



TOWN OF SOUTHERN SHORES

BUILDING PERMIT APPLICATION FORM SINGLE FAMILY RESIDENTIAL

NOTE: Although the Town of Southern Shores does not enforce or consider the effect of covenants in the various subdivisions of Southern Shores, applicants for a building permit should be advised that their building plans may be affected by subdivision covenants and are advised to consult with the appropriate property owners' association.

You are strongly urged to obtain approval from the appropriate association before you apply for a permit and begin construction. Failure to do so could result in legal action by the association to enforce the covenants.

Owner	General Contractor
Name: _____	Name: _____
Address: _____	Address: _____
City, St, Zip: _____	City, St, Zip: _____
Phone: _____	Phone: _____ Fax: _____
_____	Mobile: _____
_____	NC License # _____ License Class. _____
_____	Workman's Comp _____ Surety Bond _____

Property/Site Plan Information	Building Plan Information
Subdivision: _____	# of Stories _____ Building Height: _____
Street Address: _____	Living Area per floor: (60¢ per s.f.) = _____ s.f.
Lot: _____ Block: _____ Section: _____	Non-Living Area: (30¢ per s.f.) = _____ s.f.
Maximum Lot Coverage of 30% _____ sq.ft. Setbacks: Front: 25 feet Side: 15 or 20 feet Rear: 25 feet Septic Permit # _____ Date _____ Water Tap # _____ Date _____	Remodeling Cost is figured at \$10.00 per \$1,000 Remodeling cost is _____
<p style="text-align: center;">CAMA Information</p> Area of Environmental Concerns: Yes No If yes, kind of AEC: Oceanfront (60' to 155' from FLSV) Soundfront AEC 75' Public Trust/Canal AEC 30' CAMA Permit # _____ Date issued: _____	Pool and/or Hot Tub: _____ Yes _____ No Homeowner's Recovery Fee: (if applicable \$10.00) _____ Yes Estimated Project Cost: _____

Check if applicable		Check if applicable	
<input type="checkbox"/>	Construction of new dwelling	<input type="checkbox"/>	Demolish of an existing dwelling
<input type="checkbox"/>	Construction of an addition	<input type="checkbox"/>	Remodeling of existing dwelling
<input type="checkbox"/>	Pool and Barrier	<input type="checkbox"/>	Bulkhead or Retaining Wall
<input type="checkbox"/>	Hot Tub/Spa	<input type="checkbox"/>	Beach Accessway/Walkover
<input type="checkbox"/>	Deck/Pier/Dock	<input type="checkbox"/>	Other: explain

Description of work to be done:

Proposed Subcontractors	I certify that all work shall conform to all applicable North Carolina State Building Codes and the Ordinances of the Town of Southern Shores.
Framing _____	_____ Owner/Contractor/Agent _____ Date
Electrical _____	
Plumbing _____	
Mechanical _____	
Gas _____	

Building Plan Checklist

MUST BE COMPLETED AND RETURNED WITH APPLICATION

- ❖ (2) complete sets of building plans showing
 - ❖ elevation views from all sides
 - ❖ foundation, floor and roof plans and framing members layout (engineered plans may be required)
 - ❖ typical wall section showing insulation and high wind zone tie down details
 - ❖ overall building height _____
 - ❖ top plate height _____
 - ❖ mean roof height _____ minimum Design Pressure (DP) rating _____
 - ❖ Window, Exterior and Garage Door Schedule with egress sizes and DP rating shown

Building Specifics

Circle or fill in blank

- ❖ Type of foundation [pile, block, monolithic slab]
- ❖ Number of bedrooms _____ #Occupants) _____
- ❖ Number of bathrooms _____ Full _____ Half
- ❖ Total heated living area (sf) _____
- ❖ Total non-heated area (sf) [garage, storage, open decks, covered decks etc _____
- ❖ inside wall finish _____
- ❖ outside wall finish _____
- ❖ roof type [asphalt, metal, wood shake] other _____
- ❖ insulation type [batt, blown] other _____
- ❖ primary heat type [electric or gas] heat pump or other type _____
- ❖ A/C type [electric or gas] heat pump or central or other _____