 were \$ 18,400 which consisted of \$ 17,800 from regular employees and \$ 600 for law enforcement employees.

f. Other Postemployment Benefit - Healthcare Benefits

*Plan Description.* Under the terms of a Town policy, the Town administers a single-employer defined Healthcare Benefits Plan (the HCB Plan). Employees hired prior to November 1, 2007 who retire from the Town with 10 years of service and unreduced retirement benefits, are eligible for continued healthcare until age 65 or Medicare eligible (whichever comes first) when they become eligible for a Medicare Supplement and prescription plan only. Employees hired on or after November 1, 2007 who retire from the Town with 25 years of service and unreduced benefits, are eligible for continued healthcare until age 65 or Medicare eligible (whichever comes first) when they are no longer eligible for any continued healthcare benefit. The Town pays the full cost of coverage for these benefits through private insurers. Also, the Town's retirees can purchase coverage for their dependents at the Town group rates. A separate report was not issued for the plan.

Membership of the HCB Plan consisted of the following at June 30, 2020, the date of the latest actuarial valuation:

Inactive Members or Beneficiaries Currently Receiving Benefits	4
Inactive Members Entitled To, But Not Yet Receiving Benefits	0
Active Members	<u>20</u>
Total Membership	24

**TOTAL OPEB LIABILITY**

The Town's total OPEB liability of \$ 1,640,367 was measured as of June 30, 2020 and was determined by an actuarial valuation as of June 30, 2019.

**TOWN OF SOUTHERN SHORES**  
**Notes to the Financial Statements**  
**For the Fiscal Year Ended June 30, 2021**

*Actuarial assumptions and other inputs.* The total OPEB liability in the June 30, 2020 actuarial valuation was determined using the following actuarial assumptions and other inputs, applied to all periods included in the measurement unless otherwise specified:

Inflation	2.50%
Real wage growth	1.00%
Wage inflation	3.50%
Salary increases, including wage inflation:	
General Employees	3.50%-7.75%
Law Enforcement Officers	3.50%-7.35%
Municipal Bond Index Rate:	
Prior measurement date	3.50%
Measurement date	2.21%
Health Care Cost Trends:	
Pre-Medicare	7.00% for 2019 decreasing to an ultimate rate of 4.50% by 2026
Medicare	5.00% for 2019 decreasing to an ultimate rate of 4.50% by 2021

The discount rate used to measure the total OPEB liability was based on the June average of the Bond Buyer General Obligation 20-year Municipal Bond Index published weekly by The Bond Buyer.

**Changes in Total OPEB Liability**

Total OPEB liability June 30, 2019	\$ 1,267,601
Changes for the year:	
Service cost at end of year	39,763
Interest on TOL and Cash Flows	45,280
Change in benefit terms	0
Differences between expected and actuarial experience	377
Changes of assumptions and other inputs	314,884
Benefit payments	(27,538)
Other changes	<u>0</u>
Net changes	<u>\$ 372,766</u>
Total OPEB liability June 30, 2020	<u>\$ 1,640,367</u>

Mortality rates were based on the RP-2014 mortality tables, with adjustments for LGERS experience and generational mortality improvements using Scale MP-2015.

The demographic actuarial assumptions for retirement, disability incidence, withdrawal, and salary increases used in the June 30, 2019 valuation were based on the results of an actuarial experience study for the period January 1, 2010 – December 31, 2014, adopted by LGERS.

The remaining actuarial assumptions (e.g. initial per capita costs, health care cost trends, rate of plan participation, rates of plan election, etc.) used in the June 30, 2019 valuation were based on a review of recent plan experience done concurrently with the June 30, 2019 valuation.

*Sensitivity of the Town's total OPEB liability to changes in the discount rate.* The following presents the Town's total OPEB liability calculated using the discount rate of 2.21 percent, as well as what the Town's total OPEB liability would be if it were calculated using a discount rate that is

**TOWN OF SOUTHERN SHORES**  
**Notes to the Financial Statements**  
**For the Fiscal Year Ended June 30, 2021**

one percentage point lower (1.21 percent) or one percentage point higher (3.21 percent) than the current rate:

	<b>1% Decrease (1.21%)</b>	<b>Discount Rate (2.21%)</b>	<b>1% Increase (3.21%)</b>
Town's total OPEB liability	\$ 1,963,592	\$ 1,640,367	\$ 1,388,132

*Sensitivity of the Town's total OPEB liability to changes in the healthcare cost trend rates.* The following presents the Town's total current OPEB liability as well as what the Town's total OPEB liability would be if it were calculated using healthcare cost trend rates that are 1-percentage-point lower or 1-percentage-point higher than the current healthcare cost trend rates:

