



Town of Southern Shores

5375 N. Virginia Dare Trail, Southern Shores, NC 27949

Phone 252-261-2394 / Fax 252-255-0876

info@southernshores-nc.gov

www.southernshores-nc.gov

Ordinance No. 2019-06-01

An Ordinance of the Southern Shores Town Council Adopting a Budget and Tax Rate for FY 2019-2020

BE IT ORDAINED by the Town Council of the Town of Southern Shores, North Carolina that the following be the various budgets for FY 2019-20:

SECTION I. GENERAL FUND

- A. Appropriations: The following amounts are appropriated for the operation of the Town government and its activities for the fiscal year beginning July 1, 2019 and ending June 30, 2020:

Administration Department	\$ 1,080,656
Code Enforcement & Inspections Department	\$ 265,523
Fire Department	\$ 869,934
Ocean Rescue Services	\$ 163,500
Police Department	\$ 1,730,614
Public Works Department	* \$ 752,469
Public Works Department – Streets, Bridges, Beaches & Canals	* \$ 1,842,067
Sanitation Services	\$ 726,083
Contribution to Capital Reserve Fund for Canals	\$ 20,000
Total General Fund Appropriations	\$ 7,450,846

- B. Estimated Revenues: It is estimated that the following revenues will be available during the fiscal year beginning July 1, 2019 and ending June 30, 2020 to meet foregoing appropriations:

Property Taxes- Current Year	\$ 2,936,160
Vehicle Taxes (NCVTS)- Current Year	\$ 105,000
Special Assessment	\$ 30,000
Property & Vehicle Taxes- Prior Years, Penalties and Interest	\$ 10,300
Subtotal: Property and Vehicle Taxes	\$ 3,081,460
Land Transfer	\$ 245,971
Local Option Sales Tax	\$ 961,619
Occupancy Tax	\$ 958,000
Other Intergovernmental Revenues	\$ 639,582
Building Permits & Fees	\$ 129,000
Other Revenues	\$ 109,600
Unassigned Fund Balance	\$ 1,325,614
	4,369,386
Total General Fund Revenues	\$ 7,450,846

SECTION V. EXPENDITURES

All expenditures must be made in accordance with governing North Carolina General Statutes and adopted Town policies regarding purchasing and bidding. The Budget Officer is authorized to expend funds consistent with the governmental functions and amounts shown as appropriated and to execute such documents necessary for same.

Notwithstanding Town policies regarding purchasing and bidding, the Budget Officer is authorized to execute documents for the following items or services in accordance with the specific appropriations established by this Ordinance or as the budget may be amended during the fiscal year: Multi-year lease, lease-purchase, or purchase of vehicles and equipment.

- * Notwithstanding Town policies regarding purchasing and bidding, the Budget Officer is authorized to execute documents for the following items or services in accordance with specific appropriations established by this Ordinance or as the budget may be amended during the fiscal year: Contracting for services for Council-approved infrastructure improvement projects. An amount of \$ 662,340 is included (as shown on adopted line item budget) in the total amount appropriated in Section 1. A. for "Public Works Department - Streets, Bridges, Beaches & Canals". This amount represents the total appropriation for individual capital street improvements for the fiscal year beginning July 1, 2019 and ending June 30, 2020. The Budget Officer is authorized to award and enter into contracts and purchase agreements to expend these funds in accordance with the terms of this Budget Ordinance, but only upon subsequent and adoption of a separate Ordinance establishing a "Capital Infrastructure Improvement Plan with Authority to Implement" by the Town Council for the fiscal year beginning July 1, 2019 and ending June 30, 2020.

An amount of \$ 1,000,000 is included (as shown on adopted line item budget) in the total amount appropriated in Section 1. A. for "Public Works Department - Streets, Bridges, Beach & Canals". This amount represents an appropriation for construction of a five-foot wide walking trail along South Dogwood Trail from the North, South, and East Dogwood Trails intersection to the Southern Shores Cemetery. The Budget Officer is authorized to award and enter into contracts and purchase agreements to expend these funds in accordance with the terms of this Budget Ordinance, but only after opportunity for inspection of the design plan has been noticed by regular US Mail to each owner of property adjacent to the proposed walking trail, and then only after subsequent Council approval of the final design plans following a duly advertised public hearing on the plans.

- * Any budgeted item or service requiring additional procurement of separate architectural, engineering, or surveying services and for which a budgeted expense amount (estimated professional fee) is less than \$50,000, is hereby exempted from the provisions of Article 3D of Chapter 143 of the North Carolina General Statutes pursuant to NCGS § 143-64.32.

SECTION VI. LEASE REVENUES

The Budget Officer is hereby authorized to negotiate in the best interest of the Town and execute such documents necessary for the realization of revenues or other consideration from lease or use of any Town property with a term not to exceed three years.

SECTION VII. FIRE SERVICES

An amount of \$ 314,020 is included (as shown on adopted line item budget) in the total amount appropriated in Section 1. A. for "Fire Department". This funding is for reimbursement to the Southern Shores Volunteer Fire Department, Inc. (SSVFD) for that entity's debt service costs incurred during FY 2019-2020 for funding for a new fire station as described in the effective contract for fire services between the Town and the SSVFD.

SECTION VIII. BUDGET OFFICER LINE TRANSFER AUTHORIZATION

The Budget Officer is authorized to re-allocate intra-departmental appropriations among the various objects of expenditures as he considers necessary for effective budget performance, and is also authorized to affect inter-departmental transfers within the same Fund for effective budget performance. The Budget Officer is also authorized to affect, within the same Fund, intra-departmental and inter-departmental transfers from a Departmental contingency line appropriation established in accordance with NCGS §159-13(b)(3), with such contingency line transfers being in accordance with NCGS §159-13(b)(3).

SECTION IX. BUDGET OFFICER RESTRICTIONS

No salary increases may be made without approval of the Town Council. Inter-fund transfers not established in this budget document may only be performed by authorization of the Town Council.

SECTION X. UTILIZATION OF BUDGET AND BUDGET ORDINANCE

This Ordinance and the Budget Document shall be the basis of the financial plan for operations of the Town of Southern Shores, North Carolina Municipal Government during the fiscal year 2019-20. Copies of this Budget Ordinance shall be furnished to the Clerk of the Town Council and to the Budget Officer and Finance Officer, and is to be kept on file by them for their direction in the disbursement of funds.

ADOPTED this 4 day of June, 2019.



Mayor Tom Bennett

ATTEST:



Sheila Kane, Town Clerk

