



COASTAL PROTECTION ENGINEERING OF NORTH CAROLINA, INC

4038 MASONBORO LOOP ROAD

WILMINGTON, NC 28409

910-399-1905

March 8, 2022

Cliff Ogburn

Town Manager

Town of Southern Shores

5375 N. Virginia Dare Trail

Southern Shores, NC 27949

Re: Project Update and Invoices for January 2022

Dear Mr. Ogburn:

This letter serves as an update to you and your staff on progress with regards to task orders on which Coastal Protection Engineering of North Carolina, Inc. (CPE) is currently providing services to the Town of Southern Shores. Along with this update letter, please find attached the following Invoice:

Southern Shores 2021 Annual Monitoring and Pre-Construction Services 2022 Nourishment

- **Invoice #1319 – February 25, 2022**

2021 Monitoring and Pre-Con Services 2022 Nourishment:

This work is associated with the agreement executed on April 14, 2021, between CPE and the Town of Southern Shores. Invoices #1319 reflect services completed in January 2022. Throughout January, no progress was made on the data acquisition report associated with Tasks 1 or the monitoring report associated with Task 2. At present, the reports are drafted and are undergoing final internal reviews. We anticipate submitting a draft to the Town for review by the end of this week.

As previously reported, in early December 2021, the LGC approved the financing for the County and the 4 Towns, and on January 3, the contract between Weeks Marine and Dare County was executed. Throughout January and into February, CPE staff continued to coordinate with the Town, County, and Weeks Marine on pre-construction efforts. These efforts include discussions regarding construction access, updates on project schedules, and the coordination of pre-construction meetings with the agencies. On February 17, CPE staff participated in a meeting with you and a property owner in Duck, located within the northern taper of the Southern Shores project to discuss any potential impacts of the project on the owners property. Throughout



February and into March, CPE also coordinated with the Town and regulatory agencies regarding the addition of a construction access at Trout Run.

Please let me know if you have questions or comments on the invoices or project status.

Sincerely,

A handwritten signature in black ink, appearing to read 'Ken Willson', written over a light blue horizontal line.

Ken Willson
Senior Program Manager
Coastal Protection Engineering of North Carolina, Inc.

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