	<b>1% Decrease</b>	<b>Current</b>	<b>1% Increase</b>
Town's total OPEB liability	\$ 1,350,932	\$ 1,640,367	\$ 2,018,507

**OPEB Expense and Deferred Outflows of Resources and Deferred Inflows of Resources Related to OPEB**

For the year ended June 30, 2021, the Town recognized OPEB expense of \$90,572. At June 30, 2021, the Town reported deferred outflows of resources and deferred inflows of resources related to OPEB from the following sources:

	<b>Deferred Outflows of Resources</b>	<b>Deferred Inflows of Resources</b>
Differences between expected and actual experience	\$ 332	\$ 53,226
Changes of assumptions	276,946	105,997
Benefit payments and administrative costs subsequent to the measurement date	29,016	-
Total	<u>\$ 306,294</u>	<u>\$ 159,223</u>

\$ 29,016 reported as deferred outflows of resources related to OPEB resulting from benefits payments made and administrative expenses incurred subsequent to the measurement date will be recognized as a decrease of the total pension liability in the year ended June 30, 2022. Other amounts reported as deferred inflows of resources related to pensions will be recognized in pension expense as follows:

Year ended June 30:	
2022	\$ 5,529
2023	5,529
2024	5,529
2025	5,529
2026	20,105
Thereafter	75,834
Total	<u>\$ 118,055</u>

**TOWN OF SOUTHERN SHORES**  
**Notes to the Financial Statements**  
**For the Fiscal Year Ended June 30, 2021**

**2. Other Employment Benefit**

The Town has also elected to provide death benefits to employees through the Death Benefit Plan for members of the Local Governmental Employees' Retirement System (Death Benefit Plan), a multiple-employer, State-administered, cost-sharing plan funded on a one-year term cost basis. The beneficiaries of those employees who die in active service after one year of contributing membership in the System, or who die within 180 days after retirement or termination of service and have at least one year of contributing membership service in the System at the time of death are eligible for death benefits. Lump sum death benefit payments to beneficiaries are equal to the employee's 12 highest months salary in a row during the 24 months prior to the employee's death but the benefit may not exceed \$ 50,000 or be less than \$ 25,000. Because all death benefit payments are made from the Death Benefit Plan and not by the Town, the Town does not determine the number of eligible participants. The Town has no liability beyond the payment of monthly contributions. The contributions to the Death Benefit Plan cannot be separated between the post-employment benefit amount and the other benefit amount. Contributions are determined as a percentage of monthly payroll, based upon rates established annually by the State. Separate rates are set for employees not engaged in law enforcement and for law enforcement officers. For the fiscal year ended June 30, 2021 the Town made contributions to the State for death benefits of \$ 1,463. The Town's required contributions for employees not engaged in law enforcement and for law enforcement officers represented 0.03% and 0.14% of covered payroll respectively.

**3. Deferred Outflows and Inflows of Resources**

Deferred outflows of resources at year-end is comprised of the following:

	<u>Statement of Net Position</u>
Contributions to pension plan in the current fiscal year LGERS	\$ 180,624
Benefit payments made for LEOSA subsequent to measurement date	10,111
Benefit payments made for OPEB subsequent to measurement date	29,016
Differences between expected and actual experience	164,624
Changes of assumptions	550,473
Net difference between projected and actual earnings on plan investments	111,183
Changes in proportion and difference between contributions and proportionate share of contributions	<u>          -</u>
<b>Total</b>	<b><u>\$ 1,046,031</u></b>

**TOWN OF SOUTHERN SHORES**  
**Notes to the Financial Statements**  
**For the Fiscal Year Ended June 30, 2021**

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Deferred inflows of resources at year-end is comprised of the following:

	<u>Statement of</u> <u>Net Position</u>	<u>General Fund</u> <u>Balance Sheet</u>
Taxes receivable (General Fund)	\$ -	\$ 10,850
Special assessment receivable (General Fund)	-	30,000
Prepaid grant	352,062	352,062
Differences between expected and actual experience	122,589	-
Changes of assumptions	116,768	-
Net difference between projected and actual earnings on plan investments	-	-
Changes in proportion and difference between contributions and proportionate share of contributions	<u>41,710</u>	<u>-</u>
<b>Total</b>	<b><u>\$ 633,129</u></b>	<b><u>\$ 392,912</u></b>

**4. Risk Management**

The Town is exposed to various risks of loss related to torts; theft of, damage to, and destruction of assets; errors and omissions; injuries to employees; and natural disasters. The Town participates in two self-funded risk-financing pools administered by the North Carolina League of Municipalities. Through these pools, the Town obtains general liability and auto liability coverage of \$1 million per occurrence and property coverage up to the total insurance values of the property policy, and workers' compensation coverage up to statutory limits. The liability and property exposures are reinsured through commercial carriers for claims in excess of retentions as selected by the Board of Trustees each year. Specific information on the limits of the reinsurance, excess and stop loss policies purchased by the Board of Trustees can be obtained by contacting the Risk Management Services Department of the NC League of Municipalities. The pools are audited annually by certified public accountants, and the audited financial statements are available to the Town upon request.

