

WIRELESS COMMITTEE STATEMENT-OF-WORK

1. DEFINE OPPORTUNITIES & ISSUES

- a. Identify emerging trends in wireless services, enabling technologies and infrastructure implications for the Town of Southern Shores. Questions to explore include:
 - What services will citizens want / expect over next 10yrs?
 - What infrastructure will be required to deliver these services?
 - Is this infrastructure proprietary to a single vendor or can it be shared?
 - What is the expected useful life of the infrastructure?
 - What potential hazards / liabilities need to be addressed in the building standards?
- b. Determine status of NC HR version of the NC Senate Bill S831 and implications for Southern Shores – what are the limits of municipal authority with respect to wireless?

2. DETERMINE VENDOR REQUIREMENTS

- a. Contact leading wireless providers who want to offer services in Southern Shores.
- b. Request their recommendations regarding services and corresponding infrastructure.
- c. Identify potential infrastructure construction issues and site selection criteria.

3. IDENTIFY MUNICIPAL BEST PRACTICES

- a. Review policies and practices of other Outer Banks municipalities regarding wireless services and infrastructure including Kill Devil Hills study done by Greg Lloyd.
- b. Check American Society of Certified Planners for examples of leading edge ordinances.
- c. Identify “best practices” for municipal level wireless policies, zoning ordinances and infrastructure building standards.

4. CONDUCT “CITIZEN FORUM”

- a. Sponsor a Town Meeting on the future of wireless services / infrastructure.
- b. Committee presents “wireless overview” based on fact gathering work.
- c. Panel of guest speakers presents different points of view on wireless issues.
 - Committee prepares basic questions for panelists opening comments. Questions are intended to draw out the key differences of opinion about wireless.
 - Open floor to citizen questions and answers to engage citizens in the debate.
 - Capture citizens expectations, concerns and priorities with respect to emerging wireless services and the enabling infrastructure.

5. PRESENT WIRELESS REPORT / BRIEFING

- a. Summarize findings in a report (5 to 10 pages max) and briefing presentation.
- b. Recommend next steps to develop & implement a Wireless Policy for Southern Shores.
- c. Planning Board, Town Council and citizens review recommendations & decide what, if any action to take.