

To: Southern Shores Town Council (Hal Denny, Jodi Hess, George Kowalski, Jim Pfizenmayer, Kevin Stroud)

Copies: Interim Town Manager (Chief David Kole)

Town Attorney (Ben Gallop)

Town Staff (Pat Forrester, Carrie Gordin, Alvin Rountree, Merrie Smith, Bonnie Swain)

Planning Board (Mike Florez, Bill Gleason, Larry Lawhon, Bob Palombo, Jay Russell, Nancy Wendt, Sam Williams and ETJ Rep, Ed Overton)

From: Wes Haskett, Town Planner

Date: May 13, 2010

Re: Recap, PAG Working Session May 3, 2010

PB / PAG RECOMMENDED ACTIONS FOR THE TOWN COUNCIL - None

PAG MEETING RECAP May 3, 2010

The Planning Advisory Group working session convened at 7:00 pm. Planning Board Members Sam Williams, Nancy Wendt, Mike Florez, alternate member Larry Lawhon, Town Planner Wes Haskett, and Ross Mitchell were present.

Planned agenda items for the meeting included:

1. Stormwater Management Plan
2. Citizen Communication Plan
3. Parks, Recreation, and Open Space Plan
4. Volunteer Recruiting
5. Wind Generation Plan
6. Land Use Plan

Nancy Wendt asked for any additions or changes to the agenda. There were none.

STORMWATER MANAGEMENT PLAN (Wes Haskett)

Wes Haskett reported that he and Joe Anlauf had met and discussed the Emerald Isle Stormwater Plan as it related to the guidance provided by the PAG. The next step will be to delineate the proposed four stormwater districts and establish thresholds for development which could trigger requiring an engineered stormwater plan. Wes and Joe will be meeting again and will present their findings to the PAG at their June 7th meeting.

CITIZEN COMMUNICATION PLAN (Larry Lawhon)

Larry Lawhon reported that he had drafted a new Statement of Work for the proposed Citizen Communication Plan. The PAG discussed a few outreach options that could be utilized. The

group also discussed the importance of and how to determine the will of the majority and how this subject should be addressed in the SOW. Larry Lawhon will revise the Statement of Work and electronically distribute the revised draft to the PAG which will be discussed at the next PAG meeting.

PARKS, RECREATION, AND OPEN SPACE PLAN (Ross Mitchell)

Ross Mitchell reported that he had completed a draft Statement of Work and asked for feedback from the group. The group addressed the need for participation from all of the civic associations and property owners associations which could be accomplished by establishing a Parks, Recreation, and Open Space advisory group. If established, the group would identify the needs and responsibilities of the associations and the Town related to parks, recreation, and open space. A new Statement of Work will be electronically distributed to the PAG which will be discussed at the next PAG meeting.

VOLUNTEER RECRUITING

Nancy Wendt noted that the work to be done on the Citizen Communications Plan and the Parks, Recreation, and Open Space plan may require more volunteers. Larry Lawhon and Ross Mitchell will draft a summary of the work that is to be done which may be distributed in a call for volunteers.

WIND GENERATION PLAN (Mike Florez)

Mike Florez reported that the Wind Committee was currently working on drafting the final report for the Wind Generation Plan. At the last Wind Committee meeting, the group discussed the possibility of increasing the height of wind facilities from 45 feet to 60 feet or higher. The increased height was considered due to a concern that limiting the height to 45 feet would not produce the desired/optimal electrical output from the wind generator being used. The Wind Committee will conduct further research into recommended facility heights and discuss their findings at their next meeting.

LAND USE PLAN (Wes Haskett)

The LUP has been distributed to the Town Council for its review. It will be discussed at the Council's regularly scheduled working session on May 18, 2010.

UPCOMING MEETINGS & PROPOSED AGENDA ITEMS

1. Planning Board Application Review meeting May 17, 2010.
 - Cancelled
2. PAG Working Session May 17, 2010
 - Citizen Communication Plan (Larry Lawhon)
 - Parks, Recreation, and Open Space Plan (Ross Mitchell)
 - General Project Status Updates
3. PAG Working Session June 7, 2010

ADJOURNMENT

The PAG meeting adjourned at 9:10 pm.