The Town carries commercial coverage for all other risks of loss including employee health coverage. There have been no significant reductions in insurance coverage in the prior year, and settled claims have not exceeded coverage in any of the past three fiscal years.

The Town carries flood insurance only on its public works building which is located in a flood zone with coverage amounts of \$ 449,700 for the building and \$ 147,500 for contents.

The Town carries a bond on its finance officer for \$ 50,000 and on its tax collector for \$ 50,000 and a \$ 20,000 general employee dishonesty bond.

**5. Long-Term Obligations**

At June 30, 2021 the Town had a legal debt margin of \$ 131,051,318.





**TOWN OF SOUTHERN SHORES**  
**Notes to the Financial Statements**  
**For the Fiscal Year Ended June 30, 2021**

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**IV. Southern Shores Cemetery Perpetual Care Fund**

In December 2005, the Town contributed \$ 5,000 to the Outer Banks Community Foundation, Inc. to establish a fund to provide ongoing maintenance as needed for the Southern Shores Cemetery. The Foundation has full authority over management of the fund.

**V. Summary Disclosure of Contingencies**

Federal and State Assisted Programs

The Town has received proceeds from several Federal and State grants. Periodic audits of these grants are required, and certain costs may be questioned as not being appropriate expenditures under the grant agreements. Such audits could result in the refund of grant moneys to the grantor agencies. Management believes that any required refunds will be immaterial. No provision has been made in the accompanying financial statements for the refund of grant monies.

Subsequent Events

Management has evaluated subsequent events through September 28, 2021, the date on which the financial statements were available to be issued.

**TOWN OF SOUTHERN SHORES, NORTH CAROLINA**  
**Town of Southern Shores' Proportionate Share of Net Pension Liability (Asset)**  
**Required Supplementary Information**  
**Last Seven Fiscal Years \***

	2021	2020	2019	2018	2017	2016	2015
Town of Southern Shores' proportion of the net pension liability (asset) (%)	0.02211%	0.02434%	0.02577%	0.02781%	0.02816%	0.02707%	0.02669%
Town of Southern Shores' proportion of the net pension liability (asset) (\$)	\$ 790,084	\$ 664,706	\$ 611,353	\$ 424,860	\$ 597,650	\$ 121,489	\$ (157,403)
Town of Southern Shores' covered-employee payroll	\$ 1,542,621	\$ 1,665,533	\$ 1,600,258	\$ 1,548,998	\$ 1,539,393	\$ 1,467,530	\$ 1,442,114
Town of Southern Shores' proportionate share of the net pension liability (asset) as a percentage of its covered-employee payroll	51.22%	39.91%	38.20%	27.43%	38.82%	8.28%	-10.91%
Plan fiduciary net position as a percentage of the total pension liability **	88.61%	90.86%	91.63%	94.18%	91.47%	98.09%	102.47%

\* The amounts presented for each fiscal year were determined as of the prior fiscal year ending June 30.

\*\* This will be the same percentage for all participant employers in the LGERS plan.

# TOWN OF SOUTHERN SHORES, NORTH CAROLINA

## Town of Southern Shores' Contributions

### Required Supplementary Information

#### Last Seven Fiscal Years

#### Local Government Employees' Retirement System

	2021	2020	2019	2018	2017	2016	2015
Contractually required contribution	\$ 180,624	\$ 142,895	\$ 134,098	\$ 125,148	\$ 117,138	\$ 105,378	\$ 106,245
Contributions in relation to the contractually required contribution	180,624	142,895	134,098	125,148	117,138	105,378	106,245
Contribution deficiency (excess)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Town of Southern Shores' covered-employee payroll	\$ 1,733,085	\$ 1,542,621	\$ 1,665,533	\$ 1,600,258	\$ 1,548,998	\$ 1,539,393	\$ 1,467,530
Contributions as a percentage of covered-employee payroll	10.42%	9.26%	8.05%	7.82%	7.56%	6.85%	7.24%

