



Town of Southern Shores

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Ordinance No. 2023-06-01

An Ordinance of the Southern Shores Town Council Adopting a Budget and Tax Rate for FY 2023-24

BE IT ORDAINED by the Town Council of the Town of Southern Shores, North Carolina that the following be the various budgets for FY 2023-24:

SECTION I. GENERAL FUND

- A. Appropriations: The following amounts are appropriated for the operation of the Town government and its activities for the fiscal year beginning July 1, 2023 and ending June 30, 2024:

Administration Department	\$ 1,337,842
Code Enforcement & Inspections Department	\$ 422,729
Fire Department	\$ 1,073,539
Ocean Rescue Services	\$ 221,245
Police Department	\$ 2,334,697
Public Works Department	* \$ 679,569
Public Works Department – Streets, Bridges, Beaches & Canals	* \$ 2,690,329
Sanitation Services	\$ 921,500
Contribution to Capital Reserve Fund for Canals	\$ 50,000
Total General Fund Appropriations	\$ 9,731,450

- B. Estimated Revenues: It is estimated that the following revenues will be available during the fiscal year beginning July 1, 2023 and ending June 30, 2024 to meet foregoing appropriations:

Property Taxes- Current Year	\$ 3,170,129
NCVTS- Current Year	\$ 130,113
MSD 1 Taxes	\$ 196,576
MSD 2 Taxes	\$ 176,015
Town Wide – Beach Nourishment	\$ 644,404
Property & Vehicle Taxes- Prior Years, Penalties and Interest	\$ 8,000
Subtotal: Property and Vehicle Taxes	\$ 4,325,237
Land Transfer	\$ 382,773
Local Option Sales Tax	\$ 1,678,069
Occupancy Tax	\$ 1,815,928
Other Intergovernmental Revenues	\$ 763,500
Building Permits & Fees	\$ 197,250
Transfer IN from Capital Reserve Fund	\$ 165,093
Other Revenues	\$ 403,600
	\$ 5,406,213

Total General Fund Revenues **\$ 9,731,450**

SECTION II. CAPITAL RESERVE FUND AND EXPENDITURES

FY 23-24 Appropriations Authorized:

Transfer OUT to General Fund "Canal Maintenance"	\$50,000
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*Transfer OUT to General Fund for Beach Nourishment Debt Service Payment	\$165,093
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FY 23-24 Revenues Anticipated:

Transfer IN from General Fund for "Canal Maintenance"	\$50,000
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*Unassigned CRF Fund Balance (Beach Nourishment) Debt Service Payment	\$ 165,093
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SECTION III. CEMETERY FUND

Appropriations Authorized:

Cemetery Maintenance and Beautification	\$ 3,750
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Revenues Anticipated:

Proceeds from Sales of Cemetery Plots	\$ 3,000
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Cemetery Fund- Unassigned Fund Balance	\$ 750
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CEMETERY FUND-UIB (as of 6/30/22) \$ 82,583

SECTION IV. TAX RATE ESTABLISHED

There is hereby levied a property tax of twenty-three point fifty-eight cents (\$0.2358) on each one hundred dollars (\$100) valuation of real and personal taxable property in the Town of Southern Shores, as listed for taxes as of January 1, 2023 by the Dare County Tax Department, for the purpose of raising revenue included in "Property Taxes – Current Year" and "Vehicle Taxes – Current Year" in the General Fund, being Section I. B. of this Ordinance.

The rate of tax is based on an estimated total valuation of real and personal property for the purpose of taxation of \$ 1,619,105,234 (taxable property value) with an estimated collection rate of 99.65%, and an estimated total valuation of vehicles of \$57,156,620 with an estimated collection rate of 99.96%. The estimated rate of collection is based on the fiscal year 2021-22 collection rate pursuant to NCGS §159-13(b)(6).

There is hereby levied a property tax of seven point fifteen cents (\$0.0715) on each one hundred (\$100) valuation of real and personal taxable property located in MSD 1 in the Town of Southern Shores for beach nourishment, three cents (\$0.03) on each one hundred (\$100) valuation of real and personal taxable property located in MSD 2 in the Town of Southern Shores and four cents (\$0.04) on each one hundred (\$100) valuation of real and personal taxable property located in the Town of Southern Shores, as listed for taxes as of January 1, 2023 by the Dare County Tax Department, for the purpose of raising revenue included in "Property Taxes-Current Year" and "NCVTS" in the General Fund, being Section I.B. of this ordinance.

The tax rate is based on an estimated total valuation of real and personal property for the purpose of taxation in MSD 1 as \$276,312,512, MSD 2 as \$589,663,302 and Town Wide as \$1,619,105,234 with an estimated collection rate of 99.65%. The estimated rate of collection is based on the fiscal year 2021-22 collection rate pursuant to NCGS 159-13(b)(6).

SECTION V. EXPENDITURES

All expenditures must be made in accordance with governing North Carolina General Statutes and adopted Town policies regarding purchasing and bidding. The Budget Officer is authorized to expend funds consistent with the governmental functions and amounts shown as appropriated and to execute such documents necessary for same.

Notwithstanding Town policies regarding purchasing and bidding, the Budget Officer is authorized to execute documents for the following items or services in accordance with the specific appropriations established by this Ordinance or as the budget may be amended during the fiscal year: Multi-year lease, lease-purchase, or purchase of vehicles and equipment.

SECTION VI. LEASE REVENUES

The Budget Officer is hereby authorized to negotiate in the best interest of the Town and execute such documents necessary for the realization of revenues or other consideration from lease or use of any Town property with a term not to exceed three years.

SECTION VII. FIRE SERVICES

An amount of \$ 314,020 is included (as shown on adopted line item budget) in the total amount appropriated in Section 1. A. for "Fire Department". This funding is for reimbursement to the Southern Shores Volunteer Fire Department, Inc. (SSVFD) for that entity's debt service costs incurred during FY 2021-22 for funding for a new fire station as described in the effective contract for fire services between the Town and the SSVFD.

SECTION VIII. BUDGET OFFICER LINE TRANSFER AUTHORIZATION

The Budget Officer is authorized to re-allocate intra-departmental appropriations among the various objects of expenditures as he considers necessary for effective budget performance and is also authorized to affect inter-departmental transfers within the same Fund for effective budget performance. The Budget Officer is also authorized to affect, within the same Fund, intra-departmental and inter-departmental transfers from a Departmental contingency line appropriation established in accordance with NCGS §159-13(b)(3), with such contingency line transfers being in accordance with NCGS §159-13(b)(3).

SECTION IX. BUDGET OFFICER RESTRICTIONS

No salary increases may be made without approval of the Town Council. Inter-fund transfers not established in this budget document may only be performed by authorization of the Town Council.

SECTION X. UTILIZATION OF BUDGET AND BUDGET ORDINANCE

This Ordinance and the Budget Document shall be the basis of the financial plan for operations of the Town of Southern Shores, North Carolina Municipal Government during the fiscal year 2023-24. Copies of this Budget Ordinance shall be furnished to the Clerk of the Town Council and to the Budget Officer and Finance Officer and is to be kept on file by them for their direction in the disbursement of funds.

ADOPTED this 6 day of June, 2023.

A. Elizabeth Morey
Mayor Elizabeth Morey

ATTEST:
Sheila Kane
Sheila Kane, Town Clerk