# TOWN OF SOUTHERN SHORES, NORTH CAROLINA

## Schedule of Changes in Total Pension Liability

### Law Enforcement Officers' Special Separation Allowance

June 30, 2021

	2021	2020	2019	2018	2017
Beginning Balance	\$ 550,207	\$ 484,544	\$ 480,837	\$ 332,069	\$ 333,992
Service Cost	16,663	18,478	19,927	16,907	17,349
Interest on the total pension liability	17,580	17,239	14,848	12,395	11,532
Changes of benefit terms	-	-	-	-	-
Differences between expected and actual experience in the measurement of the total pension liability	(83,548)	36,552	8,942	110,030	-
Changes of assumptions or other inputs	234,235	15,302	(18,102)	31,344	(8,896)
Benefit payments	(21,908)	(21,908)	(21,908)	(21,908)	(21,908)
Other changes	-	-	-	-	-
Ending balance of the total pension liability	<u>\$ 713,229</u>	<u>\$ 550,207</u>	<u>\$ 484,544</u>	<u>\$ 480,837</u>	<u>\$ 332,069</u>

The amounts presented for each fiscal year were determined as of the prior fiscal year ending December 31.

**TOWN OF SOUTHERN SHORES, NORTH CAROLINA**  
**Schedule of Total Pension Liability as a Percentage of Covered Payroll**  
**Law Enforcement Officers' Special Separation Allowance**  
**June 30, 2021**

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	<b>2021</b>	<b>2020</b>	<b>2019</b>	<b>2018</b>	<b>2017</b>
Total pension liability	\$ 713,229	\$ 550,207	\$ 484,544	\$ 480,837	\$ 332,069
Covered payroll	\$ 803,665	\$ 826,177	\$ 871,700	\$ 846,392	\$ 829,465
Total pension liability as a percentage of covered payroll	88.75%	66.60%	55.59%	56.81%	40.03%

Notes to the schedules:

The Town of Southern Shores has no assets accumulated in a trust that meets the criteria in paragraph 4 of GASB Statement 73 to pay related benefits.

# TOWN OF SOUTHERN SHORES, NORTH CAROLINA

## Schedule of Changes in Total OPEB Liability and Related Ratios

June 30, 2021

### Total OPEB Liability

	2021	2020	2019	2018
Service Cost	\$ 39,763	\$ 38,709	\$ 40,623	\$ 45,130
Interest on the total OPEB liability	45,280	49,150	45,268	40,142
Changes of benefit terms	-	-	-	-
Differences between expected and actual experience in the measurement of the total pension liability	377	(68,623)	(1,087)	(905)
Changes of assumptions or other inputs	314,884	(2,271)	(67,870)	(122,633)
Benefit payments	(27,538)	(25,463)	(24,575)	(23,065)
Other changes	-	-	-	-
Net change in total OPEB liability	372,766	(8,498)	(7,641)	(61,331)
Total OPEB liability - beginning	1,267,601	1,276,099	1,283,740	1,345,071
Total OPEB liability - ending	\$ 1,640,367	\$ 1,267,601	\$ 1,276,099	\$ 1,283,740
Covered payroll	\$ 1,185,533	\$ 1,185,533	\$ 1,342,769	\$ 1,342,769
Total OPEB liability as a percentage of covered payroll	138.37%	106.92%	95.03%	95.60%

### Notes to Schedule

Changes of assumptions: Changes of assumptions and other inputs reflect the effects of changes in the discount rate each period:

Discount rates used in each period	2.21%	3.50%	3.89%	3.56%
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# TOWN OF SOUTHERN SHORES, NORTH CAROLINA

## GENERAL FUND

### STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCE - BUDGET AND ACTUAL

For the Year Ended June 30, 2021

With Comparative Actual Amounts for the Year Ended June 30, 2020

	2021		Variance Favorable (Unfavorable)	2020
	Budget	Actual		Actual
<b><u>REVENUES</u></b>				
<b><u>AD VALOREM TAXES:</u></b>				
Current year	\$ 3,066,936	\$ 3,202,228	135,292	\$ 3,038,049
Prior year	5,000	6,233	1,233	3,624
Penalties and interest	3,000	4,127	1,127	3,555
Late list to Dare County Schools	-	(615)	(615)	(1,179)
Special assessments	30,000	30,000	-	30,000
	<u>3,104,936</u>	<u>3,241,973</u>	<u>137,037</u>	<u>3,074,049</u>
<b><u>OTHER TAXES AND LICENSES:</u></b>				
Local option sales tax	901,543	1,175,685	274,142	940,848
Occupancy tax	805,304	1,376,367	571,063	936,756
Land transfer tax	389,531	560,093	170,562	245,958
	<u>2,096,378</u>	<u>3,112,145</u>	<u>1,015,767</u>	<u>2,123,562</u>
<b><u>UNRESTRICTED INTERGOVERNMENTAL REVENUES:</u></b>				
ABC Revenue	58,000	55,568	(2,432)	61,794
Utilities franchise/telecommunications tax	285,315	271,301	(14,014)	288,810
Video programming tax	63,900	61,015	(2,885)	62,075
Peg Channel Revenue	26,000	26,717	717	27,307
Solid waste disposal tax	2,200	2,264	64	2,279
Beer and wine tax	13,000	12,776	(224)	12,907
	<u>448,415</u>	<u>429,641</u>	<u>(18,774)</u>	<u>455,172</u>
<b><u>RESTRICTED INTERGOVERNMENTAL REVENUES:</u></b>				
Federal:				
FEMA reimbursement	-	-	-	386,520
Public Safety grants	61,264	56,516	(4,748)	-
CARES Act	37,088	37,088	-	-
State:				
FEMA reimbursement	-	-	-	128,840
Powell Bill allocation	118,000	110,484	(7,516)	117,507
Controlled substance tax	-	-	-	32
NC Department Environmental Quality	10,000	9,431	(569)	-
Other:				
Government Access Channel grant	5,000	5,000	-	9,354
Dare County Tourist Bureau	-	-	-	260,993
Dare County - beach nourishment	250,000	250,000	-	-
Dare County - sand fencing	24,000	24,000	-	24,000
	<u>505,352</u>	<u>492,519</u>	<u>(12,833)</u>	<u>927,246</u>



# TOWN OF SOUTHERN SHORES, NORTH CAROLINA

## GENERAL FUND

### STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN

### FUND BALANCE - BUDGET AND ACTUAL

For the Year Ended June 30, 2021

With Comparative Actual Amounts for the Year Ended June 30, 2020

	2021		Variance Favorable (Unfavorable)	2020
	Budget	Actual		Actual
<b><u>PERMITS AND FEES:</u></b>				
Building permits and plan review	115,000	169,435	54,435	127,508
CAMA permits	2,500	2,230	(270)	2,170
Planning fees	2,500	2,000	(500)	1,360
Parking fines	5,000	10,500	5,500	4,250
Court costs and fees	1,000	1,395	395	973
	<u>126,000</u>	<u>185,560</u>	<u>59,560</u>	<u>136,261</u>
<b><u>INVESTMENT EARNINGS</u></b>	<u>65,000</u>	<u>1,405</u>	<u>(63,595)</u>	<u>80,355</u>
<b><u>OTHER REVENUES:</u></b>				
Rents	2,400	3,045	645	1,850
Sale of fixed assets	-	300	300	18,235
Insurance claims	1,285	6,655	5,370	34,614
Outer Banks Community Foundation	1,000	-	(1,000)	1,000
Body armor grant	1,200	1,177	(23)	1,000
SERCD grant - recycling	1,450	1,450	-	-
Miscellaneous	5,250	2,791	(2,459)	1,663
	<u>12,585</u>	<u>15,418</u>	<u>2,833</u>	<u>58,362</u>
<b><u>TOTAL REVENUES</u></b>	<u>\$ 6,358,666</u>	<u>\$ 7,478,661</u>	<u>\$ 1,119,995</u>	<u>\$ 6,855,007</u>

# TOWN OF SOUTHERN SHORES, NORTH CAROLINA

## GENERAL FUND

### STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN

#### FUND BALANCE - BUDGET AND ACTUAL

For the Year Ended June 30, 2021

With Comparative Actual Amounts for the Year Ended June 30, 2020

	2021		Variance Favorable (Unfavorable)	2020
	Budget	Actual		Actual
<b><u>EXPENDITURES</u></b>				
<b><u>GENERAL GOVERNMENT:</u></b>				
Administration:				
Salaries		370,279		276,773
Council compensation		18,600		18,600
Payroll taxes		27,123		20,896
Retirement		55,735		38,766
Health insurance		42,482		38,595
Unemployment		176		195
Training		1,975		6,893
Council travel and training		1,766		2,311
Utilities		23,010		19,966
Travel		662		7,431
Legal service		49,991		62,680
Audit services		19,000		17,000
Payroll services		7,623		5,877
Equipment lease and maintance		9,300		14,330
Telephone		30,638		28,633
Postage		1,361		1,818
Supplies		15,017		9,163
Vehicle operations		230		815
Municipal elections		-		5,902
Advertising		852		926
Dues and subscriptions		10,427		7,037
Insurance and bonds		71,937		74,757
Contracted services		6,565		29,873
Computer service		74,532		71,158
Municipal code publishing		4,031		3,650
Dare County and NCVTS tax collection fees		51,276		48,470
Government Access Channel membership		1,000		1,000
Government Access Channel PEG revenues to Dare County		26,718		27,307
Employee recognition and appreciation		6,293		6,365
Wellness initiative		2,694		1,244
Cleaning		1,625		1,000
Technology upgrade - Pitts Center		4,226		9,639
Recording of meetings		5,977		3,805
NCDEQ ZEV - Charging Station		9,432		-
COVID expenses		23,672		-
Miscellaneous		8,913		4,504
	<u>1,077,004</u>	<u>985,138</u>	<u>91,866</u>	<u>867,379</u>
Planning and Inspections:				
Salaries		189,905		182,625
Payroll taxes		15,805		13,539
Retirement		24,697		21,522
Health insurance		27,354		25,384
Training		1,109		188
Printing		249		832
Travel		1,891		171
Supplies		1,202		355
Advertising		2,386		1,068
Dues and subscriptions		111		170
Contracted Services		3,600		3,600

# TOWN OF SOUTHERN SHORES, NORTH CAROLINA

## GENERAL FUND

### STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN

### FUND BALANCE - BUDGET AND ACTUAL

For the Year Ended June 30, 2021

With Comparative Actual Amounts for the Year Ended June 30, 2020

	2021		Variance Favorable (Unfavorable)	2020
	Budget	Actual		Actual
Vehicles operations		608		452
Vehicle maintenance		834		-
Medical testing		262		-
Homeowner recovery fund		945		810
Town Code Update		4,000		-
Historic landmarks designation		200		377
Flood zone map mailing		-		1,609
	<u>310,057</u>	<u>275,158</u>	<u>34,899</u>	<u>252,702</u>
<b>TOTAL GENERAL GOVERNMENT</b>	<u>1,387,061</u>	<u>1,260,296</u>	<u>126,765</u>	<u>1,120,081</u>
<b><u>PUBLIC SAFETY:</u></b>				
<b>Police:</b>				
Salaries		936,292		867,462
Payroll taxes		69,179		64,366
Retirement		146,885		127,106
Health insurance		120,089		115,932
Training		10,548		3,187
Travel		1,929		4,798
Equipment lease and maintenance		4,200		4,238
Supplies		27,830		26,940
Advertising		1,866		1,748
Dues and subscriptions		569		532
Computer service		2,682		8,756
Contracted services		22,352		21,581
Vehicle maintenance		23,738		20,633
Vehicle operations		26,432		27,992
Uniforms		10,472		12,867
Medical testing		-		706
Miscellaneous		-		2,250
Separation allowance		23,584		23,584
Capital outlay		185,801		216,676
	<u>1,890,842</u>	<u>1,614,448</u>	<u>276,394</u>	<u>1,551,354</u>
<b>Fire:</b>				
Contracted services		625,358		545,914
Debt service paid to Volunteer Fire Dept.		235,515		-
Fence		5,460		-
Architectural services		-		20,530
	<u>949,378</u>	<u>866,333</u>	<u>83,045</u>	<u>566,444</u>
<b>Ocean Rescue:</b>				
Contracted services		179,700		163,500
	<u>179,700</u>	<u>179,700</u>	<u>-</u>	<u>163,500</u>
<b>TOTAL PUBLIC SAFETY</b>	<u>3,019,920</u>	<u>2,660,481</u>	<u>359,439</u>	<u>2,281,298</u>
<b><u>PUBLIC WORKS AND INFRASTRUCTURE</u></b>				
<b>Public Works:</b>				
Salaries		277,020		268,192
Payroll taxes		20,112		20,004
Retirement		41,602		35,068
Health insurance		30,761		24,555
Training		372		224
Travel		14		43

# TOWN OF SOUTHERN SHORES, NORTH CAROLINA

## GENERAL FUND

### STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCE - BUDGET AND ACTUAL

For the Year Ended June 30, 2021

With Comparative Actual Amounts for the Year Ended June 30, 2020

	2021		Variance Favorable (Unfavorable)	2020
	Budget	Actual		Actual
Equipment lease and maintenance		7,850		5,806
Advertising		230		1,035
Supplies		9,931		7,005
Contracted services		22,500		3,700
Vehicles maintenance		893		3,328
Vehicles operations		7,503		7,276
Uniforms		3,236		2,080
Beautification		4,516		4,855
Town buildings maintenance and repairs		34,268		13,930
Safety compliance		790		1,375
Street sign maintenance		-		35
Miscellaneous		-		910
Sand fencing and grass planting		24,000		24,000
Town building upgrades		16,830		6,914
Capital outlay-equipment		17,127		21,884
	<u>657,671</u>	<u>519,555</u>	<u>138,116</u>	<u>452,219</u>
Infrastructure:				
Street sign maintenance		11,751		896
Miscellaneous engineering services		4,833		3,769
Street maintenance		32,330		4,371
Waterway maintenance		-		400
Brush trimming		10,455		11,000
Bridge maintenance		1,118		1,044
Storm debris clean up		5,940		494,267
Street construction-E Dogwood		-		287,810
E Dogwood bike path		-		1,392
S Dogwood bike path		1,258		682,214
Infrastructure Project		30,850		-
Street construction-Last Hunt Lane		20,762		-
Street construction-Wood Duck Court		18,636		-
Street construction-Juniper Trail		-		187
Street construction-Hillcrest Drive		7,233		21,368
Street construction-Sea Oats Trail		447,588		15,734
Street construction-Dewberry Lane		95,254		10,303
Beach nourishment		446,806		88,998
	<u>1,498,806</u>	<u>1,134,814</u>	<u>363,992</u>	<u>1,623,753</u>
TOTAL PUBLIC WORKS AND TRANSPORTATION	2,156,477	1,654,369	502,108	2,075,972

# TOWN OF SOUTHERN SHORES, NORTH CAROLINA

## GENERAL FUND

### STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN

### FUND BALANCE - BUDGET AND ACTUAL

For the Year Ended June 30, 2021

With Comparative Actual Amounts for the Year Ended June 30, 2020

	2021		Variance Favorable (Unfavorable)	2020
	Budget	Actual		Actual
<b>ENVIRONMENTAL PROTECTION</b>				
Solid Waste:				
Residential collection		188,921		181,408
Commercial collection		50,984		44,766
Recycling collection		189,711		172,512
Chipping		135,252		132,600
Miscellaneous		2,388		628
Tipping fees		220,506		188,046
	<u>814,496</u>	<u>787,762</u>	<u>26,734</u>	<u>719,960</u>
<b>TOTAL ENVIRONMENTAL PROTECTION</b>	<u>814,496</u>	<u>787,762</u>	<u>26,734</u>	<u>719,960</u>
<b>TOTAL EXPENDITURES</b>	<u>7,377,954</u>	<u>6,362,908</u>	<u>1,015,046</u>	<u>6,197,311</u>
<b>REVENUES OVER (UNDER) EXPENDITURES</b>	<u>(1,019,288)</u>	<u>1,115,753</u>	<u>2,135,041</u>	<u>657,696</u>
<b>OTHER FINANCING SOURCES (USES):</b>				
Fund balance appropriated	1,289,288	-	(1,289,288)	-
Transfer (to) from capital reserve fund	(270,000)	(270,000)	-	(20,000)
	<u>1,019,288</u>	<u>(270,000)</u>	<u>(1,289,288)</u>	<u>(20,000)</u>
<b>REVENUES AND OTHER FINANCING SOURCES OVER (UNDER)</b>				
<b>EXPENDITURES AND OTHER USES</b>	<u>\$ -</u>	845,753	845,753	637,696
<b>FUND BALANCE:</b>				
Beginning of year, July 1		<u>6,962,210</u>		<u>6,324,514</u>
End of year, June 30		<u>\$ 7,807,963</u>		<u>\$ 6,962,210</u>

# TOWN OF SOUTHERN SHORES, NORTH CAROLINA

## CAPITAL RESERVE FUND

### STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCE - BUDGET AND ACTUAL

For the year ended June 30, 2021

With Comparative Actual Amounts for the Year Ended June 30, 2020

	2021		Variance Favorable (Unfavorable)	2020
	Budget	Actual		Actual
<b>REVENUES:</b>				
Interest income	\$ -	\$ 57	\$ 57	\$ 3,279
	-	57	57	3,279
<b>OTHER FINANCING SOURCES (USES):</b>				
Transfer from general fund	-	270,000	270,000	20,000
	-	270,000	270,000	20,000
<b>REVENUES OVER (UNDER) OTHER FINANCING SOURCES (USES)</b>				
	\$ -	270,057	\$ 270,057	23,279
<b>FUND BALANCE:</b>				
Beginning of year, July 1		187,393		164,114
End of year, June 30		\$ 457,450		\$ 187,393

# TOWN OF SOUTHERN SHORES, NORTH CAROLINA

## CEMETERY FUND

### STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCE - BUDGET AND ACTUAL

For the Year ended June 30, 2021

With Comparative Actual Amounts for the Year Ended June 30, 2020

	2021		Variance Favorable (Unfavorable)	2020
	Budget	Actual		Actual
<b>REVENUES:</b>				
Cemetery revenues	\$ 1,240	\$ 6,060	\$ 4,820	\$ 3,920
	<u>\$ 1,240</u>	<u>\$ 6,060</u>	<u>\$ 4,820</u>	<u>\$ 3,920</u>
<b>EXPENDITURES:</b>				
Cemetery operations	3,240	2,095	\$ 1,145	1,200
	<u>3,240</u>	<u>2,095</u>	<u>1,145</u>	<u>1,200</u>
<b>REVENUES OVER (UNDER) EXPENDITURES</b>				
	<u>(2,000)</u>	<u>3,965</u>	<u>5,965</u>	<u>2,720</u>
<b>OTHER FINANCING SOURCES:</b>				
Fund Balance Appropriated	2,000	-	(2,000)	-
	<u>2,000</u>	<u>-</u>	<u>(2,000)</u>	<u>-</u>
<b>REVENUES AND OTHER FINANCING SOURCES OVER (UNDER) EXPENDITURES</b>				
	<u>\$ -</u>	<u>3,965</u>	<u>3,965</u>	<u>2,720</u>
<b>FUND BALANCE:</b>				
Beginning of year, July 1		<u>61,098</u>		<u>58,378</u>
End of year, June 30		<u>\$ 65,063</u>		<u>\$ 61,098</u>

**TOWN OF SOUTHERN SHORES, NORTH CAROLINA**  
**SCHEDULE OF AD VALOREM TAXES RECEIVABLE**  
**June 30, 2021**

<u>Fiscal Year</u>	<u>Uncollected Balance June 30, 2020</u>	<u>Additions</u>	<u>Releases/ Adjustments</u>	<u>Collections and Credits</u>	<u>Uncollected Balance June 30, 2021</u>
2020-2021	\$ -	\$ 3,210,432	\$ (2,314)	\$ 3,202,231	\$ 5,887
2019-2020	8,090	-	-	6,189	1,901
2018-2019	345	-	-	19	326
2017-2018	314	-	-	14	300
2016-2017	328	-	-	4	324
2015-2016	189	-	-	6	183
2014-2015	9	-	-	-	9
2013-2014	901	-	-	-	901
2012-2013	597	-	-	-	597
2011-2012	422	-	-	-	422
2010-2011	250	-	-	250	-
	<u>\$ 11,445</u>	<u>\$ 3,210,432</u>	<u>\$ (2,314)</u>	<u>\$ 3,208,713</u>	<u>\$ 10,850</u>

Reconciliation of collections and credits to revenues:

Ad valorem taxes - Schedule 1	\$ 3,241,973
Special assessment	(30,000)
Write offs and adjustments	252
Penalties and interest	(3,512)
	<u>\$ 3,208,713</u>



**TOWN OF SOUTHERN SHORES, NORTH CAROLINA**  
**ANALYSIS OF CURRENT TAX LEVY**  
**June 30, 2021**

	<u>Property Valuation</u>	<u>Rate</u>	<u>Total Levy</u>	<u>Property Excluding Registered Motor Vehicles</u>	<u>Registered Motor Vehicles</u>
Original levy: Property taxed at current year's rate	\$ 1,639,323,289	0.1958	\$ 3,209,795	\$ 3,096,380	\$ 113,415
Discoveries	\$ -	0.1958	-	-	-
Releases	\$ (1,181,818)	0.1958	(2,314)	(2,314)	-
Late list penalties			637	637	-
Total property valuation	<u>\$ 1,638,141,471</u>				
Net levy			<u>3,208,118</u>	<u>3,094,703</u>	<u>113,415</u>
Uncollected taxes at June 30, 2021			<u>(5,887)</u>	<u>(5,887)</u>	<u>-</u>
Current year's taxes collected			<u>\$ 3,202,231</u>	<u>\$ 3,088,816</u>	<u>\$ 113,415</u>
Current levy collection percentage			<u>99.82%</u>	<u>99.81%</u>	<u>100.00%</u>

**INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND  
ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS  
PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS**

To the Mayor and Members of the Town Council  
Town of Southern Shores, North Carolina

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of the governmental activities, each major fund, and the aggregated remaining fund information of the Town of Southern Shores, North Carolina, as of and for the year ended June 30, 2021, and the related notes to the financial statements, which collectively comprise the Town of Southern Shores' basic financial statements, and have issued our report thereon dated September 28, 2021.

Internal Control Over Financial Reporting

In planning and performing our audit of the financial statements, we considered the Town of Southern Shores' internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Town of Southern Shores' internal control. Accordingly, we do not express an opinion on the effectiveness of the Town of Southern Shores' internal control.

*A deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent or detect and correct misstatements on a timely basis. *A material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented or detected and corrected on a timely basis. *A significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit our attention by those charged with governance.

Our consideration of the internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given those limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

### Compliance and Other Matters

As part of obtaining reasonable assurance about whether the Town of Southern Shores, North Carolina's financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts and grants, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

### Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

### ***Dowdy & Osborne, LLP***

Dowdy & Osborne, LLP  
Certified Public Accountants

Nags Head, North Carolina

September 28, 2021